

**Minutes
Parks & Recreation Committee
July 10, 2019 – 7:00 p.m.
Manassas Museum – Multi-Purpose Room**

Call to Order:

The meeting was called to order by Lawrence Smith at 7:00 p.m.

Determination of a Quorum:

A majority of the board is present.

Parks and Recreation Committee Members in Attendance: Lynn Forkell, Mike Freeland, Robert Keller, Clara Meagher (arrived at 7:30), Mark Rabatin, Malcolm Richards, Lawrence Smith

Alternate Parks and Recreation Committee Members in Attendance: Paul Dresler

Parks and Recreation Committee Members Absent: Ivan Soto, Christina VandenBosche

Alternate Parks and Recreation Committee Members Absent: None

City Council Member Liaisons: Councilwoman Michelle Davis-Younger – Present

Community Development Staff in Attendance: Elizabeth Via-Gossman, Director

Museum Staff in Attendance: Kisha Wilson-Sogunro, Manager, Parks, Culture & Recreation; Christen Fox, Operations & Maintenance Supervisor; Jean Griffith, Administrative Associate

Approval of Minutes of June 12, 2019:

Mark Rabatin moved to approve the minutes as written, and Mike Freeland seconded the motion. The chair opened the floor for discussion, and there was no further discussion. The motion carried unanimously.

Chairs' Comments and Announcements:

Lawrence Smith did not have any announcements.

Council Member: Councilwoman Davis-Younger reported on the groundbreaking for the new Tru Hotel by Hilton located at the Landing at Cannon Branch development. The City has now closed on the Annaburg Manor purchase and Council members will be touring the house in the next week.

Historic Resources Board (HRB) Liaison Report:

Bob Keller reported that Mark Olsen is the new Chair and Dave Button will continue as Vice Chair. They will be creating sub-committees to work on their strategic plan. Ralph Smith was appointed to the HRB to fill a vacancy.

Reminders:

No reminders presented.

Manager's Report:

- Alex Hamilton has accepted the Recreation Supervisor position.
- Jennie Dean fundraising is progressing, and Mike Garcia Construction made a generous donation.
- Ms. Wilson-Sogunro will speak at the Woodbridge Rotary Club on Thursday for Jennie Dean fundraising.

HEAL Subcommittee Report:

- Richard Malcolm did not have anything to report.
- Lynn Forkell has been working with Recycling Coordinator Monica Boehringer, who is developing a recycling curriculum that can be the basis for the HEAL curriculum.

Keep Manassas Beautiful Report:

- Lynn Forkell is now the Chair for Keep Manassas Beautiful. She offered members the chance to volunteer at the hazardous waste and shredding event on August 3.

Old Business:

Dog Park Update

- Christen Fox presented an update on the Dog Park in conjunction with the CIP presentation. Site plans are now approved and the work will be starting in the next few months as weather permits.

New Business:

CIP Presentation

- Christen Fox presented an update on the Capital Improvement Projects (CIP) including:
 - CIP Planning
 - Haydon Elementary playground improvements, which also include inclusive and sensory activities
 - Current FY19 CIP projects – Kinsley Mill, Osbourn High School tennis courts and Dean Park/Dog Park
 - Completed FY19 CIP projects – Dean Park tennis court crack repairs and Stonewall Park Pool bathhouse renovations
 - Future FY20 CIP projects at Cavalry Run Park and Mayfield Fort

Election of Officers and Appointments:

Larry Smith opened the floor for nominations for Chair and Vice Chair.

Malcolm Richards moved to nominate Larry Smith as Chair and Malcolm Richards as Vice-Chair. The Chair asked if there was any further discussion. The motion to elect Larry Smith as Chair and Malcolm Richards Vice-Chair carried.

Committee Appointments:

Larry Smith appointed Malcolm Richards as Chair of the HEAL Community Committee. The appointment carried.


Close of Business:

Lawrence Smith asked for any other business. There was no other business brought to the table.

The next meeting is scheduled for September 11 at 7:00 p.m.

Adjournment:

Malcolm Richards made a motion to adjourn the meeting and Lynn Forkell seconded the motion. The motion carried unanimously to adjourn the meeting. The meeting ended at 7:35 p.m.



Lawrence Smith
Chair

9/11/2009

Date