



City of Manassas, Virginia  
City Council Meeting

**ACTION AGENDA**  
February 12, 2018

ROLL CALL: 5:30 P.M.  
ABSENT: WOLFE

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Call to Order

Roll Call

Invocation and Pledge of Allegiance

City Attorney Report

*Mr. Crim reported on the Liberty Street properties stating that 9512 Liberty Street sale has been completed.*

*Mr. Crim reported that Novant Hospital Corporation, owners of the Annaburg Manor property, requested that Community Development prepare and issue a letter to determine the zoning on the property. The zoning determination letter was sent out on February 12, 2018.*

*Mr. Crim stated that in regard to the Prince William Street Condemnations the Final Order was entered for 9526 Prince William Street and a trial is scheduled for mid-March for 9657 Old Wellington.*

*Mr. Crim informed the Council about a Federal Court case which involved the Incumbent Protection Act. The case held that it was unconstitutional because it interfered with the political parties rights of association, but it is being appealed to the 4<sup>th</sup> Circuit Court of Appeals. The Incumbent Protection Act is still in effect for the 2018 elections.*

*Mr. Crim reported that the City will be welcoming Craig Brown to the City Attorney's chair. Martin has invited Mr. Brown to a lunch scheduled for February 23<sup>rd</sup> with the Local Government Attorney's Northern Virginia Chapter.*

*Mr. Crim reported that he has been monitoring a number of General Assembly bills.*

*Mr. Crim stated that all the Proffer bills were either killed or continued to 2019.*

*Mr. Crim reported that there is a bill pending that would allow public comment at every open meeting.*

*Mr. Crim gave an update on Senate Bill 405, which removes zoning authority for small cell facilities.*

### City Manager Report

*Mr. Pate informed the community that the Virginia Department of Aviation just released the Economic Impact Study of 57 General Aviation and nine commercial airports. The finding from this study show that of the \$1.1 billion in economic activity created by General Aviation airports, Manassas Regional Airport's economic activity was \$375,492,00.00 with 1,351 aviation jobs and wages of \$117,438,00.00. These are the highest economic activity numbers of any General Aviation airport in the Commonwealth of Virginia.*

*Mr. Pate reported that the Banner Art judging took place last week. The artists are being notified this week as to whether their piece of art will be hung on a street light in the Historic Downtown. There were 138 pieces of art submitted and 70 pieces were selected to be displayed. Mr. Pate offered his congratulations to all who participated in the Banner Art Competition.*

*Mr. Pate reported that City offices will be closed on Monday, February 19<sup>th</sup> in observance of Presidents Day.*

*Mr. Pate informed the community that the City's electric crews will be shutting down the intersection of Fairview Avenue and Tudor Lane this weekend. Traffic will be stopped at Main Street, except for residents living in the affected area. The shutdown is required so the electric department can complete the undergrounding of our power lines with minimal disruption to weekday traffic.*

*Mr. Pate invited the community to the Town Hall Meeting on February 21<sup>st</sup> at 7:00 p.m. at the Martin K. Alloy Boys & Girls Club.*

*Mr. Pate reported that tonight was the beginning of the City of Manassas staff photo exhibit here in The Hall at City Hall and invited the public to come view the artwork.*

*Mr. Pate reported that Vanderpool, Frostick & Nishanian, PC will still be on retainer by the City.*

### Chief of Police Report

*Chief of Police Douglas Keen informed Council that the seven new officers are on track to be released the end of May and six new recruits will graduate the Academy in mid-June and be released in November.*

## Council Time

*Vice Mayor Bass congratulated the Manassas Regional Airport on their achievements. Vice Mayor Bass congratulated the Manassas City Public School staff and School Board on the Governor's STEM Academy at Osbourn High School; new students are now proceeding through the program. Vice Mayor Bass reported that she attended the Manassas City Public Schools All City Chorus at the Hylton and it was a wonderful performance. Vice Mayor Bass reported that there have been several Ribbon Cuttings to including Sinistral Brewing Company and Creative Brush Studios, which has moved locations. Vice Mayor Bass stated that she has met with the Economic Development Authority's new Chairman, John Intihar, and Vice Chairman, Miguel Pires and Economic Development Director Patrick Small. Vice Mayor Bass thanked Council Member Elston, Council Member Sebesky, City Manager W. Patrick Pate, and Deputy City Manager Bryan Foster for attending Virginia Municipal League's Legislative Day and meeting with the legislators.*

*Council Member Aveni reported that he attended with the Mayor and Council Member Sebesky the Greater Manassas Volunteer Rescue Squad 52<sup>nd</sup> Installation of Officers and recognized their 52 years of service to the community.*

*Council Member Elston encouraged citizens to shop local and that Old Towne Confections has some lovely gifts for Valentine's Day.*

*Council Member Sebesky reported that she attended the Virginia Municipal League's Legislative Day as well. Council Member Sebesky urged citizens to be informed about happenings in the General Assembly and reach out to local Legislators. Council Member Sebesky reported that Potomac and Rappahannock Transportation Commission met on February 1<sup>st</sup> to discuss the budget and a proposal of ferry service out of the Woodbridge area. Council Member Sebesky reported that she attended with Mayor Parrish and Vice Mayor Bass the Induction of the Governor's STEM Academy at Osbourn High School and thanked the many businesses that have partnered with the schools to support this program. Council Member Sebesky encouraged all citizens to come to the Town Hall Meeting on February 21<sup>st</sup> at the Boys & Girls Club. Council Member Sebesky recognized February is Black History Month.*

## Mayor Time

*Mayor Parrish reported that the Northern Virginia Transportation Authority took up the Route 66 outside the Beltway Concessionaire payments. The Memorandum of Agreement with Commonwealth Transportation Board was passed to support fourteen recommended items for monies to be spent on for Route 66 tolling outside the Beltway. Mayor Parrish reported that these projects included the East Falls Church Metro Rail Station, Jermantown Bridge over Route 66, Route 234 at Balls Ford Road Interchange including Balls Ford Road Improvements, the Balls Ford Road widening, and the Virginia Railway Express Manassas Line capacity expansion and real-time multimodal traveler information project.*

1. Consent Agenda

- 1.1 **City Council Minutes: January 22, 2018 and January 26-27, 2018**
- 1.2 **Amended: 2018 City Council Meeting Calendar**
- 1.3 **Revisions to Employee Handbook Section 5.12: Holiday Benefit Policy**
- 1.4 **Erosion Control Bond Release: Milestone Cell Tower at Metz Middle School - SP#17-00000044**
- 1.5 **Performance Bond: Manassas Gateway Residential Phase 1 Reduction - SP#17-00000020**
- 1.6 **Performance Bond and Erosion Control Bond Release: Prince William Commerce Center Public Improvement Plan SP#14-00000017/SP#15-00000022/SP#16-00000024**
- 1.7 **Performance Bond Reduction and Erosion Control Bond Release: Grant Corner Residential Plan – SP#14-00000005**
- 1.8 **Resolution #R-2018-23: Support for Projects in Northern Virginia Transportation Authority’s Six Year Program by Prince William County and Virginia Railway Express**
- 1.9 **Proclamation: Black History Month**

**COUNCIL ACTION:** Approved Consent Agenda Items 1.1 through 1.9. (5/0)

2. Ordinances and Resolutions

- 2.1 **Resolution #R-2018-22: Issuance of Refinancing Debt for Virginia Railway Express Equipment**

**COUNCIL ACTION:** Approved Resolution #R-2018-22. (5/0)

3. New Business

- 3.1 **Agreement: Outdoor Dining License Agreement at 9412 Main Street for Csoka Enterprises Inc. (Taps-N-Apps)**

**COUNCIL ACTION:** Approved the Agreement. (5/0)

### **3.2 Update: Manassas Regional Airport**

*Juan Rivera, Airport Director, provided the City Council with a departmental update and shared some specific cases in which the department successfully contributed to the City Council's Strategic Plan.*

### **3.3 Update: Department of Public Works**

*Steve Burke, Public Works Director, provided the City Council with a departmental update and shared some specific cases in which the department successfully contributed to the City Council's Strategic Plan.*

### **3.4 Update: Engineering Department**

*Michelle Brickner, Engineering Department Director, provided the City Council with a departmental update and shared some specific cases in which the department successfully contributed to the City Council's Strategic Plan.*

### **3.5 Update: Utilities Department**

*Tony Dawood, Utilities Director, provided the City Council with a departmental update and shared some specific cases in which the department successfully contributed to the City Council's Strategic Plan.*

## **4. Awards, Acknowledgments and Presentations - 7:15 p.m.**

### **4.1 Presentation: Inter-Service Club Council (ISCC) of Greater Manassas**

*Theresa Coates-Ellis, President of ISCC briefly shared the history of ISCC and discussed the mission of ISCC. Ms. Coates-Ellis, Mayor Parrish and Vice Mayor Bass recognized its Volunteers of the Year.*

### **4.2 Presentation of Black History Month Proclamation**

*Mayor Parrish and Kisha Wilson-Sogunro, Parks, Culture and Recreation Manager, recognized the many outstanding contributions of Logan A. Russell, Courtney Holeman, Dr. Renee Anderson and Mastery Gunnery Sergeant Carroll Braxton and presented each with a Proclamation designating the month of February 2018 as Black History Month in the City of Manassas.*

## **5. Citizens' Time**

*There were no speakers during Citizens' Time.*

6. Authorize a Closed Meeting

**6.1 Authorization of a Closed Meeting**

**1. Prospective or Expanding Business or Industry**

**COUNCIL ACTION:** Authorized a Closed Meeting. (7:53 p.m.) (5/0)

7. Certify the Closed Meeting

**7.1 Certification of the Closed Meeting**

**COUNCIL ACTION:** Certified the Closed Meeting. (8:35 p.m.) (5/0)

**Adjourned: 8:38 p.m.**