



City of Manassas, Virginia City Council Meeting

ACTION AGENDA
November 26, 2018

ROLL CALL: 5:30 P.M.
ABSENT: LOVEJOY

Call to Order

Roll Call

Invocation and Pledge of Allegiance

Council Time

Vice Mayor Bass encouraged citizens to shop local and support small businesses. Vice Mayor Bass reminded the community that it is Merry Old Town this weekend to include the Tree Lighting on Friday, November 30 followed by the Greater Manassas Christmas Parade on Saturday, December 1. Vice Mayor Bass stated that on Thursday, November 28 the City Council will hold a work session at 5:30 p.m. in the second floor conference room at City Hall to discuss the Citizen Satisfaction Survey and the funding of the Manassas City Public Schools. Vice Mayor Bass announced that December 10 will be her last City Council meeting.

Council Member Wolfe announced that the Nutcracker is being performed by the Manassas Ballet at the Hylton Performing Arts Center.

Council Member Elston reported on the two initiatives Council of Governments Human Services Committee is working on, including the housing for seniors and urban infill. Council Member Elston encouraged citizens to come to the Tree Lighting on Friday, November 30 on the Museum Lawn and to the Greater Manassas Christmas Parade on Saturday, December 1. Council Member Elston announced that Echoes at the Manassas Museum has wonderful discounts to start your holiday shopping.

Council Member Sebesky shared her support for local businesses and encouraged citizens to shop local. Council Member Sebesky informed the community that Santa will come into town on the train at 6:30 p.m. on Friday, November 30, followed by the Greater Manassas Christmas Parade on Saturday, December 1; both events are great for families.

Mayor Time

Mayor Parrish announced there will be an important City Council Work Session on Thursday, November 29 in regards to the Manassas City Public School funding and the Citizen Satisfaction Survey.

Mayor Parrish read an e-mail from Monica Backmon, Executive Director of the Northern Virginia Transportation Authority (NVTA) in regards to the new Amazon facility in Crystal City. Mayor Parrish announced that anyone who would like to view the letter and spreadsheet from Ms. Backmon can contact the City Clerk's office.

Mayor Parrish shared with the City Council a note from the Manassas Chorale thanking the City for its support.

Staff Reports

Mr. Pate informed the community that on Wednesday, December 5 at 6:30 p.m., a public hearing will be held in regards to the Godwin Drive extension at Lock Lomond Elementary School. Mr. Pate stated that additional information can be found online at www.route28study.com.

Mr. Pate reported that there are many events in Historic Downtown this weekend and encouraged citizens to shop and buy local.

Council Member Elston asked if there could be a summary report of the December 5 Route 28 meeting.

Council Member Sebesky requested that the report of the Route 28 meeting be given at one of our Council meetings in order for the public to receive the information.

1. Consent Agenda

- 1.1 **Resolution 2019-06-R: Amending the Fiscal Year 2019 Budget by Transferring \$8,100 from General Fund Contingency to Increase the Assistant Registrar Positions from a Combined Total of 0.75 FTE to 1.00 FTE**
- 1.2 **Resolution #R-2019-23: Resolution of Official Intent to Reimburse Expenditures with Proceeds of a Borrowing for Water and Sewer System Improvements**

COUNCIL ACTION: Approved Consent Agenda Items 1.1 – 1.2. (5/0)

2. **Public Hearings**

2.1 **Resolution 2019-06-R: Amending the Fiscal Year 2019 Budget by Budget and Appropriating \$28,250,000 for Water and Sewer Projects**

Diane Bergeron, Finance and Administration Director, stated the Resolution will amend the Fiscal Year 2019 budget to appropriate \$28,250,000.00 for Water and Sewer projects in the City.

There were no speakers in favor of or in opposition to the Resolution.

COUNCIL ACTION: Closed the Public Hearing. (5:54p.m.) (5/0)

3. **Ordinances and Resolutions**

3.1 **Resolution 2019-06-R: Amending the Fiscal Year 2019 Budget by Budget and Appropriating \$28,250,000 for Water and Sewer Projects**

COUNCIL ACTION: Approved Resolution 2019-06-R. (5/0)

3.2 **Ordinance #O-2019-08: An Ordinance to Amend and Reenact the Code of Ordinances, City of Manassas, Virginia (2002), as Amended, by Amending Section 114-75 of Article III (Local Vehicle License) of Chapter 114 (Traffic and Vehicles) Related to the Local Vehicle License Fee (First Reading)**

Bryan Foster, Deputy City Manager, stated that the proposed Ordinance would change the code to indicate the weight of the trailers is measured in gross vehicle weight (GVW) and to a weight of 4,000 GVW. Mr. Foster indicated the Ordinance would be retroactive to October 1, 2018.

COUNCIL ACTION: Approved Ordinance #O-2019-08 on first reading. (5/0)

3.3 **Ordinance #O-2019-09: An Ordinance to Amend and Reenact the Code of Ordinances, City of Manassas, Virginia (2002), as Amended, by Amending Section 102-7 of Article I of Chapter 102 (Streets, Sidewalks and Other Public Places) and Section 114-631 of Article X of Chapter 113 (Traffic and Vehicles), Related to the Removal of Snow and Ice from Sidewalks and the Designation of Additional Streets and Snow Emergency Routes (First Reading)**

Bryan Foster, Deputy City Manager, reviewed the current snow emergency routes and the proposed new additional snow emergency routes. Mr. Foster stated that the proposed change to the removal of snow and ice from sidewalks is to allow citizens more time to accomplish the snow and ice removal. Mr. Foster indicated

these changes are more in line with the City's street clearing efforts.

Council Member Sebesky asked Mr. Foster if there is a list of options for elderly residents who need assistance and how enforcement of snow removal is handled. Mr. Foster indicated that he was not aware of a list for the elderly residents and stated that enforcement is handled by Code Enforcement.

COUNCIL ACTION: Approved Ordinance #O-2019-09 on first reading. (5/0)

3.4 Ordinance #O-2019-10: An Ordinance to Amend and Reenact the Code of Ordinances, City of Manassas, Virginia (2002), as Amended, by Amending Section 2-51 of Article II of Chapter 2 (Administration), Related to the Appointment of City Council Members to Boards, Commissions and Agencies (First Reading)

Craig Brown, City Attorney, stated that Ordinance #O-2019-10 will approve changes to City Code §2-51. Mr. Brown stated the proposed amendments clarifies that appointments of Council members to all boards, commissions and agencies shall take place at the organizational meeting; that appointments announced by the Mayor must be ratified by a vote of City Council; and that the appointment of Council Members may be reviewed on an annual basis.

COUNCIL ACTION: Approved Ordinance #O-2019-10 on first reading. (5/0)

3.5 Resolution #R-2019-26: A Resolution Approving Commonwealth's Development Opportunity Fund Grant Agreement Between the City of Manassas, Aurora Flight Services, and the Economic Development Authority of the City of Manassas

Patrick Small, Economic Development Director, stated that the Resolution will approve the Commonwealth's Development Opportunity Fund Grant Agreement between the City of Manassas, Aurora Flight Services, and the Economic Development Authority. Mr. Small stated that the Commonwealth of Virginia awarded a \$500,000.00 grant from the Commonwealth's Development Opportunity Fund, which must be matched by the City and the City's match consists of public infrastructure improvements that will be made to expand Wakeman Drive and to make bike and pedestrian friendly improvements.

COUNCIL ACTION: Approved Resolution #R-2019-26. (5/0)

4. **New Business**

4.1 Presentation: Virginia Small Business Development Center

Jody Keenan, State Director for the Virginia Small Business Development Center and Tim Johnson, Director of the Mason Small Business Development Center located in Fairfax provided an overview of the services offered by the Virginia Small Business Development Center and discussed the new office being established in the City of Manassas.

4.2 Annual Report: Manassas Business Council

Scott Hepburn, Chair of the Manassas Business Council, provided City Council with an overview of the MBC and the highlights from 2018.

4.3 Annual Report: Economic Development Authority

Mark Olsen, Chair of the Economic Development Authority, reported on the recent activities of the EDA and briefly discussed how and why the body exists and its role in promoting economic development.

5. **Citizens' Time**

5.1 *Larry Smith, a resident of the City of Manassas, spoke in regards to the permitted height of buildings in Downtown Manassas. Mr. Smith stated he is the Chair of the Parks and Recreation Committee and preserving quality of the area is important to the Committee.*

Judith Molinelli, a resident of the City of Manassas, spoke in regards to the concerns the Preserve Historic Manassas Organization has about the permitted height of buildings in Historic Downtown. Ms. Molinelli stated that the organization has collected signatures on a petition and requests that City Council place an official agenda item on an upcoming City Council agenda and institute a moratorium on building heights until this issue is resolved.

Philip Lindgren, a resident of Prince William County and property owner in the City, spoke in regards to the permitted height of buildings in Downtown Manassas.

Mark Olsen reminded citizens to attend the Christmas Tree Lighting on Friday, November 30 and followed by the 73 Annual Greater Manassas Parade on Saturday, December 1.

6. **Authorize a Closed Meeting**

6.1 **Authorization of a Closed Meeting**

Virginia Code Section 2.2-3711 A (1) :

1. *Personnel Matters Involving the Performance and Salaries of Constitutional Officers*
2. *A personnel matter involving the performance evaluation of the City Manager.*

COUNCIL ACTION: Authorized a Closed Meeting. (6:30 p.m.) (5/0)

7. **Certify the Closed Meeting**

7.1 **Certification of the Closed Meeting**

COUNCIL ACTION: Certified the Closed Meeting. (7:32 p.m.) (5/0)

8. **Action Following the Closed Meeting**

8.1 **Consideration of Salary for Commissioner of Revenue**

COUNCIL ACTION: Approved Commissioner of Revenue salary increase to \$124,000.00 effective January 1, 2019. (5/0)

8.2 **Consideration of Salary for Treasurer**

COUNCIL ACTION: Approved Treasurer salary increase to \$112,000.00 effective January 1, 2019. (4/1)

AYES: Bass, Elston, Sebesky, and Wolfe

NAYS: Aveni

8.3 **Consideration of Salary for City Manager**

COUNCIL ACTION: Approved City Manager salary increase to \$200,895.32 effective October 1, 2018. (5/0)

Adjourned: 7:40 p.m.