

**Meeting Minutes
February 17, 2021**

The City of Manassas Electoral Board held an online meeting Wednesday, February 17, 2021.

In attendance were Chair John Snider; Vice Chair Pamela Kincheloe; Secretary Patricia Fields and General Registrar Susan Reed.

Chair Snider called the meeting to order at 2:00 PM.

Public Comments

Chair Snider asked if there were any public comments, no public comments for the record.

Minutes

Vice Chair Kincheloe moved to approve minutes as presented, Secretary Fields seconded, all were in favor.

Directors Report

No report.

New Business:

Electoral Board asked General Registrar Reed to report on the Risk Limiting Audit procedures. Training videos and forms were discussed. General Registrar Reed also announced the statewide audit of the November 3, 2020 Presidential and Senate results would be held on February 24, 2021, 9:00 AM at the Prince William Judicial Center, 9311 Lee Ave. in the Jury Assembly Room. The Board decided to serve as the 2-member Audit Board, appointing one Republican and one Democrat member.

The Voting Security Plan will be emailed to Board members for review and approval.

Old Business

No old business to discuss.

Vice Chair Kincheloe moved to adjourn, all were in favor. Meeting adjourned 2:40 PM.



Patricia E. Fields, Secretary