



## City of Manassas, Virginia City Council Meeting

**ACTION AGENDA**  
November 14, 2018

ROLL CALL: 6:12 P.M.  
ABSENT: AVENI and BASS

---

### Call to Order

### Roll Call

#### **1. Work Sessions**

##### **1.1 REZ #2018-01: Jefferson Square Rezoning - Impact Analysis**

*Ahead of the City Council's scheduled public hearing on December 10, 2018, staff from Community Development provided an overview of the fiscal impacts and proposed proffer contributions for the Jefferson Square rezoning, which were calculated in accordance with the requirements of the new state proffer law. A discussion regarding impacts on traffic, the schools, infrastructure, and other City services occurred. Staff emphasized that proffer negotiating is no longer permitted and contributions are based on existing and documented needs and assessments.*

**No formal action was taken by the City Council.**

##### **1.2 Presentation and Discussion of 2019 Legislative Priorities**

*Mr. Pate presented to the City Council a DRAFT of the 2019 Legislative Priorities, which were previously discussed with and reviewed by the Senior Leadership Team. An additional priority in support of the expansion of the Alcoholic Beverage Control Act to allow local government flexibility in establishing commercial downtown or central business district area exemptions was distributed. The City Council had no objection to the addition and asked staff to place consideration of the 2019 Legislative Priorities on the November 19 meeting agenda.*

**No formal action was taken by the City Council.**

### 1.3 Discussion of City Council Procedures and Policies

*Staff presented recommendations to address the policy questions that were posed at the October 10 work session of the City Council. The proposed policy regarding the process for placing an item on the agenda was amended to reflect that the request shall be submitted five (5) business days, not (9) nine days, in advance on the meeting date.*

*Mr. Brown stated that he will prepare an ordinance to amend the Code to more accurately reflect how Council Members are appointed to various boards, committees, and commissions (locally and regionally) and the Rules of Procedure that will be developed to outline processes will be referenced.*

*A discussion regarding the Mayor and individual City Council Members meeting with citizens and staff occurred with an understanding that, when possible, the balance of Council will be given reasonable advance notice of any such meetings, with a report on the discussion and any follow-up action resulting from the meeting given at the next Council meeting.*

*In regard to Minutes, it was suggested that Council Members who wish to have a statement read into the official record provide the City Clerk with written comments prior to or at the time of the meeting. This policy will be outlined and included in the Rules of Procedure.*

**No formal action was taken by the City Council.**

Mr. Pate reviewed the following upcoming meeting dates with City Council:

- November 19 – Regular Meeting
- November 26 – Regular Meeting & Public Hearings
- November 29 – Work Session: Citizen Satisfaction Survey & MCPS Funding
- December 4 – Legislative Breakfast
- December 10 – Regular Meeting & Public Hearings
- December 12 – Work Session: Pre-Organizational Meeting
- December 17 – Please Hold for Special Event

**Adjourned: 8:40 P.M.**