



## City of Manassas, Virginia City Council Meeting

**ACTION AGENDA**  
October 22, 2018

ROLL CALL: 5:30 P.M.  
ABSENT: PARRISH

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### Call to Order

### Roll Call

### Invocation and Presentation of Colors by the Manassas City Police Department Honor Guard

### Community and Staff Presentations

#### **Election Update / Recognition of Election Officers**

*John Snider, Chair of the Electoral Board, reminded the community of the upcoming election on November 6, encouraged residents to confirm their polling location, and informed residents that the ballots are now two sided this year. Mr. Snider introduced some of the long-serving and key officials who will be serving on election day and administered the Oath of Office.*

#### **Presentation: Crime Solvers Month Proclamation**

*Council Member Sebesky presented to the Crime Solvers Board of Directors a Proclamation declaring the month of October 2018 as Crime Solvers Month.*

#### **Manassas City Police Department Promotion Ceremony and Employee Recognition Ceremony**

*Chief Keen introduced the following recently promoted members of the Manassas City Police Department:*

- *Sergeant J. Rust to Lieutenant*
- *PSC Sup L. Nicholas to PSC Manager*
- *MPO A. Plourde to Sergeant*
- *PSCS T. Appezzato to PSC Supervisor*
- *PSCS D. Brown to PSC Supervisor*

*Police Chief Douglas W. Keen recognized the following members of the Manassas*

*City Police Department:*

*Meritorious Medal Presentation:  
Parking Enforcement Officer I. Myers*

*Employees of the Month:  
- July 2018 Employee of the Month  
Parking Enforcement Officer I. Myers*

*- August 2018 Employee of the Month  
Lieutenant T.L. Petty*

*- September 2018 Employee of the Month  
Crime Analyst E. Alemayehu*

Recess

*The Mayor and City Council took a brief recess to congratulate the public safety officers recognized and promoted.*

Council Time

*Council Member Elston reminded the community that October is Breast Cancer Awareness Month. Council Member Elston informed the community that Dr. Newman, Superintendent of the Manassas City Public Schools delivered the State of the Schools last week; information from his speech is available online. Council Member Elston congratulated the public safety officers recognized and promoted this evening. Council Member Elston invited the community to see the musical, Big River, at the George Mason University Center for the Arts this weekend.*

*Council Member Sebesky reported that she attended the PRTC public hearing at Baldwin Elementary on October 17 and announced that Dr. Schneider from PRTC will be making a presentation to Council at the November 19 meeting. Council Member Sebesky reported that she attended the State of the Schools and the City schools are doing great things. Council Member Sebesky congratulated the public safety officers recognized and promoted and thanked those who responded to the Osbourn High School and Baldwin Elementary School threat. Noting that it was Breast Cancer Awareness Month, Council Member Sebesky encouraged the community to get appropriate screenings and support those being treated or survivors of Breast Cancer.*

## Mayor Time

*Vice Mayor Bass congratulated the members of the Manassas City Police Department recognized earlier in the evening.*

*Vice Mayor Bass informed the community of the purchase of Annaburg Manor for public park use and on the Aurora Flight Services expansion.*

*Vice Mayor Bass reported that the Council of Governments Region Forward Coalition met on October 19 to discuss livability and health; the next meeting is scheduled in January.*

*Vice Mayor Bass announced the new construction of the Hylton Education Rehearsal Wing, which will be completed in 2019 and offer rehearsals, classes, and performances.*

*Vice Mayor Bass informed the community that the Hylton Gala will be held in March, 2019 and will be honoring Nancy Hersch Ingram and Buchanan Partners.*

## Staff Reports

*Mr. Pate reported that the City has purchased Annaburg Manor and the 3.65 acres surrounding the Manor; the City has begun the 60 day due diligence period. Mr. Pate stated that this will be the sixteenth park in the City. Mr. Pate reported that Annaburg will provide green space and recreation area for City residents; the restoration and repairs will be handled by an interested non-profit foundation as yet to be established.*

*Mr. Pate informed the community that the Manassas Regional Airport hosted the B17 Aluminum Overcast this weekend along with the Hangar Dance, sponsored by the Freedom Museum. Mr. Pate stated that many residents and visitors went to see the airplane and some took a flight. Mr. Pate thanked the EAA 186 for bringing the plane to the airport.*

*Mr. Pate announced that the City of Manassas Fire and Rescue Department played a softball game against the Manassas City Police Department; the game was called the Bravest vs. the Finest. The Bravest won and the trophy will be on display at First Station 1. Mr. Pate offered his congratulations to both teams for keeping our City safe.*

*Police Chief Keen reported on the recent threat to Osbourn High School and Baldwin Elementary School. Chief Keen stated that the student has been identified, an arrest has been made, and the student has been taken to the juvenile detention center. Chief Keen reported there was no validity to the threat. Chief Keen reminded the community to be involved in your child's life and monitor what they are doing online.*

*Council Member Sebesky thanked Chief Keen and his staff for the quick action taken and good communication with the community.*

*Council Member Elston asked Chief Keen about the potential charges the student could be facing; Chief Keen responded that the student may be charged with two felonies.*

*Chief Keen informed the community of the Public Safety Facility Information Meeting on October 30 at 7:30 p.m. at the Georgetown South Community Center.*

1. **Consent Agenda**

- 1.1 **City Council Minutes: October 10, 2018**
- 1.2 **Proclamation: Crime Solvers Month**
- 1.3 **Proclamation: Veterans Month and Day**
- 1.4 **Resolution 2019-05-R: Amending the FY 2019 Budget by Budgeting and Appropriating a \$263,500 Federal Grant, a \$23,400 State Grant, and \$5,878 from Airport Fund Balance for a New Capital Project – Taxiway G and Taxilane Y**
- 1.5 **Architectural Review Board FY2018 Annual Report**
- 1.6 **Board of Zoning Appeals FY2018 Annual Report**
- 1.7 **Planning Commission FY2018 Annual Report**
- 1.8 **Resolution #R-2019-22: Adopting the 2019 Manassas City Council Meeting Calendar**
- 1.9 **Ordinance #O-2019-03: Tall Grass & Trash (City Code Sec. 70-92) Updates (Second Reading)**
- 1.10 **Ordinance #O-2019-04: 2018 Zoning Ordinance Updates (ZTA #2019-01 and ZTA #2019-02) (Second Reading)**
- 1.11 **Uncodified Ordinance #O-2019-05: Granting a Twenty-Five (25) Year Franchise for the Lease of a 2.6 Acre Parcel at 10447 Wakeman Drive for the Construction of an Automobile Parking Lot or Some Other Suitable Non-Aeronautical Use at the Manassas Regional Airport (Second Reading)**

**COUNCIL ACTION:** Approved Consent Agenda Items 1.1 – 1.11. (6/0)

2. **Ordinances and Resolutions**

**2.1 Resolution #R-2019-19: SUP #2018-2010, Dean Drive Telecommunication Tower**

*Kelly Davis, Senior Planner, stated that City Council is considering a special use permit request from Verizon Wireless and four additional providers to allow a Telecommunication Tower at 9723 Dean Drive. Ms. Davis stated that a public hearing was held on October 15, 2018 and Planning Commission and staff are recommending approval of SUP #2018-2010 as conditioned.*

*Ms. Davis provided City Council with answers to their questions from the October 15 public hearing. Ms. Davis stated the revenue generated from this tower would be a one-time site fee of \$25,000.00 and a co-location fee of \$5,000.00 for each additional carrier. The estimated annual revenue is \$12,000.00 for the Verizon lease and there is potential additional revenue for each additional carrier to be located on the tower.*

*Ms. Davis addressed the questions regarding the height of the tower, the FAA stated the height of 140 feet would need to be reduced by 30 feet to meet FAA obstruction standards and the FAA would still do a full review of site before granting permissions. The lowering of the height would potentially reduce the lighting; however it would reduce the coverage by 40 to 50 percent.*

*Ms. Davis stated that staff repeatedly receives complaints in regards to cell service in this area and neighborhood and received only positive comments from the community.*

*Council Member Sebesky thanked Ms. Davis for bringing the information back to the Council. Council Member Sebesky commented that Milestone does do a good job reaching out to the community and she has not heard any feedback about the project from the community. Council Member Sebesky stated that she is concerned about the height of the tower, but with no negative citizen comments, she plans to support the project.*

*Council Member Elston thanked Ms. Davis for the report. Council Member Elston asked Ms. Davis for clarification about the FAA comments about the height and lighting of the tower.*

*Ms. Davis commented that the FAA determination letter stating that the tower would need to be lighted at the 140 foot height.*

**COUNCIL ACTION:** Approved Resolution #R-2019-19. (5/1)  
AYES: Aveni, Bass, Elston, Lovejoy, and Sebesky

NAYS: Wolfe

**2.2 Resolution #R-2019-20: SUP #2019-01, Stonewall Park Telecommunication Tower**

*Kelly Davis, Senior Planner, stated that City Council is considering a special use permit request, which amends an existing special use permit for the telecommunications tower located at Stonewall Park. Ms. Davis stated that a public hearing was held on October 15, 2018 and Planning Commission and staff are recommending approval of SUP #2019-01 as conditioned.*

*Ms. Davis provided City Council with answers to their questions from the October 15 public hearing. Ms. Davis stated the revenue generated from this tower would be a one-time co-location fee of \$5,000.00 for each additional carrier. The estimated additional annual revenue is \$13,000.00.*

**COUNCIL ACTION:** Approved Resolution #R-2019-20. (6/0)

**3. Bid Opening & Public Hearing**

**3.1 Request for Franchise Proposals for a 40 Year Franchise for the Lease of Parcel 4, a 2.2 Acre Parcel at 10520 Wakeman Drive for the Purpose of Operating and Existing 12,000 Square Foot (SF) Aircraft Hangar with Office Space, and Financing, Constructing and Operating a New Corporate Hangar that will be a Minimum of 15,000 (SF)**

*Vice Mayor Bass announced that the next item on the agenda was the public hearing for the Request of Franchise Proposals for a 40 Year Franchise for the Lease of Parcel 4, a 2.2 acre parcel at 10520 Wakeman Drive for the purpose of operating an existing 12,000 square foot (sf) hangar with office space, and financing, constructing and operating a new corporate hangar that will be a minimum of 15,000 sf at the Manassas Regional Airport. The City has duly advertised this franchise, as required by law for all franchises with a duration of more than five years.*

*Vice Mayor Bass announced that the City received one sealed bid. There were no additional bids submitted.*

*Vice Mayor Bass opened the one bid that was received, marked it for identification as required by law with "Received 10/22/18". The bid was submitted by TH Partners, LLC.*

*Vice Mayor Bass provided the bid to Juan Rivera, Airport Director, for his review.*

**COUNCIL ACTION:** Referred Bid to Manassas Regional Airport Commission for review. (6/0)

*Vice Mayor Bass opened the public hearing and invited anyone wishing to comment on the franchise to come forward. **There were no speakers.***

**COUNCIL ACTION:** Closed the Public Hearing. (6:54 p.m.) (6/0)

*Mr. Rivera stated that the bid will be reviewed by the Manassas Regional Airport Commission and be brought back to the City Council for approval at a later date.*

#### 4. Public Hearing

##### 4.1 **Uncodified Ordinance #O-2019-06: Granting Permanent Natural Gas Pipeline Easements to Columbia Gas of Virginia, Inc. on City Property Located at 10224, 10228, and 10316 Dumfries Road and at 10310 Central Park Drive / 9911 Godwin Drive (First Reading)**

*Bryan Foster, Deputy City Manager, stated that Uncodified Ordinance #O-2019-16 relates to the need for two new natural gas pipeline easements and one relocated easement for Columbia Gas of Virginia. Mr. Foster stated the relocated easement is necessary for the construction of the new Fire Station and that Columbia Gas is relocating the gas line at their expense; the approximate savings for the City is \$130,000.00. Mr. Foster indicated the City will grant the easements at no cost to Columbia Gas. Mr. Foster recommended that after the closure of the public hearing the Ordinance be adopted on first reading.*

*Council Member Sebesky asked if it was necessary to adopt the Ordinance tonight; Mr. Foster replied that it allows staff to move forward on the Fire Station project more efficiently.*

*Vice Mayor Bass opened the public hearing and invited anyone wishing to comment on the Uncodified Ordinance to come forward. **There were no speakers.***

**COUNCIL ACTION:** Closed the Public Hearing. (7:02 p.m.) (6/0)

**COUNCIL ACTION:** Approved Ordinance #O-2019-06 on first reading. (6/0)

4. **Awards, Acknowledgments and Presentations - 7:15 p.m.**

**4.1 Presentation: Veterans Month and Day Proclamation**

*Vice Mayor Bass presented the Veterans Month and Day Proclamation to members of the community.*

5. **Citizens' Time**

*Carolyn Figarito, a representative of 9108 Church Street, the Art Discovery Institute, presented City Council with Chinese Scrolls.*

*Helen Sorto, a resident of the City of Manassas, spoke in regards to the East End Mobile Home Park and the progress being made on the park. Ms. Sorto commented that it was a group effort and no one person was solely responsible for saving the homes.*

*Maria Diaz, a resident of Woodbridge, stated that she appreciates the ability to see how the City Council operates and how much compassion is shown in the City. Ms. Diaz commented to the lack of spiritual veracity in the City.*

**Adjourned: 7:38 p.m.**