



# APPLICATION FOR USE MANASSAS REGIONAL AIRPORT TERMINAL BUILDING FACILITIES



Name of Organization/Group: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address of Organization/Group and or Contact Person:  
\_\_\_\_\_  
\_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Numbers: \_\_\_\_\_

Area Requested: \_\_\_ Conference Room 1 \_\_\_ Lobby \_\_\_ Conference Room 2 \_\_\_ 2nd Floor Lounge

Date(s) of Use Requested: \_\_\_\_\_ Hours of Use Requested: \_\_\_\_\_

Number of People Expected: \_\_\_\_\_

Please provide a detailed description of your event. Your request could be delayed or subsequently denied if details concerning the specific use of the facilities in question are unclear or lacking:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I have read the Guidelines for Use of the Manassas Regional Airport Terminal Building Facilities and agree to comply with them.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Return this Application for Use (via email, fax or U.S. Mail) to:

rwitte@manassasva.gov  
Manassas Regional Airport  
10600 Harry J. Parrish Boulevard, 2<sup>nd</sup> Floor  
Manassas, VA 20110  
Office: (703) 361-1882 FAX: (703) 257-8286

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\_ Approved by Airport Operations