

2022

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BUSINESS RETURN OF TANGIBLE PERSONAL PROPERTY

COMPLETE AND RETURN ON OR BEFORE APRIL 15, 2022

ACCT NO _____

TYPE OF BUSINESS (CHECK ONE)

BUSINESS NAME AND MAILING ADDRESS

- INDIVIDUAL CORPORATION
 PARTNERSHIP PUBLIC SERVICE CORP.

FED ID # _____
OWNERS NAME _____
BUSINESS LOCATION _____
DATE BEGAN BUSINESS _____
IN CITY OF MANASSAS _____
BUSINESS TELEPHONE _____
CONTACT PERSON _____

PLEASE READ INSTRUCTIONS ON REVERSE BEFORE COMPLETING RETURN

SCHEDULE 2. OTHER TANGIBLE PERSONAL PROPERTY – Report the total original cost, by year of purchase of furniture, fixtures, unlicensed equipment and other property, **excluding leased and computer equipment** owned and located in the City of Manassas on January 1, 2022.

YEAR PURCHASED	COST OF PROPERTY	TOTAL COST BY YEAR OF PURCHASE		FOR OFFICE USE ONLY
		DISPOSED IN 2021	NET TOTAL COST	
2021				80%
2020				70%
2019				60%
2018				50%
2017				40%
2016				30%
2015 & PRIOR				20%
Total Cost				TOTAL

SCHEDULE 2(B). COMPUTER EQUIPMENT – Report the total original cost, by year of purchase, of all computer equipment, **EXCLUDING SOFTWARE**, owned and located in the City of Manassas on January 1, 2022.

YEAR PURCHASED	COST OF PROPERTY	TOTAL COST BY YEAR OF PURCHASE		FOR OFFICE USE ONLY
		DISPOSED IN 2021	NET TOTAL COST	
2021				50%
2020				35%
2019				20%
2018				10%
2017 & PRIOR				5%
Total Cost				TOTAL

SCHEDULE 4. LEASED PROPERTY – List below all personal property leased or rented from others. Information to be obtained from lease agreement.

NAME AND ADDRESS OF OWNERS(S)	TYPE OF EQUIPMENT	LEASE DATE	QUOTED PURCHASE PRICE OF EQUIP	DEP FACTOR	OFFICE USE ONLY
Total Cost				Total	

FURNISH ITEMIZED LISTING OF ALL PERSONAL PROPERTY SHOWING DATE OF ACQUISITION AND ORIGINAL COST.

DECLARATION: I declare that the information given is true, full and correct to the best of my knowledge and belief.

TAXPAYER SIGNATURE _____ DATE _____ PHONE NO _____

NOTE: IT IS A MISDEMEANOR FOR ANY PERSON WILLFULLY TO SUBSCRIBE AN APPLICATION THAT HE DOES NOT BELIEVE TO BE TRUE AND CORRECT AS TO EVERY MATERIAL MATTER. (CODE OF VIRGINIA §58.1-11)

FOR USE OF THE COMMISSIONER OF THE REVENUE							
MAIL	OFFICE	PENALTY		ASSESSED BY	DATE RECEIVED	TOTAL NET COST	TOTAL ASSESSMENT
		SAP	LP				

