



## City of Manassas, Virginia City Council Meeting

**ACTION AGENDA**  
February 25, 2019

ROLL CALL: 5:30 P.M.  
ALL PRESENT ON ROLL CALL

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### Call to Order

### Roll Call

### Invocation and Pledge of Allegiance

### Council Time

*Vice Mayor Elston reported that the Prince William Chamber of Commerce awards dinner is on Tuesday, February 26 and Artistic Expressions, a new exhibit at the Manassas Museum, is opening on Friday, March 1. Vice Mayor Elston thanked the utilities staff for the work during the weather event last week. Vice Mayor Elston informed the Mayor and City Council that he will be absent from March 11 – March 14. Vice Mayor Elston informed the community that One Waypoint will be performing at Jirani's Coffeeshouse on Friday, March 14.*

*Council Member Wolfe informed the community that the Manassas Ballet is performing at the Hylton Performing Arts Center March 8 – March 10.*

*Council Member Sebesky reported that she attended a Valentine's Day event at Sinistral Brewing Company on February 14. Council Member Sebesky stated that the Virginia Railway Express (VRE) April meeting has been rescheduled from Friday, April 19 to Friday, April 12. Council Member Sebesky reported that concrete repairs will be performed at the Manassas Station platform during this quarter and the VRE adopted the 2025 Transit Development Plan. Council Member Sebesky stated that the Community Conversation on healthcare was rescheduled due to the inclement weather from Wednesday, February 20 to Wednesday, March 6 at Jirani's Coffeeshouse. Council Member Sebesky wished the Osbourn High School basketball team good luck in its playoff game on Monday, February 25 at 7:30 p.m. at South Lakes High School in Reston. Council Member Sebesky encouraged the community to donate to the Jennie Dean Memorial. Council Member Sebesky reported that the Appointments Committee will be determining the implementation process for term limits on the City's Boards, Committees and Commissions and directed the Acting City Clerk to notify staff liaisons of the amended Policy. Council Member Sebesky encouraged citizens to apply for the City's Boards, Committees, and Commissions. Council Member Sebesky invited the community to attend the St. Patrick's Day parade on Saturday, March 9 at 11:00 a.m.*

*Council Member Davis-Younger thanked everyone who attended Stories of Preservation and Progress at the Manassas Museum on February 13. Council Member Davis-Younger reported that she will be attending the Metropolitan Washington Air Quality Committee meeting on Wednesday, February 27.*

*Council Member Ellis reported that she will be judging the District Rotary Speech Contest on Tuesday, February 26. Council Member Ellis informed the community that the Shamrock Run will be held on Saturday, March 16 at 8:00 a.m. at Round Elementary and OneLove Manassas is scheduled for April 26, 27, and 28. Council Member Ellis reported that she attended the Novant Health UVA Health System Gala on Friday, February 22 to support the Remarkable Care Fund for Oncology Services and to honor the Mills family.*

### Mayor Time

*Mayor Parrish recognized the loss of Prince William County Supervisor John Jenkins.*

*Mayor Parrish reported that he attended the Northern Virginia Transportation Authority and Northern Virginia Transportation Authority Finance Committee meetings and the fiscal year 2020 budget and draft Policy 29 in regards to project activation, monitoring, and de-appropriation were discussed.*

### Staff Reports

*Fire and Rescue Chief Rob Clemons introduced Phillip Leitma from Insurance Services Office to update the Mayor and City Council on the Insurance Services Office (ISO) rating. Mr. Leitma informed the Mayor and City Council that the City's ISO rating improved from a 4 to a 3.*

*Council Member Wolfe requested the statistical report for the ISO rating.*

*Council Member Sebesky asked if the new Fire Station 21 was included in the ISO rating; Mr. Leitma indicated that the Fire Station 21 was not considered during the ISO rating.*

*Mr. Pate reported that the State passed a budget that staff is still reviewing, but increases to House Bill 599 funding and the storm water local assistance fund were not included in the budget.*

*Mr. Pate welcomed United One Mortgage to its new location at 9161 Liberia Avenue.*

*Mr. Pate informed the community that this is the last week to ice skate at the Harris Pavilion.*

*Mr. Pate announced that Friday, March 1 is First Friday in Historic Downtown from 6:00 p.m. to 9:00 p.m.*

Mr. Pate informed the community of the new way to receive updates on events; text 888-777 with the following words to stay up-to-date on events: FirstFriday for First Friday events, GoManassas for events at the Harris Pavilion and Historic Downtown, CityHistory for Manassas Museum events, and OneLove for information on the OneLove Manassas three-day art event.

Mr. Pate reported that staff is working to address the concerns expressed by Georgetown South residents at the last City Council meeting.

1. **Consent Agenda**

1.1 **City Council Minutes: February 11, 2019**

1.2 **Performance Bond and Erosion Control Bond Release:  
Dias Concrete Site Plan - SP#14-42**

1.3 **Proclamation: Irish Heritage Month**

**COUNCIL ACTION:** Approved Consent Agenda Items 1.1 – 1.3. (6/0)

2. **Ordinances and Resolutions**

2.1 **Ordinance #O-2019-14: An Ordinance to Establish a Tourism Plan for the Landing at Cannon Branch; to Endorse and Authorize a Proposed Tourism Project; and to Authorize Other Actions Consistent with the Virginia Tourism Corporation's (VTC'S) Tourism Development Finance Program (TDFP) (First Reading)**

*Nicole Smith, Economic Development Coordinator, stated that City Council is considering an Ordinance to establish a tourism plan for the Landing at Cannon Branch. Ms. Smith stated that Holladay Properties is proposing to construct a ninety-eight room TRU by Hilton at the Landing at Cannon Branch, which specifically fills a void in the City for lodging. Ms. Smith indicated that letters of support for the project have been submitted by Micron Technologies, Manassas Regional Airport, George Mason University, and Hylton Performing Arts Center. Ms. Smith stated that the Purchase and Sale Agreement stipulates that the City will provide incentives that include utilizing the Commonwealth's Tourism Development Finance Program (TDFP). Ms. Smith indicated that to be considered for the TDFP the City must include in its submission both an adopted ordinance establishing a Tourism Plan and endorsing the Hotel Project as well as an executed performance agreement amongst the necessary parties. Ms. Smith stated that if the Ordinance is approved on first reading, the Performance Agreement will be scheduled for the March 11 City Council agenda.*

**COUNCIL ACTION:** Approved Ordinance #O-2019-14 on first reading. (6/0)

3. **New Business**

**3.1 Update: Human Resources Department**

*Darla Hicks, Human Resources Director, provided the City Council with a departmental update and shared some specific cases in which the department successfully contributed to the City Council's Strategic Plan.*

**3.2 Update: Manassas City Police Department**

*Douglas Keen, Police Chief, provided the City Council with a departmental update and shared some specific cases in which the department successfully contributed to the City Council's Strategic Plan.*

**3.3 Update: Manassas City Fire and Rescue Department**

*Rob Clemons, Fire and Rescue Chief, provided the City Council with a departmental update and shared some specific cases in which the department successfully contributed to the City Council's Strategic Plan.*

4. **Awards, Acknowledgments and Presentations - 7:15 p.m.**

**4.1 Presentation: Irish Heritage Month Proclamation**

*Mayor Parrish presented a Proclamation proclaiming March as Irish Heritage Month in the City of Manassas to the organizers of the St. Patrick's Day Parade.*

5. **Citizens' Time – 7:30 p.m.**

*Austin Haynes, Prince William County resident and City of Manassas business owner, announced the Boys & Girls Club of Manassas annual event will be held on Friday, April 26 and the nominees for the Great Big Kid Award will be mentoring a child until the event. Mr. Haynes thanked the City Council for their support.*

*Greg Tsukalas, resident of the City of Manassas, presented a petition requesting vacation of old trail easements.*

*Alex Kosik, resident of the City of Manassas, stated his support of the petition requesting vacation of old trail easements.*

*Ryan Keifer, resident of the City of Manassas, stated his support of the petition requesting vacation of old trail easements and voiced his concerns on the non-operational crosswalk on Prince William Street.*

6. Authorize a Closed Meeting

**6.1 Authorization of a Closed Meeting**

**Virginia Code Section 2.2-3711 A (1):**

**1. Appointments to Boards, Committees and Commissions**

**COUNCIL ACTION:** Authorized a Closed Meeting. (7:02 p.m.) (6/0)

7. Certify the Closed Meeting

**7.1 Certification of the Closed Meeting**

**COUNCIL ACTION:** Certified the Closed Meeting. (7:19 p.m.) (6/0)

8. Appointments to Boards, Committees, and Commissions

**8.1 Appointments to Boards, Committees, and Commissions**

**COUNCIL ACTION:**

The following **appointments** were approved:

- Amalfi Arias to the Beautification Committee as a regular member to fill an unexpired term ending June 30, 2020; and
- Kathy L. Jane to the Citizens Advisory Committee on Solid Waste as a regular member to four-year term ending June 30, 2023; and
- John A. Snider to the Manassas Regional Airport Commission as a regular member to fill an unexpired term ending June 30, 2020; and
- Tony Dawood to the Upper Occoquan Service Authority (UOSA) as a regular member for a four-year term beginning March 1, 2019 and ending March 1, 2023.

**Adjourned: 7:37 p.m.**