

**Minutes
Parks & Recreation Committee
September 12, 2018 – 7:00 p.m.
Regular Meeting
Manassas Museum – Multi-Purpose Room**

Call to Order:

The meeting was called to order by Lawrence Smith at 7:00 p.m.

Determination of a Quorum:

A majority of the board is present.

Committee Members in Attendance: Mike Freeland, Robert Keller, Clara Meagher, Mark Rabatin, Malcolm Richards, Lawrence Smith, Ivan Soto, Christen VanderBosche

Alternate Committee Members in Attendance: Paul Dresler, Lynn Forkell

Committee Members Absent: None

City Council Member Liaison: Councilman Ian Lovejoy – Present

Museum Staff in Attendance: Kisha Wilson-Sogunro, Division Manager; Jean Griffith, Administrative Associate; Christen Fox, Operations & Maintenance Supervisor

Approval of Minutes of August 8, 2018:

Malcolm Richards moved to approve the minutes as written, and Ivan Soto seconded the motion. The chair opened the floor for discussion, and there was no further discussion. The motion carried unanimously.

Chair's Comments:

Lawrence Smith reminded everyone to pick up a copy of the Amended By-Laws.

Council Member: Councilman Lovejoy – Not Present

Manager's Report: Kisha Wilson-Sogunro announced that Manassas has been designated a HEAL Community. Next month will be a discussion about the next steps in the HEAL process. A review of the Manassas History Weekend is underway to determine the success of the event.

Old Business:

Park Improvements Update – Christen Fox

Christen Fox detailed the Kinsley Mill Park planning scheduled for September 22, and also the kickoff of planning for a dog park on September 29. Mrs. Fox discussed the existing layout of Kinsley Mill Park, the budget that is in place for the update, and a breakdown of what improvements can be made. The community has expressed a desire for renovated athletic fields, pickle ball courts, and playground equipment. She has compiled options and budget details to gather

input from the community at the Kinsley Mill Park planning event. She also distributed the Capital Improvement Plan for Parks, Culture & Recreation.

Mrs. Fox asked members to share the fundraising flyer that has been created for the dog park and reported that the Adopt-A-Park program has been a success with only one park left to be adopted.

Mission Statement

The committee discussed and suggested changes to a mission statement drafted by Larry Smith. Mr. Smith read the statement with the changes incorporated. Bob Keller made a motion to adopt the mission statement as re-written, and Mike Freeland seconded the motion. The chair opened the floor for discussion, and there was no further discussion. The motion carried unanimously.


New Business: None

Close of Business:

The next meeting is scheduled for October 10 at 7:00 p.m.

Adjournment:

Malcom Richards motioned to adjourn the meeting and Mark Rabatin seconded the motion. The motion carried unanimously to adjourn the meeting. The meeting ended at 8:10 p.m.



Lawrence Smith
Chair

10/10/2018

Date