



City of Manassas, Virginia City Council Meeting

ACTION AGENDA
April 23, 2018

ROLL CALL: 5:30 P.M.

Call to Order

Roll Call

Invocation and Pledge of Allegiance

Community and Staff Presentations

Presentation: National Police Week Proclamation

Council Member Aveni presented Police Chief Douglas W. Keen with a Proclamation designating the week of May 11 – 17, 2018 as National Police Week in the City of Manassas.

Presentation: Child Abuse Prevention Month Proclamation

Council Member Elston presented to Ronald King, Social Services Director, Melanie Trabosh, Service Program Manager, and Frankie Christopher, Family Services Specialist III Foster Care with a Proclamation declaring the month of April 2018 as Child Abuse Prevention Month the City of Manassas.

Council Time

Vice Mayor Bass reported that she presented the American Legion Auxiliary with a Proclamation celebrating their 25th anniversary on Sunday, April 15. Vice Mayor Bass informed the community of two new exhibits at the Manassas Museum to include Expanding Boundaries about the Manassas Boys and Girls Club and Living the American Dream about Robert Portner. Vice Mayor Bass informed the community that the City Council and School Board Joint Finance Committee meeting is scheduled for May 17. Vice Mayor Bass stated that she is attending the Council of Governments Region Forward meeting on Friday, April 27 and informed the community that the Manassas Reads event is Saturday, April 28 at the Harris Pavilion.

Council Member Aveni reported that the next City Council and School Board Joint Finance Committee meeting is scheduled for May 17 at 7:00 p.m. Council Member Aveni reported

that he and Council Member Sebesky attended the Comcast Cares event on Saturday, April 21.

Council Member Wolfe reported that Leadership Prince William Class of 2018 was a part of the Comcast Cares event. Council Member Wolfe informed the community that on Friday, May 4 at 6:30 p.m. the Manassas Ballet will be performing on the Manassas Museum lawn for Picnic with the Arts.

Council Member Sebesky reported that she attended the Community Picnic on April 14 and the Arbor Day Celebration on April 20 at Kinsley Mill Park. Council Member Sebesky stated that she and Council Member Aveni attended the Comcast Cares event on Saturday, April 21. Council Member Sebesky invited the community to attend the public hearing on the budget on Monday, April 30 at 7:30 p.m.

Mayor Time

Mayor Parrish reported that he attended a meeting of the Northern Virginia Transportation Authority (NVTA) which discussed the budget for the 2019 fiscal year and upcoming transportation projects.

Staff Reports

Mr. Pate informed the community that the Pied Piper Theatre will present The Little Mermaid at the HyLton Performing Arts Center on April 28 - 29.

Mr. Pate reported that the Manassas Reads event is on Saturday, April 28 from 9:00 a.m. to 2:00 p.m. to promote literacy and that on Sunday, April 29 at 7:00 a.m. the Rotary Club will hold the Manassas Runway 5k/10k event.

Mr. Pate reported that Picnic with the Arts will be on May 4 at 6:30 p.m. on the Manassas Museum lawn.

Mr. Pate informed the community that the Leaseweb Manassas Airshow and Cinco de Mayo events will both be held on May 5.

Mr. Pate stated that on Friday, April 20 the Arbor Day celebrations were held at Kinsley Mill Park and the City of Manassas was awarded Tree City USA designation for the twenty-eighth year.

Mr. Pate informed the community that street crews are replacing the brick crosswalks for stamped asphalt in the Historic Downtown area and the electric department is undergrounding the wires on Tudor Lane and Fairview Avenue.

Mr. Pate welcomed Exit Realty to the business community.

Mr. Pate and Mayor Parrish presented Daniel Wadel from the Water and Sewer Department with a Hometown Hero Award.

Police Chief Keen announced that NBC4 is hosting Coffee with the Chief at Foster's Grille at 5:30 a.m. on May 11.

1. **Consent Agenda**

1.1 City Council Minutes: April 9, 2018 and April 11, 2018

1.2 Resolution 2018-08-R: Consideration of Resolution 2018-08-R Amending the FY 2018 Budget by Transferring \$14,250 from General Fund Contingency to the Voter Registrar Budget for a June Dual Primary and Voting Machines Maintenance Fees

1.3 Proclamation: Child Abuse Prevention Month

1.4 Proclamation: National Police Week 2018

1.5 Ordinance #O-2018-14: Amendments to Chapter 2, Article II, Division 2 – Meetings and Rules of Procedure (First Reading)

1.6 Ordinance #O-2018-12: Tax Abatement for Rehabilitated Real Estate Program – Commercial/Industrial (Second Reading)

COUNCIL ACTION: Approved Consent Agenda Items 1.1 through 1.6. (6/0)

2. **Ordinances and Resolutions**

2.1 Resolution R-2018-27, 2018 Comprehensive Plan Update Initiation

Matthew D. Arcieri, Planning and Zoning Manager, presented the update on the Comprehensive Plan. Mr. Arcieri stated that the last update was adopted on July 8, 2013 and the plan runs on a five year cycle. Mr. Arcieri reported that the update process will take approximately eighteen months and be heavily focused on transportation, housing, and sector plans.

COUNCIL ACTION: Approve Resolution #R-2018-27. (6/0)

2.2 Resolution 2018-07-R: Consideration of Resolution 2018-07-R Amending the FY 2018 Budget by Budget and Appropriating \$175,000 of NVTA 30% Funding for the Development of the City Transportation Master Plan

Matthew D. Arcieri, Planning and Zoning Manager, stated Resolution 2018-07-R budgets and appropriates \$175,000.00, of which thirty percent (30%) is funding from the Northern Virginia Transportation Authority (NVTA) for the development of the Transportation Master Plan.

COUNCIL ACTION: Approve Resolution #2018-07-R. (6/0)

2.3 Uncodified Ordinance #O-2018-13: Granting a 5 year Franchise to Cox Virginia Telecom, LLC to Provide Telecommunication Services to Manassas City Public School Offices at 8700 Centreville Road in the City (First Reading)

Bryan Foster, Deputy City Manager / Acting Director of Public Works, stated that Uncodified Ordinance #O-2018-13, grants Cox Virginia Telecom, LLC a five year franchise to provide telecommunication services to Manassas City Public School office at 8700 Centreville Road, Manassas. Mr. Foster stated that the franchise does not require an public bid because the franchise is not for longer than five years, however the schools did advertise a bid.

COUNCIL ACTION: Approve Uncodified Ordinance #O-2018-13 on first reading. (6/0)

3. New Business

3.1 Annual Report: People Incorporated of Virginia

Social Services Director Ronald L. King introduced Robert Goldsmith, President and Chief Operating Officer of People Incorporated of Virginia.

Mr. Goldsmith discussed briefly the 2017 annual report completed by People Incorporated of Virginia; 2017 was a good year and People Incorporated of Virginia served more than six thousand people, changing their lives and helping them reach their goals.

Mr. Goldsmith reported that they are continuing on the project with the American Legion Post for an affordable housing complex and on the development of the new Public Safety facility on Grant Avenue.

3.2 Presentation: Virginia Cooperative Extension - Prince William

Virginia Neeley, Financial Education Program Manager, presented several services and classes offered by the Virginia Cooperative Extension to include financial classes and first-time homebuyer seminars.

4. **Citizens' Time**

There were no speakers during Citizens' Time.

5. **Authorize a Closed Meeting**

5.1 **Authorization of a Closed Meeting**

Virginia Code § 2.2-3711 (A) (1), A (3), and A (5):

1. **Appointment to Boards, Committees and Commissions**
2. **Acquisition of Real Property for a Public Purpose**
3. **Prospective or Expanding Business of Industry**

COUNCIL ACTION: Authorized a Closed Meeting. (6:23 p.m.) (6/0)

6. **Certify the Closed Meeting**

6.1 **Certification of the Closed Meeting**

COUNCIL ACTION: Certified the Closed Meeting. (7:30 p.m.) (6/0)

7. **Appointments to Boards, Committees, and Commissions**

7.1 **Appointments to Boards, Committees, and Commissions**

COUNCIL ACTION:

The following **appointments** were approved:

- Vanessa CF Hormann to the Citizens Advisory Committee on Solid Waste for a four-year term beginning July 1, 2018 and ending June 30, 2022; and
- Captain Vic Hatcher to the Regional Jail Board as an alternate; and

The following **reappointments** were approved:

- Jim Lunsford to the Beautification Committee for a four-year term beginning July 1, 2018 and ending June 30, 2022; and
- Emily M. Maroon to the Beautification Committee for a four-year term beginning July 1, 2018 and ending June 30, 2022; and
- Ivan Soto to the Citizens Advisory Committee on Solid Waste for a four-year term beginning July 1, 2018 and ending June 30, 2022; and
- Carmela Patrick to the Manassas Business Council for a four-year term beginning July 1, 2018 and ending June 30, 2022.

Adjourned: 7:33 p.m.