

**Minutes
Parks & Recreation Committee
November 14, 2018 – 7:00 p.m.
Regular Meeting
Manassas Museum – Multi-Purpose Room**

Call to Order:

The meeting was called to order by Lawrence Smith at 7:00 p.m.

Determination of a Quorum:

A majority of the board is present.

Committee Members in Attendance: Mike Freeland, Clara Meagher, Mark Rabatin, Malcolm Richards, Lawrence Smith, Ivan Soto

Alternate Committee Members in Attendance: Paul Dresler

Committee Members Absent: Lynn Forkell, Robert Keller, Christen VanderBosche

Alternate Committee Members Absent: Lillian Orlich

City Council Member Liaison: Councilman Ian Lovejoy – Not Present

Museum Staff in Attendance: Kisha Wilson-Sogunro, Division Manager; Jean Griffith, Administrative Associate

Approval of Minutes of October 10, 2018:

Mike Freeland moved to approve the minutes as written, and Malcolm Richards seconded the motion. The acting chair opened the floor for discussion, and there was no further discussion. The motion carried unanimously.

Chair's Comments:

Lawrence Smith asked Kisha Wilson-Sogunro to give an update on the annual report. She reported that it was almost complete and that it will be presented to the City Council on January 28th. An update will be sent out with a time and date correction if necessary.

Council Member: Councilman Lovejoy – Not Present

Manager's Report:

Kisha Wilson-Sogunro reminded everyone that the annual Holiday Open House is November 30th and that the staff is busy decorating and planning for this event.

Old Business:

HEAL Community report follow-up:

Malcolm Richards will chair a committee for the implementation of HEAL, which will have a theme of "From the Ground to the Plate." He is working with the Boys and Girls Club and Virginia

Tech to create this program, and the committee intends to involve the East Side Mobile Home Park. Mr. Richards will keep the committee up to date on the progress. Lynn Forkel has reached out to Manassas City Public Schools Superintendent Dr. Newman, and Mark Rabatin and Mrs. Forkell will be meeting with school principals to implement the program at different class levels.

New Business: Annaburg Manor


Kisha Wilson-Sogunro reported an update from the Director of Community Development. The City Council has not finalized the purchase of Annaburg, but that could happen by the end of the year. If the purchase is finalized the staff will not open the park until an assessment is completed that will evaluate the condition of parking, steps, trees, etc. for public safety. Once the assessment is complete and any safety issues are corrected, the grounds will open as a daylight-only park. The house will be off-limits and the staff will make some remedial repairs to stem any more deterioration of the house. The staff will submit a Capital Improvement Project funding request for master planning the historic site in FY20, and community meetings will be held in the summer and fall of 2019.

Close of Business:

Lawrence Smith asked for any other business. No further business was brought forward. The next meeting is scheduled for December 12 at 7:00 p.m. and it will be a meet and greet with the Historic Resources Board. Staff will offer some light refreshments.

Adjournment:

Malcolm Richards made a motion to adjourn the meeting and Mike Freeland seconded the motion. The motion carried unanimously to adjourn the meeting. The meeting ended at 7:40 p.m.



Lawrence Smith
Chair



Date