



# City of Manassas Airport Director's Office

## HANGAR CANCELLATION FORM

Hangar Number: \_\_\_\_\_

### Forwarding Address

Owner(s): \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Cancellation

Reason for Cancellation: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ *(last day of lease)*

Section 2.1 of the Lease Agreement states that the lease "shall continue on a month-to-month basis until terminated by either Landlord or Tenant upon **thirty (30) days prior written notice.**"

By signing this form, I acknowledge that the above information is correct and I am cancelling my Lease Agreement for Hangar Space at the Manassas Regional Airport.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

The hangar has been inspected and is in good condition.      Date: \_\_\_\_\_ Initials: \_\_\_\_\_

The City of Manassas Treasurer's Office will invoice you for the final rent amount as determined by your cancellation notice and account balance. Any deposits on your account will be released once your account is settled and any damages deducted.

Questions? Call or email Airport Operations at 703-361-5488 or  
[hefops@manassasva.gov](mailto:hefops@manassasva.gov)

**Form must be returned to Airport Operations**