



City of Manassas, Virginia City Council Meeting

ACTION AGENDA April 22, 2019

ROLL CALL: 5:31 P.M.
ALL PRESENT ON ROLL CALL

Call to Order

Roll Call

Invocation and Pledge of Allegiance

Community and Staff Presentations

Presentation: Child Abuse Prevention Month Proclamation

Council Member Davis-Younger presented Ronald King, Social Services Director, and staff from the Department of Social Services with a Proclamation designating the month of April as Child Abuse Prevention Month in the City of Manassas.

Presentation: Business Appreciation Month Proclamation

Mayor Parrish presented Debbie Haight, Historic Manassas, Inc., Scott Hepburn, Chair of the Manassas Business Council, Mark Olsen, Chair of the Economic Development Authority, and Ross Snare, Prince William Chamber of Commerce with a Proclamation designating the month of May as Business Appreciation Month in the City of Manassas.

Presentation: National Travel & Tourism Week Proclamation

Council Member Ellis presented Debbie Haight, Historic Manassas, Inc., and Kathleen Reilly, Visitors Center with a Proclamation designating the week of May 5-11, 2019 as National Travel & Tourism Week in the City of Manassas.

Council Time

Vice Mayor Elston announced that One Love Manassas is scheduled for April 26–April 28, 2019 in Historic Downtown. Vice Mayor Elston informed the community that Osbourn High School will be performing Beauty and the Beast on April 26, April 27, May 3 and May 4. Vice Mayor Elston announced that it is the 50th Anniversary of the Northern Virginia Regional Commission (NVRC). Vice Mayor Elston informed the community that April 22 is Earth Day.

Council Member Wolfe informed the community that One Love Manassas is on April 26 – April 28, 2019 in Historic Downtown and there will be a fantastic light display as apart of the event.

Council Member Lovejoy announced that the City’s 35th Annual Arbor Day Celebration is on Friday, April 26 at 10:00 a.m. at Round Elementary School.

Council Member Sebesky reported that she attended the Virginia Railway Express meeting, which focused on the fare collection system, and the Transportation Planning Board Meeting, which focused on Bike to Work Day. Council Member Sebesky informed the community that Friday, May 17 is Bike to Work Day, and that the City of Manassas is doing Bike Month with events happening every week until May 17. Council Member Sebesky announced that the next Comprehensive Plan Committee meeting is scheduled for Wednesday, April 24 at 6:00 p.m. in the second floor conference room at City Hall. Council Member Sebesky informed the community that National Drug Take Back Day is on Saturday, April 27 from 10:00 a.m. to 2:00 p.m. at the entrance of the Novant Health Women’s Center. Council Member Sebesky congratulated Nicole Smith, Economic Development Coordinator, on her recent certification achievement. Council Member Sebesky stated that the public hearing on the Fiscal Year 2020 Budget is scheduled for Monday, April 29 at 7:30 p.m. in Council Chambers.

Council Member Davis-Younger congratulated all the volunteers recognized at the annual volunteer reception. Council Member Davis-Younger encouraged citizens to donate to the Jennie Dean Memorial. Council Member Davis-Younger announced that volunteers are still needed for the Osbourn High School after Prom. Council Member Davis-Younger informed the community that National Day of Prayer is on May 2 with events at 12:00 p.m. at City Hall or 7:00 p.m. at Harris Pavilion. Council Member Council Member Davis-Younger reminded the community that if you want to stay informed on events in Historic Downtown, text “gomanassas” to 888-777.

Council Member Ellis informed the community that Manassas Reads will be on Saturday, April 27 during One Love Manassas. Council Member Ellis reported that the Manassas Runway Run is on Sunday, April 28 at 8:00 a.m. at the Manassas Regional Airport. Council Member Ellis announced that Recyclefest is Saturday, May 4 from 8:00 a.m. to 12:00 p.m. at the Manassas Transfer Station. Council Member Ellis stated she is hosting “Shadow for a Day” for Osbourn High School students on Tuesday, May 7 from 5:30 p.m. to 6:30 pm. at Centerfuse.

Mayor Time

Mayor Parrish distributed to members of the City Council the list of nominations to the Virginia Municipal League 2019 Policy Committees.

Staff Reports

Bryan Foster, Deputy City Manager, reported that Item No. 1.4 on the Consent Agenda was approved by the Finance Committee, to appropriate funds for the update of traffic light technology and signal timing optimization.

Mr. Pate announced that the City received GFOA Distinguished Budget Presentation Award for the Fiscal Year 2019 Adopted Budget.

Mr. Pate reported that the bond sale for capital projects, including Fire Station 21 and the Public Safety Center went well.

Mr. Pate encouraged the community to support local businesses.

Mr. Pate announced that Nicole Smith, the City's Economic Development Coordinator, passed the International Economic Development Council's examination and earned the designation of Certified Economic Developer (CEcD).

Mr. Pate reported that the City launched MovetoManassas.org to help potential residents understand what amenities are available in the City of Manassas.

Mr. Pate informed the community that One Love Manassas is April 26 – April 28, 2019, which includes the Juried Art Show, Manassas Reads, and Turn on Your Light and Chasing Light.

Mr. Pate announced that the Leaseweb Manassas Airshow is scheduled for May 4, 2019 from 10:00 a.m. to 4:00 p.m. at the Manassas Regional Airport.

Mr. Pate reported that the City of Manassas was named the Third Safest City in the Commonwealth by SafeHome.org.

1. **Consent Agenda**

1.1 City Council Minutes: April 3, 2019 and April 8, 2019

1.2 Resolution #R-2019-10: A Resolution Approving the Freedom Aquatic & Fitness Center Tripartite Agreement between George Mason University, Prince William County and the City of Manassas

1.3 Resolution #R-2019-50: Recognize the Benefits and Value of Regionalism in the National Capital Region

1.4 Resolution 2019-09-R: Amending the FY 2019 Budget by Budgeting and Appropriating \$392,903 of Additional Federal CMAQ Grant Funds for the Citywide Traffic Improvements - Signal Software and Equipment Project

- 1.5 **Proclamation: Business Appreciation Month**
- 1.6 **Proclamation: Child Abuse Prevention Month**
- 1.7 **Proclamation: National Travel & Tourism Week**

COUNCIL ACTION: Approved Consent Agenda Items 1.1 – 1.7. (6/0)

2. **Ordinances and Resolutions**

2.1 **Resolution #R-2019-51: Appointment of City Clerk**

Darla Hicks, Human Resources Director, stated that Resolution #R-2019-51 completes the recruitment and selection process for the position of City Clerk for the City of Manassas. Ms. Hicks stated that the Resolution appoints Lee Ann Henderson to the position of City Clerk.

COUNCIL ACTION: Approved Resolution #R-2019-51. (4/2)

AYES – Davis-Younger, Elston, Sebesky and Wolfe
NAYS – Ellis and Lovejoy

2.2 **Resolution #R-2019-52: A Resolution Approving the First Amendment to the Cooperation Agreement for Manassas Gateway Between the City of Manassas and the Economic Development Authority of the City of Manassas**

Nicole Smith, Economic Development Coordinator, stated that City Council is considering a Resolution approving the First Amendment to the Cooperation Agreement for Manassas Gateway between the City of Manassas and the Economic Development Authority of the City of Manassas. Ms. Smith stated that the City Council and the Economic Development Authority entered into a Cooperation Agreement in July, 2015 for the development of Manassas Gateway. Ms. Smith stated that the Economic Development Authority entered into a Purchase and Sale Agreement in October, 2016 for the construction of a hotel at Manassas Gateway. Ms. Smith reported that the Purchase and Sale Agreement contained an obligation to provide the developer with an annual cash grant equal to the difference between the taxes paid on the assessed value of the land without improvements and the value with improvements for two years. Ms. Smith indicated that the Purchase and Sale Agreement was amended in November, 2018 to extend the period of the grant to three year. Ms. Smith stated that the amendment to the Cooperation Agreement would allow the Economic Development Authority to retain \$350,000.00 from the sale proceeds on the hotel property for the purpose of making the grant. Ms. Smith

stated that the actual amount of the grant is unknown as it depends on the pace of construction and future assessed values, but it is not expected to exceed \$350,000.00 and states that any funds remaining unspent at the end of the grant term must be remitted to the City unless City Council at the time determines otherwise.

COUNCIL ACTION: Approved Resolution #R-2019-52. (6/0)

3. **Bid Opening & Public Hearing**

3.1 **Request for Franchise Proposals for a 40 Year Franchise for the Lease of Parcel 4, a 2.2 Acre Parcel at 10520 Wakeman Drive for the Purpose of Operating an Existing 12,000 Square Foot (SF) Aircraft Hangar with Office Space, and Financing, Constructing and Operating a New Corporate Hangar that will be a Minimum of 15,000(SF)**

COUNCIL ACTION: Postpone Bid Opening till the next regularly scheduled City Council Meeting on May 13, 2019. (6/0)

4. **Citizens' Time – 7:30 p.m.**

Dan Radtke, resident of the City of Manassas and Manassas Regional Airport Commission member, expressed his thoughts on the implementation of term limits on the City's Boards, Committees, and Commissions and the issues that may arise with implementation.

Lawrence Pigeon, resident of the City of Manassas and Manassas Regional Airport Commission member, expressed his thoughts on the implementation of term limits on the City's Boards, Committees, and Commissions.

James Uzzle, resident of Prince William County and Manassas Regional Airport Commission member, expressed his thoughts on the implementation of term limits on the City's Boards, Committees, and Commissions.

Keith Savage, Pastor of First Baptist Church, expressed his thoughts on the implementation of term limits on the City's Boards, Committees, and Commissions.

5. **Authorize a Closed Meeting**

5.1 **Authorization of a Closed Meeting**

Virginia Code Section 2.2-3711 A (1):

1. Appointments to Boards, Committees and Commissions

COUNCIL ACTION: Authorized a Closed Meeting. (6:24 p.m.) (6/0)

6. **Certify the Closed Meeting**

6.1 **Certification of the Closed Meeting**

COUNCIL ACTION: Certified the Closed Meeting. (7:24 p.m.) (6/0)

7. **Appointments to Boards, Committees, and Commissions**

7.1 **Appointments to Boards, Committees, and Commissions**

COUNCIL ACTION:

The following **appointments** were approved:

- **Cheryl M. Byrne** to the **Beautification Committee** as a regular member to a four-year term ending June 30, 2023; and
- **Morris Tate** to the **City Building Inspections Board of Appeals** as a regular member to fill an unexpired term ending August 28, 2019; and
- **Sonia R. Lozano** to the **Towing Ordinance Advisory Board** as a regular member to fill an unexpired term ending June 30, 2021; and
- That the City Attorney be authorized to recommend to the Circuit Court of Prince William County the names of Stephen D. Hersch, Col. Ulysses X. White, and Ann Hempen for appointment to the Board of Zoning Appeals for a five year term expiring May 15, 2024; and

The following **reappointments** were approved:

- That the City Attorney be authorized to recommend to the Circuit Court of Prince William County the names of Robert W. Schilpp, Col. Ulysses X. White, and Ann Hempen for appointment to the Board of Zoning Appeals for a five-year term ending April 22, 2024.

Adjourned: 7:39 p.m.