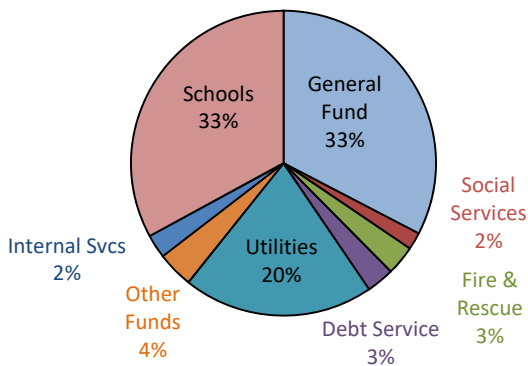


# REVENUE OVERVIEW

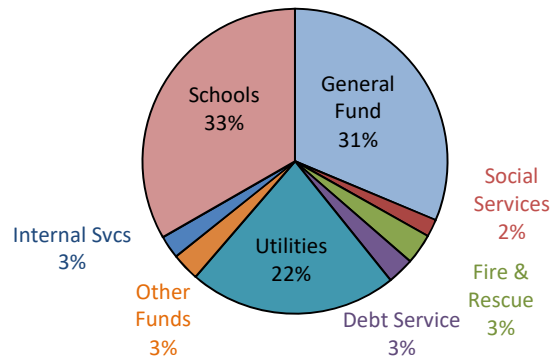
All Funds - by Fund

Fund	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget	Increase (Decrease)
General Fund	133,733,040	123,053,830	139,126,103	127,197,820	4,143,990
Social Services Fund	5,771,607	6,981,790	7,019,337	7,621,630	639,840
Fire and Rescue Fund	11,632,324	11,730,000	12,117,976	13,150,690	1,420,690
Owens Brooke Service District Fund	42,259	340,200	340,200	40,200	(300,000)
Merchant Trust Fund	20,188	-	1,000,000	-	-
PEG Fund	155,107	150,000	150,000	150,000	-
Speiden Carper House Fund	2,336	-	370,000	-	-
Debt Service Fund	10,818,225	11,132,360	11,132,360	11,491,710	359,350
Sewer Fund	18,002,890	17,712,240	19,795,588	21,017,280	3,305,040
Water Fund	11,482,795	14,961,620	15,762,777	26,859,530	11,897,910
Electric Fund	41,039,502	43,488,290	44,010,545	41,921,280	(1,567,010)
Stormwater Fund	1,832,219	6,798,000	6,860,146	3,071,000	(3,727,000)
Airport Fund	3,615,364	3,555,560	3,658,905	4,970,100	1,414,540
Solid Waste Fund	3,603,800	3,586,550	3,642,294	3,693,350	106,800
Building Maintenance Fund	1,425,634	1,591,120	1,963,282	1,641,120	50,000
Vehicle Maintenance Fund	3,696,620	4,137,550	4,710,362	4,227,320	89,770
Information Technology Fund	3,588,660	3,816,880	4,321,410	4,102,750	285,870
Cemetery Trust Fund	79,266	32,800	32,800	32,800	-
School Operating Fund	102,807,352	106,922,088	108,174,164	118,477,032	11,554,944
School Food Service Fund	3,397,154	4,147,095	4,335,045	4,186,043	38,948
School Capital Projects Fund	3,732,093	3,000,000	5,627,241	5,190,000	2,190,000
School Grants/Projects Fund	3,818,879	4,007,300	20,510,604	3,915,741	(91,559)
School Debt Service Fund	7,040,394	6,126,987	6,126,987	3,545,328	(2,581,659)
<b>ALL FUNDS TOTAL:</b>	<b>371,337,708</b>	<b>377,272,260</b>	<b>420,788,126</b>	<b>406,502,724</b>	<b>29,230,464</b>

FY 2021 Budget  
\$377,272,260



FY 2022 Budget  
\$406,502,724



# REVENUE OVERVIEW

All Funds - by Fund Type

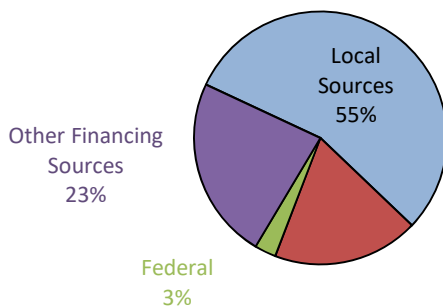
<b>FUND TYPE / Fund</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>	<b>Increase (Decrease)</b>
<b>GENERAL FUND</b>					
General Fund	133,733,040	123,053,830	139,126,103	127,197,820	4,143,990
<b>Fund Type Total:</b>	<b>133,733,040</b>	<b>123,053,830</b>	<b>139,126,103</b>	<b>127,197,820</b>	<b>4,143,990</b>
<b>SPECIAL REVENUE FUNDS</b>					
Social Services Fund	5,771,607	6,981,790	7,019,337	7,621,630	639,840
Fire and Rescue Fund	11,632,324	11,730,000	12,117,976	13,150,690	1,420,690
Owens Brooke Service District Fund	42,259	340,200	340,200	40,200	(300,000)
Merchant Trust Fund	20,188	-	1,000,000	-	-
PEG Fund	155,107	150,000	150,000	150,000	-
Speiden Carper House Fund	2,336	-	370,000	-	-
<b>Fund Type Total:</b>	<b>17,623,821</b>	<b>19,201,990</b>	<b>20,997,513</b>	<b>20,962,520</b>	<b>1,760,530</b>
<b>DEBT SERVICE FUND</b>					
Debt Service Fund	10,818,225	11,132,360	11,132,360	11,491,710	359,350
<b>Fund Type Total:</b>	<b>10,818,225</b>	<b>11,132,360</b>	<b>11,132,360</b>	<b>11,491,710</b>	<b>359,350</b>
<b>ENTERPRISE FUNDS</b>					
Sewer Fund	18,002,890	17,712,240	19,795,588	21,017,280	3,305,040
Water Fund	11,482,795	14,961,620	15,762,777	26,859,530	11,897,910
Electric Fund	41,039,502	43,488,290	44,010,545	41,921,280	(1,567,010)
Stormwater Fund	1,832,219	6,798,000	6,860,146	3,071,000	(3,727,000)
Airport Fund	3,615,364	3,555,560	3,658,905	4,970,100	1,414,540
Solid Waste Fund	3,603,800	3,586,550	3,642,294	3,693,350	106,800
<b>Fund Type Total:</b>	<b>79,576,570</b>	<b>90,102,260</b>	<b>93,730,255</b>	<b>101,532,540</b>	<b>11,430,280</b>
<b>INTERNAL SERVICE FUNDS</b>					
Building Maintenance Fund	1,425,634	1,591,120	1,963,282	1,641,120	50,000
Vehicle Maintenance Fund	3,696,620	4,137,550	4,710,362	4,227,320	89,770
Information Technology Fund	3,588,660	3,816,880	4,321,410	4,102,750	285,870
<b>Fund Type Total:</b>	<b>8,710,914</b>	<b>9,545,550</b>	<b>10,995,054</b>	<b>9,971,190</b>	<b>425,640</b>
<b>PERMANENT FUND</b>					
Cemetery Trust Fund	79,266	32,800	32,800	32,800	-
<b>Fund Type Total:</b>	<b>79,266</b>	<b>32,800</b>	<b>32,800</b>	<b>32,800</b>	<b>-</b>
<b>SCHOOL FUNDS</b>					
School Operating Fund	102,807,352	106,922,088	108,174,164	118,477,032	11,554,944
School Food Service Fund	3,397,154	4,147,095	4,335,045	4,186,043	38,948
School Capital Projects Fund	3,732,093	3,000,000	5,627,241	5,190,000	2,190,000
School Grants/Projects Fund	3,818,879	4,007,300	20,510,604	3,915,741	(91,559)
School Debt Service Fund	7,040,394	6,126,987	6,126,987	3,545,328	(2,581,659)
<b>Fund Type Total:</b>	<b>120,795,872</b>	<b>124,203,470</b>	<b>144,774,041</b>	<b>135,314,144</b>	<b>11,110,674</b>
<b>ALL FUNDS TOTAL:</b>	<b>371,337,708</b>	<b>377,272,260</b>	<b>420,788,126</b>	<b>406,502,724</b>	<b>29,230,464</b>

# REVENUE OVERVIEW

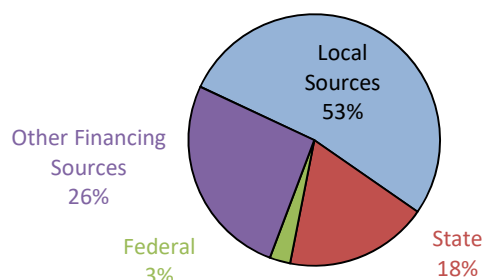
All Funds - by Source

Source / Type	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget	Increase (Decrease)
<b>LOCAL SOURCES</b>					
General Property Taxes	91,739,863	92,427,200	94,427,200	96,472,890	4,045,690
Other Local Taxes	23,885,186	21,141,000	22,641,000	22,025,000	884,000
Permits, Fees, & Licenses	812,021	565,000	565,000	565,000	-
Fines & Forfeitures	928,580	810,000	810,000	810,000	-
Interest & Use of Property	7,412,043	3,948,510	3,948,510	4,146,430	197,920
Charges for Services	7,482,020	7,916,000	7,916,000	8,406,250	490,250
Sales & Connections	64,036,917	66,150,070	66,150,070	65,870,190	(279,880)
Other Local Revenue	8,122,972	4,565,650	6,347,645	4,631,780	66,130
Interfund Revenue	9,777,704	10,661,690	10,661,690	11,312,200	650,510
<b>Source Total:</b>	<b>214,197,306</b>	<b>208,185,120</b>	<b>213,467,115</b>	<b>214,239,740</b>	<b>6,054,620</b>
<b>STATE OF VIRGINIA</b>					
Noncategorical	7,874,044	7,607,000	7,607,000	7,461,000	(146,000)
Shared Expenses	320,244	281,000	281,000	296,000	15,000
Categorical Aid	58,942,862	62,650,071	62,904,835	67,160,340	4,510,269
<b>Source Total:</b>	<b>67,137,150</b>	<b>70,538,071</b>	<b>70,792,835</b>	<b>74,917,340</b>	<b>4,379,269</b>
<b>FEDERAL GOVERNMENT</b>					
Noncategorical	114,817	51,280	51,280	51,280	-
Federal Pass Through	6,487,721	2,889,310	6,905,153	3,356,310	467,000
Categorical	6,893,538	7,422,300	8,743,259	7,420,741	(1,559)
<b>Source Total:</b>	<b>13,496,076</b>	<b>10,362,890</b>	<b>15,699,692</b>	<b>10,828,331</b>	<b>465,441</b>
<b>OTHER FINANCING SOURCES</b>					
Payment in Lieu of Taxes	1,909,290	1,994,210	1,994,210	2,104,070	109,860
Debt Issuance	-	8,500,000	8,500,000	16,600,000	8,100,000
Transfers from Other Funds	72,847,624	72,992,810	73,535,485	75,160,120	2,167,310
Use of Fund Balance	-	3,749,159	35,848,787	9,603,123	5,853,964
Tap Fees	1,750,262	950,000	950,000	3,050,000	2,100,000
<b>Source Total:</b>	<b>76,507,176</b>	<b>88,186,179</b>	<b>120,828,482</b>	<b>106,517,313</b>	<b>18,331,134</b>
<b>ALL SOURCES TOTAL:</b>	<b>371,337,708</b>	<b>377,272,260</b>	<b>420,788,126</b>	<b>406,502,724</b>	<b>29,230,464</b>

FY 2021 Budget



FY 2022 Budget



## REVENUE OVERVIEW

### All Funds - by Fund and Source

Fund / Source / Description	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget	Increase (Decrease)
<b>GENERAL FUND</b>					
<b>Local Sources</b>					
General Property Taxes	81,633,714	81,787,000	83,787,000	84,737,000	2,950,000
Other Local Taxes	23,885,186	21,141,000	22,641,000	22,025,000	884,000
Permits, Fees, Licenses	719,533	500,000	500,000	500,000	-
Fines & Forfeitures	783,836	810,000	810,000	810,000	-
Interest & Use of Property	3,654,731	473,000	473,000	577,000	104,000
Charges for Services	535,298	600,000	600,000	500,000	(100,000)
Other Local Revenue	4,560,242	3,436,390	3,682,025	3,432,450	(3,940)
<b>Source Total:</b>	<b>115,772,540</b>	<b>108,747,390</b>	<b>112,493,025</b>	<b>112,581,450</b>	<b>3,834,060</b>
<b>State of Virginia</b>					
Noncategorical	7,823,947	7,572,000	7,572,000	7,426,000	(146,000)
Shared Expenses	320,244	281,000	281,000	296,000	15,000
Categorical Aid	4,066,447	3,916,430	4,126,532	4,072,500	156,070
<b>Source Total:</b>	<b>12,210,638</b>	<b>11,769,430</b>	<b>11,979,532</b>	<b>11,794,500</b>	<b>25,070</b>
<b>Federal Government</b>					
Noncategorical	11,500	10,000	10,000	10,000	-
Federal Pass Through	3,642,026	-	3,983,871	-	-
Categorical	168,518	500,000	428,114	500,000	-
<b>Source Total:</b>	<b>3,822,044</b>	<b>510,000</b>	<b>4,421,985</b>	<b>510,000</b>	<b>-</b>
<b>Other Financing Sources</b>					
Payment in Lieu of Taxes	1,909,290	1,994,210	1,994,210	2,104,070	109,860
Transfers	18,528	32,800	32,800	207,800	175,000
Use of Fund Balance	-	-	8,204,550	-	-
<b>Source Total:</b>	<b>1,927,818</b>	<b>2,027,010</b>	<b>10,231,560</b>	<b>2,311,870</b>	<b>284,860</b>
<b>FUND TOTAL:</b>	<b>133,733,040</b>	<b>123,053,830</b>	<b>139,126,102</b>	<b>127,197,820</b>	<b>4,143,990</b>
<b>SOCIAL SERVICES FUND</b>					
<b>Local Sources</b>					
Other Local Revenue	-	-	36,360	-	-
<b>Source Total:</b>	<b>-</b>	<b>-</b>	<b>36,360</b>	<b>-</b>	<b>-</b>
<b>State of Virginia</b>					
Categorical Aid	1,331,732	1,991,040	1,991,040	2,063,320	72,280
<b>Source Total:</b>	<b>1,331,732</b>	<b>1,991,040</b>	<b>1,991,040</b>	<b>2,063,320</b>	<b>72,280</b>
<b>Federal Government</b>					
Federal Pass Through	2,385,041	2,489,310	2,489,310	2,956,310	467,000
<b>Source Total:</b>	<b>2,385,041</b>	<b>2,489,310</b>	<b>2,489,310</b>	<b>2,956,310</b>	<b>467,000</b>
<b>Other Financing Sources</b>					
Transfers	2,054,834	2,501,440	2,501,440	2,602,000	100,560
Use of Fund Balance	-	-	1,187	-	-
<b>Source Total:</b>	<b>2,054,834</b>	<b>2,501,440</b>	<b>2,502,627</b>	<b>2,602,000</b>	<b>100,560</b>
<b>FUND TOTAL:</b>	<b>5,771,607</b>	<b>6,981,790</b>	<b>7,019,337</b>	<b>7,621,630</b>	<b>639,840</b>

## REVENUE OVERVIEW

### All Funds - by Fund and Source

Fund / Source / Description	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget	Increase (Decrease)
<b>FIRE AND RESCUE FUND</b>					
<b>Local Sources</b>					
General Property Taxes	10,065,899	10,600,000	10,600,000	11,695,690	1,095,690
Permits, Fees, Licenses	92,488	65,000	65,000	65,000	-
Interest & Use of Property	5,913	15,000	15,000	15,000	-
Charges for Services	790,805	650,000	650,000	675,000	25,000
Other Local Revenue	45,566	-	-	-	-
<b>Source Total:</b>	<b>11,000,671</b>	<b>11,330,000</b>	<b>11,330,000</b>	<b>12,450,690</b>	<b>1,120,690</b>
<b>State of Virginia</b>					
Categorical Aid	149,789	-	44,662	-	-
<b>Source Total:</b>	<b>149,789</b>	<b>-</b>	<b>44,662</b>	<b>-</b>	<b>-</b>
<b>Federal Government</b>					
Federal Pass Through	460,654	400,000	431,972	400,000	-
Categorical	21,210	-	-	-	-
<b>Source Total:</b>	<b>481,864</b>	<b>400,000</b>	<b>431,972</b>	<b>400,000</b>	<b>-</b>
<b>Other Financing Sources</b>					
Use of Fund Balance	-	-	311,342	300,000	300,000
<b>Source Total:</b>	<b>-</b>	<b>-</b>	<b>311,342</b>	<b>300,000</b>	<b>300,000</b>
<b>FUND TOTAL:</b>	<b>11,632,324</b>	<b>11,730,000</b>	<b>12,117,976</b>	<b>13,150,690</b>	<b>1,420,690</b>
<b>OWENS BROOKE SERVICE DISTRICT FUND</b>					
<b>Local Sources</b>					
General Property Taxes	40,250	40,200	40,200	40,200	-
Interest & Use of Property	2,009	-	-	-	-
<b>Source Total:</b>	<b>42,259</b>	<b>40,200</b>	<b>40,200</b>	<b>40,200</b>	<b>-</b>
<b>Other Financing Sources</b>					
Use of Fund Balance	-	300,000	300,000	-	(300,000)
<b>Source Total:</b>	<b>-</b>	<b>300,000</b>	<b>300,000</b>	<b>-</b>	<b>(300,000)</b>
<b>FUND TOTAL:</b>	<b>42,259</b>	<b>340,200</b>	<b>340,200</b>	<b>40,200</b>	<b>(300,000)</b>
<b>MERCHANT TRUST FUND</b>					
<b>Local Sources</b>					
Interest & Use of Property	6,833	-	-	-	-
Other Local Revenue	13,355	-	-	-	-
<b>Source Total:</b>	<b>20,188</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Financing Sources</b>					
Use of Fund Balance	-	-	1,000,000	-	-
<b>Source Total:</b>	<b>-</b>	<b>-</b>	<b>1,000,000</b>	<b>-</b>	<b>-</b>
<b>FUND TOTAL:</b>	<b>20,188</b>	<b>-</b>	<b>1,000,000</b>	<b>-</b>	<b>-</b>

## REVENUE OVERVIEW

### All Funds - by Fund and Source

Fund / Source / Description	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget	Increase (Decrease)
<b>PEG FUND</b>					
<b>Local Sources</b>					
Interest & Use of Property	5,259	-	-	-	-
Other Local Revenue	149,848	150,000	150,000	150,000	-
<b>Source Total:</b>	<b>155,107</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>
<b>FUND TOTAL:</b>	<b>155,107</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>
<b>SPEIDEN CARPER HOUSE FUND</b>					
<b>Local Sources</b>					
Interest & Use of Property	2,336	-	-	-	-
<b>Source Total:</b>	<b>2,336</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Financing Sources</b>					
Use of Fund Balance	-	-	370,000	-	-
<b>Source Total:</b>	<b>-</b>	<b>-</b>	<b>370,000</b>	<b>-</b>	<b>-</b>
<b>FUND TOTAL:</b>	<b>2,336</b>	<b>-</b>	<b>370,000</b>	<b>-</b>	<b>-</b>
<b>DEBT SERVICE FUND</b>					
<b>Federal Government</b>					
Noncategorical	24,464	-	-	-	-
<b>Source Total:</b>	<b>24,464</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Financing Sources</b>					
Transfers	10,793,761	11,132,360	11,132,360	11,491,710	359,350
<b>Source Total:</b>	<b>10,793,761</b>	<b>11,132,360</b>	<b>11,132,360</b>	<b>11,491,710</b>	<b>359,350</b>
<b>FUND TOTAL:</b>	<b>10,818,225</b>	<b>11,132,360</b>	<b>11,132,360</b>	<b>11,491,710</b>	<b>359,350</b>
<b>SEWER FUND</b>					
<b>Local Sources</b>					
Interest & Use of Property	222,104	175,000	175,000	150,000	(25,000)
Sales & Connections	15,033,222	15,646,240	15,646,240	16,505,280	859,040
Other Local Revenue	1,539,715	16,000	1,516,000	12,000	(4,000)
<b>Source Total:</b>	<b>16,795,041</b>	<b>15,837,240</b>	<b>17,337,240</b>	<b>16,667,280</b>	<b>830,040</b>
<b>Other Financing Sources</b>					
Debt Issuance	-	-	-	3,800,000	3,800,000
Use of Fund Balance	-	1,325,000	1,908,348	-	(1,325,000)
Tap Fees	1,207,849	550,000	550,000	550,000	-
<b>Source Total:</b>	<b>1,207,849</b>	<b>1,875,000</b>	<b>2,458,348</b>	<b>4,350,000</b>	<b>2,475,000</b>
<b>FUND TOTAL:</b>	<b>18,002,890</b>	<b>17,712,240</b>	<b>19,795,588</b>	<b>21,017,280</b>	<b>3,305,040</b>

## REVENUE OVERVIEW

### All Funds - by Fund and Source

Fund / Source / Description	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget	Increase (Decrease)
<b>WATER FUND</b>					
<b>Local Sources</b>					
Interest & Use of Property	200,551	150,000	150,000	135,000	(15,000)
Sales & Connections	10,448,723	10,184,120	10,184,120	10,769,880	585,760
Other Local Revenue	258,679	225,500	225,500	221,500	(4,000)
<b>Source Total:</b>	<b>10,907,953</b>	<b>10,559,620</b>	<b>10,559,620</b>	<b>11,126,380</b>	<b>566,760</b>
<b>Federal Government</b>					
Noncategorical	32,429	-	-	-	-
<b>Source Total:</b>	<b>32,429</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Financing Sources</b>					
Debt Issuance	-	3,900,000	3,900,000	12,800,000	8,900,000
Use of Fund Balance	-	102,000	903,158	433,150	331,150
Tap Fees	542,413	400,000	400,000	2,500,000	2,100,000
<b>Source Total:</b>	<b>542,413</b>	<b>4,402,000</b>	<b>5,203,158</b>	<b>15,733,150</b>	<b>11,331,150</b>
<b>FUND TOTAL:</b>	<b>11,482,795</b>	<b>14,961,620</b>	<b>15,762,778</b>	<b>26,859,530</b>	<b>11,897,910</b>
<b>ELECTRIC FUND</b>					
<b>Local Sources</b>					
Interest & Use of Property	154,801	23,000	23,000	110,000	87,000
Sales & Connections	38,175,486	39,942,240	39,942,240	38,248,640	(1,693,600)
Other Local Revenue	1,159,076	715,900	715,900	774,320	58,420
Interfund Revenue	1,550,139	1,619,650	1,619,650	1,695,670	76,020
<b>Source Total:</b>	<b>41,039,502</b>	<b>42,300,790</b>	<b>42,300,790</b>	<b>40,828,630</b>	<b>(1,472,160)</b>
<b>Other Financing Sources</b>					
Use of Fund Balance	-	1,187,500	1,709,754	1,092,650	(94,850)
<b>Source Total:</b>	<b>-</b>	<b>1,187,500</b>	<b>1,709,754</b>	<b>1,092,650</b>	<b>(94,850)</b>
<b>FUND TOTAL:</b>	<b>41,039,502</b>	<b>43,488,290</b>	<b>44,010,544</b>	<b>41,921,280</b>	<b>(1,567,010)</b>
<b>STORMWATER FUND</b>					
<b>Local Sources</b>					
Interest & Use of Property	9,140	3,000	3,000	3,000	-
Charges for Services	1,579,246	1,884,000	1,884,000	2,372,000	488,000
Other Local Revenue	243,833	-	-	-	-
<b>Source Total:</b>	<b>1,832,219</b>	<b>1,887,000</b>	<b>1,887,000</b>	<b>2,375,000</b>	<b>488,000</b>
<b>Other Financing Sources</b>					
Debt Issuance	-	4,600,000	4,600,000	-	(4,600,000)
Use of Fund Balance	-	311,000	373,147	696,000	385,000
<b>Source Total:</b>	<b>-</b>	<b>4,911,000</b>	<b>4,973,147</b>	<b>696,000</b>	<b>(4,215,000)</b>
<b>FUND TOTAL:</b>	<b>1,832,219</b>	<b>6,798,000</b>	<b>6,860,147</b>	<b>3,071,000</b>	<b>(3,727,000)</b>

## REVENUE OVERVIEW

All Funds - by Fund and Source

Fund / Source / Description	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget	Increase (Decrease)
<b>AIRPORT FUND</b>					
<b>Local Sources</b>					
Interest & Use of Property	2,964,316	3,092,010	3,092,010	3,138,130	46,120
Sales & Connections	379,486	377,470	377,470	346,390	(31,080)
Other Local Revenue	18,041	9,800	9,800	9,300	(500)
<b>Source Total:</b>	<b>3,361,843</b>	<b>3,479,280</b>	<b>3,479,280</b>	<b>3,493,820</b>	<b>14,540</b>
<b>State of Virginia</b>					
Noncategorical	50,097	35,000	35,000	35,000	-
<b>Source Total:</b>	<b>50,097</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>-</b>
<b>Federal Government</b>					
Noncategorical	46,424	41,280	41,280	41,280	-
Categorical	157,000	-	57,000	-	-
<b>Source Total:</b>	<b>203,424</b>	<b>41,280</b>	<b>98,280</b>	<b>41,280</b>	<b>-</b>
<b>Other Financing Sources</b>					
Use of Fund Balance	-	-	46,344	1,400,000	1,400,000
<b>Source Total:</b>	<b>-</b>	<b>-</b>	<b>46,344</b>	<b>1,400,000</b>	<b>1,400,000</b>
<b>FUND TOTAL:</b>	<b>3,615,364</b>	<b>3,555,560</b>	<b>3,658,904</b>	<b>4,970,100</b>	<b>1,414,540</b>
<b>SOLID WASTE FUND</b>					
<b>Local Sources</b>					
Interest & Use of Property	12,758	2,000	2,000	2,800	800
Charges for Services	3,575,018	3,470,000	3,470,000	3,531,500	61,500
Other Local Revenue	1,020	50	50	20,050	20,000
<b>Source Total:</b>	<b>3,588,796</b>	<b>3,472,050</b>	<b>3,472,050</b>	<b>3,554,350</b>	<b>82,300</b>
<b>State of Virginia</b>					
Categorical Aid	15,004	7,500	7,500	7,000	(500)
<b>Source Total:</b>	<b>15,004</b>	<b>7,500</b>	<b>7,500</b>	<b>7,000</b>	<b>(500)</b>
<b>Other Financing Sources</b>					
Use of Fund Balance	-	107,000	162,745	132,000	25,000
<b>Source Total:</b>	<b>-</b>	<b>107,000</b>	<b>162,745</b>	<b>132,000</b>	<b>25,000</b>
<b>FUND TOTAL:</b>	<b>3,603,800</b>	<b>3,586,550</b>	<b>3,642,295</b>	<b>3,693,350</b>	<b>106,800</b>
<b>BUILDING MAINTENANCE FUND</b>					
<b>Local Sources</b>					
Interest & Use of Property	6,564	3,000	3,000	3,000	-
Interfund Revenue	1,419,070	1,588,120	1,588,120	1,638,120	50,000
<b>Source Total:</b>	<b>1,425,634</b>	<b>1,591,120</b>	<b>1,591,120</b>	<b>1,641,120</b>	<b>50,000</b>
<b>Other Financing Sources</b>					
Use of Fund Balance	-	-	372,161	-	-
<b>Source Total:</b>	<b>-</b>	<b>-</b>	<b>372,161</b>	<b>-</b>	<b>-</b>
<b>FUND TOTAL:</b>	<b>1,425,634</b>	<b>1,591,120</b>	<b>1,963,281</b>	<b>1,641,120</b>	<b>50,000</b>



## REVENUE OVERVIEW

### All Funds - by Fund and Source

Fund / Source / Description	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget	Increase (Decrease)
<b>VEHICLE MAINTENANCE FUND</b>					
<b>Local Sources</b>					
Interest & Use of Property	7,316	2,500	2,500	2,500	-
Other Local Revenue	121,694	-	-	-	-
Interfund Revenue	3,243,464	3,659,050	3,659,050	3,897,820	238,770
<b>Source Total:</b>	<b>3,372,474</b>	<b>3,661,550</b>	<b>3,661,550</b>	<b>3,900,320</b>	<b>238,770</b>
<b>Other Financing Sources</b>					
Transfers	324,146	476,000	1,018,675	327,000	(149,000)
Use of Fund Balance	-	-	30,137	-	-
<b>Source Total:</b>	<b>324,146</b>	<b>476,000</b>	<b>1,048,812</b>	<b>327,000</b>	<b>(149,000)</b>
<b>FUND TOTAL:</b>	<b>3,696,620</b>	<b>4,137,550</b>	<b>4,710,362</b>	<b>4,227,320</b>	<b>89,770</b>
<b>INFORMATION TECHNOLOGY FUND</b>					
<b>Local Sources</b>					
Interest & Use of Property	11,726	10,000	10,000	10,000	-
Other Local Revenue	11,903	12,010	12,010	12,160	150
Interfund Revenue	3,565,031	3,794,870	3,794,870	4,080,590	285,720
<b>Source Total:</b>	<b>3,588,660</b>	<b>3,816,880</b>	<b>3,816,880</b>	<b>4,102,750</b>	<b>285,870</b>
<b>Other Financing Sources</b>					
Use of Fund Balance	-	-	504,529	-	-
<b>Source Total:</b>	<b>-</b>	<b>-</b>	<b>504,529</b>	<b>-</b>	<b>-</b>
<b>FUND TOTAL:</b>	<b>3,588,660</b>	<b>3,816,880</b>	<b>4,321,409</b>	<b>4,102,750</b>	<b>285,870</b>
<b>CEMETERY TRUST FUND</b>					
<b>Local Sources</b>					
Interest & Use of Property	1,716	-	-	-	-
Charges for Services	77,550	-	-	-	-
<b>Source Total:</b>	<b>79,266</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Financing Sources</b>					
Use of Fund Balance	-	32,800	32,800	32,800	-
<b>Source Total:</b>	<b>-</b>	<b>32,800</b>	<b>32,800</b>	<b>32,800</b>	<b>-</b>
<b>FUND TOTAL:</b>	<b>79,266</b>	<b>32,800</b>	<b>32,800</b>	<b>32,800</b>	<b>-</b>

## REVENUE OVERVIEW

### All Funds - by Fund and Source

Fund / Source / Description	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget	Increase (Decrease)
<b>SCHOOL OPERATING FUND</b>					
<b>Local Sources</b>					
Fines & Forfeitures	144,744	-	-	-	-
Interest & Use of Property	135,863	-	-	-	-
Charges for Services	362,113	555,500	555,500	588,750	33,250
<b>Source Total:</b>	<b>642,720</b>	<b>555,500</b>	<b>555,500</b>	<b>588,750</b>	<b>33,250</b>
<b>State of Virginia</b>					
Categorical Aid	53,272,657	56,643,365	56,643,365	60,902,000	4,258,635
<b>Source Total:</b>	<b>53,272,657</b>	<b>56,643,365</b>	<b>56,643,365</b>	<b>60,902,000</b>	<b>4,258,635</b>
<b>Other Financing Sources</b>					
Transfers	48,891,975	49,723,223	49,723,223	51,796,282	2,073,059
Use of Fund Balance	-	-	1,252,076	5,190,000	5,190,000
<b>Source Total:</b>	<b>48,891,975</b>	<b>49,723,223</b>	<b>50,975,299</b>	<b>56,986,282</b>	<b>7,263,059</b>
<b>FUND TOTAL:</b>	<b>102,807,352</b>	<b>106,922,088</b>	<b>108,174,164</b>	<b>118,477,032</b>	<b>11,554,944</b>
<b>SCHOOL GRANTS/PROJECTS FUND</b>					
<b>Federal Government</b>					
Categorical	3,818,879	4,007,300	5,343,145	3,915,741	(91,559)
<b>Source Total:</b>	<b>3,818,879</b>	<b>4,007,300</b>	<b>5,343,145</b>	<b>3,915,741</b>	<b>(91,559)</b>
<b>Other Financing Sources</b>					
Use of Fund Balance	-	-	15,167,459	-	-
<b>Source Total:</b>	<b>-</b>	<b>-</b>	<b>15,167,459</b>	<b>-</b>	<b>-</b>
<b>FUND TOTAL:</b>	<b>3,818,879</b>	<b>4,007,300</b>	<b>20,510,604</b>	<b>3,915,741</b>	<b>(91,559)</b>
<b>SCHOOL DEBT SERVICE FUND</b>					
<b>Other Financing Sources</b>					
Transfers	7,040,394	6,126,987	6,126,987	3,545,328	(2,581,659)
<b>Source Total:</b>	<b>7,040,394</b>	<b>6,126,987</b>	<b>6,126,987</b>	<b>3,545,328</b>	<b>(2,581,659)</b>
<b>FUND TOTAL:</b>	<b>7,040,394</b>	<b>6,126,987</b>	<b>6,126,987</b>	<b>3,545,328</b>	<b>(2,581,659)</b>

## REVENUE OVERVIEW

### All Funds - by Fund and Source

Fund / Source / Description	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget	Increase (Decrease)
<b>SCHOOL FOOD SERVICE FUND</b>					
<b>Local Sources</b>					
Charges for Services	561,990	756,500	756,500	739,000	(17,500)
<b>Source Total:</b>	<b>561,990</b>	<b>756,500</b>	<b>756,500</b>	<b>739,000</b>	<b>(17,500)</b>
<b>State of Virginia</b>					
Categorical Aid	107,233	91,736	91,736	115,520	23,784
<b>Source Total:</b>	<b>107,233</b>	<b>91,736</b>	<b>91,736</b>	<b>115,520</b>	<b>23,784</b>
<b>Federal Government</b>					
Categorical	2,727,931	2,915,000	2,915,000	3,005,000	90,000
<b>Source Total:</b>	<b>2,727,931</b>	<b>2,915,000</b>	<b>2,915,000</b>	<b>3,005,000</b>	<b>90,000</b>
<b>Other Financing Sources</b>					
Use of Fund Balance	-	383,859	571,809	326,523	(57,336)
<b>Source Total:</b>	<b>-</b>	<b>383,859</b>	<b>571,809</b>	<b>326,523</b>	<b>(57,336)</b>
<b>FUND TOTAL:</b>	<b>3,397,154</b>	<b>4,147,095</b>	<b>4,335,045</b>	<b>4,186,043</b>	<b>38,948</b>
<b>SCHOOL CAPITAL PROJECTS</b>					
<b>Local Sources</b>					
Interest & Use of Property	8,107	-	-	-	-
<b>Source Total:</b>	<b>8,107</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Financing Sources</b>					
Transfers	3,723,986	3,000,000	3,000,000	5,190,000	2,190,000
Use of Fund Balance	-	-	2,627,241	-	-
<b>Source Total:</b>	<b>3,723,986</b>	<b>3,000,000</b>	<b>5,627,241</b>	<b>5,190,000</b>	<b>2,190,000</b>
<b>FUND TOTAL:</b>	<b>3,732,093</b>	<b>3,000,000</b>	<b>5,627,241</b>	<b>5,190,000</b>	<b>2,190,000</b>
<b>ALL FUNDS TOTAL:</b>	<b>\$ 371,337,708</b>	<b>\$ 377,272,260</b>	<b>\$ 420,788,124</b>	<b>\$ 406,502,724</b>	<b>\$ 29,230,464</b>

# REVENUE OVERVIEW

## Major Revenue Source Analysis

### MAJOR REVENUE SOURCES

The City of Manassas budgets and accounts for its revenue within the various funds of the City. However, revenue is also budgeted and accounted for by source. The revenue sources for the City are as follows:

Local Revenues:

- General Property Taxes
- Other Taxes
- Permits, Fees, Licenses
- Fines & Forfeitures
- Revenue from the Use of Money and Property (interest and rent)
- Charges for Services
- Sales & Connections
- Other Local Revenue & Interfund Revenue

Revenues from Other Government:

- Revenue from the State
- Revenue from the Federal Government

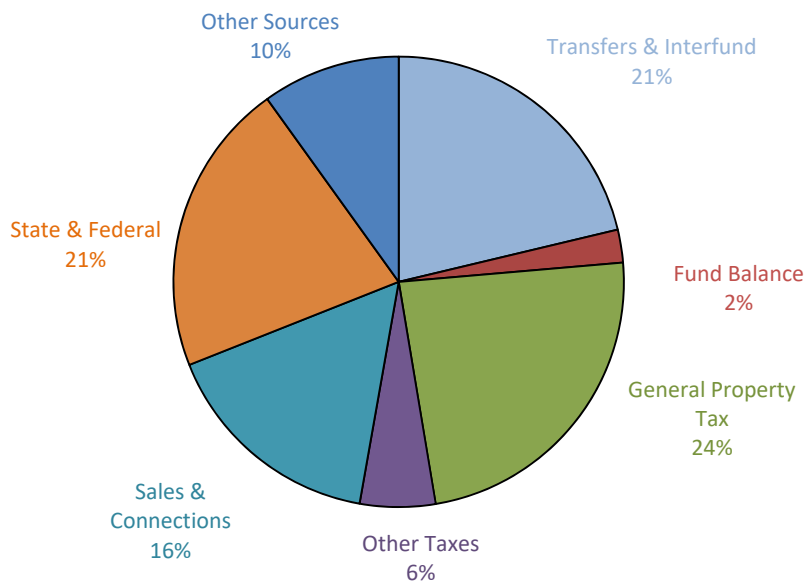
Non-revenue Sources:

- Payment in Lieu of Taxes and Transfers
- Bond Proceeds
- Contribution from Fund Balance

In the FY 2022 Budget, General Property Taxes make up 24% of the total revenue and Other Taxes (sales, business, professional and occupational, meals, utility, etc.) make up 6%. Sales & Connections are 16% of the total revenue and Revenue from the State and Federal Governments make up 21%. Transfers and Interfund revenue make up 21%. These six classifications account for 88% of the total revenue.

The General Fund is supported 67% by General Property Taxes, 17% by Other Taxes, and 16% by all other revenue sources.

The pie chart below shows the FY 2022 Budget (all funds) by funding source.



\*Other Sources represents Permits, Licenses, & Fees; Fines & Forfeitures; Interest; Use of Money and Property; Charges for Services; Miscellaneous Revenues; and Other Financing Sources

# REVENUE OVERVIEW

## Major Revenue Source Analysis

### GENERAL PROPERTY TAXES

General Property Taxes are levied on the assessed value of real and personal property. These taxes include real property taxes and personal property taxes. The tax year for real property taxes is July 1 – June 30; the tax year for personal property taxes is January 1 – December 31. These taxes represent 24% (\$96 million) of the City's total resources.

#### Real Property Taxes

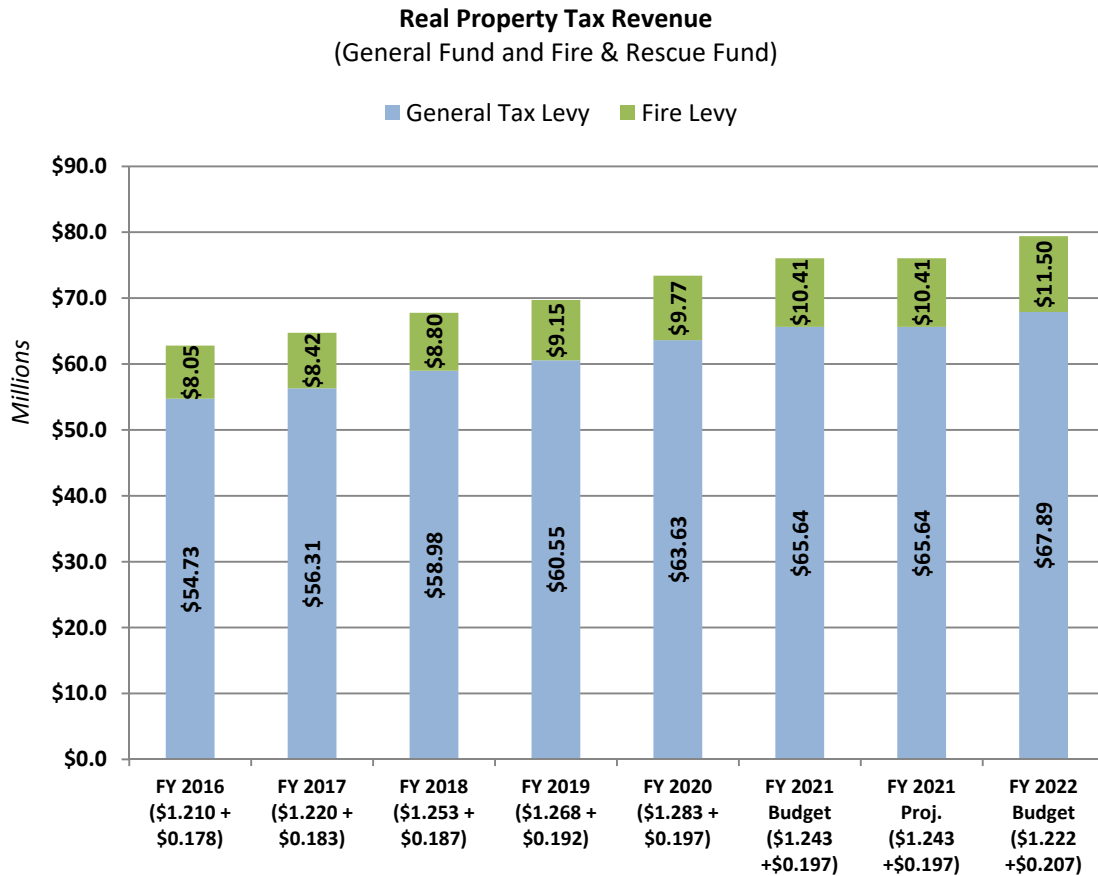
(§58.1-3201 for General, §27-23.1 for Fire, §15.2-2403 for Special Taxing Districts)

The Real Property Tax Rate decreased from \$1.263 to \$1.222 and the Fire and Rescue Levy increased from \$0.197 to \$0.207. The Owens Brooke Service District Tax Rate decreased from \$0.109 to \$0.101. Assessments on residential properties have increased since January 1, 2019 an average of 7.15%. Non-residential property assessments have increased an average of 1.35%. The average residential tax payer will see a 3.92% or \$175 increase to their tax bill. The average non-residential tax payer will see a -0.81% or \$178 decrease to their tax bill. The average tax bill for all classes will increase 2.06% or \$127. Virginia localities are prohibited from levying separate tax rates on commercial and residential properties.

#### Real Estate Tax Base

- Total real estate assessments - \$5,680 billion in tax year 2022; an increase of 5.14% from the prior year
- New construction accounts for \$98 million of the real estate assessments (1.73%)
- Each penny on the rate generates approximately \$550,000 in real estate revenue in FY 2022
- The City provided \$1,382,311 in Tax Relief for the Elderly and Disabled Program in FY 2020

The chart below shows a history of revenue collections for Real Property Taxes for the General Fund and Fire and Rescue Fund.



# REVENUE OVERVIEW

## Major Revenue Source Analysis

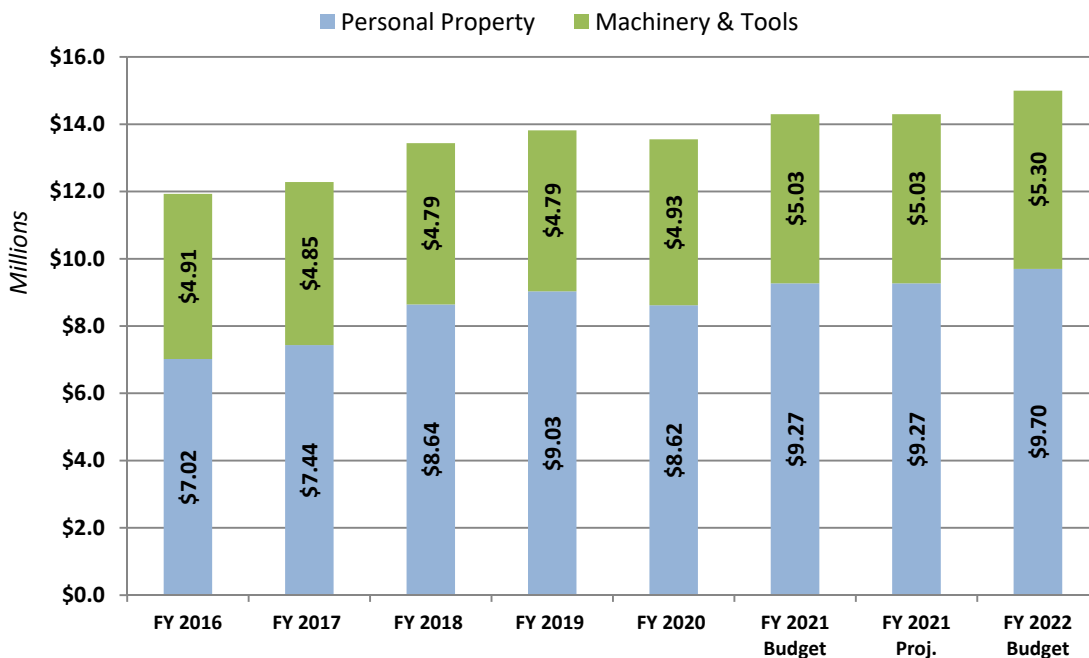
### Personal Property Taxes (§58.1-3500)

Personal Property Tax is levied on all tangible personal property, including motor vehicles and delivery equipment. Household goods and personal effects are exempt.

The Tax Rates are below and the resolution which includes the related Code of Virginia sections can be found in the Policy & Process section of this book.

- Machinery & Tools - \$2.10
- Machinery & Tools Used in Semiconductor Manufacturing – \$0.891
- Programmable Computer Equipment - \$1.25
- Vehicles without motive power, used or designed to be used as manufactured homes - \$1.268 (Increased from \$1.253)
- Aircraft and Antique Motor Vehicles - \$0.00001
- Motor Vehicles as identified in sections (e)-(l) in Ordinance O-2017-05 - \$0.00001
- Business Personal Property - \$3.60
- All Tangible Personal Property except as specified in O-2017-15 1 (a) – (n) - \$3.60

**Personal Property Tax Revenue**  
(General Fund)



The chart above shows a history of revenue collections for Personal Property Tax.

Below is the billing information for personal property taxes (excluding M&T). The collection rate is 95%-97%.

Classification	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Motor Vehicles	\$ 9,861,440	10,335,241	10,681,391	11,012,973	11,605,178
Boats & Motors	9,187	10,558	8,072	12,185	13,472
Business Personal Property	1,898,050	2,018,117	2,037,314	2,444,646	2,592,996
Business Computer Equipment	102,896	109,650	131,229	121,593	112,397
PPTRA (State Revenue)	(3,786,634)	(3,786,634)	(3,786,634)	(3,786,634)	(3,786,634)
<b>Total Billed per COR</b>	<b>8,084,939</b>	<b>8,686,932</b>	<b>9,071,372</b>	<b>9,804,763</b>	<b>10,537,409</b>

# REVENUE OVERVIEW

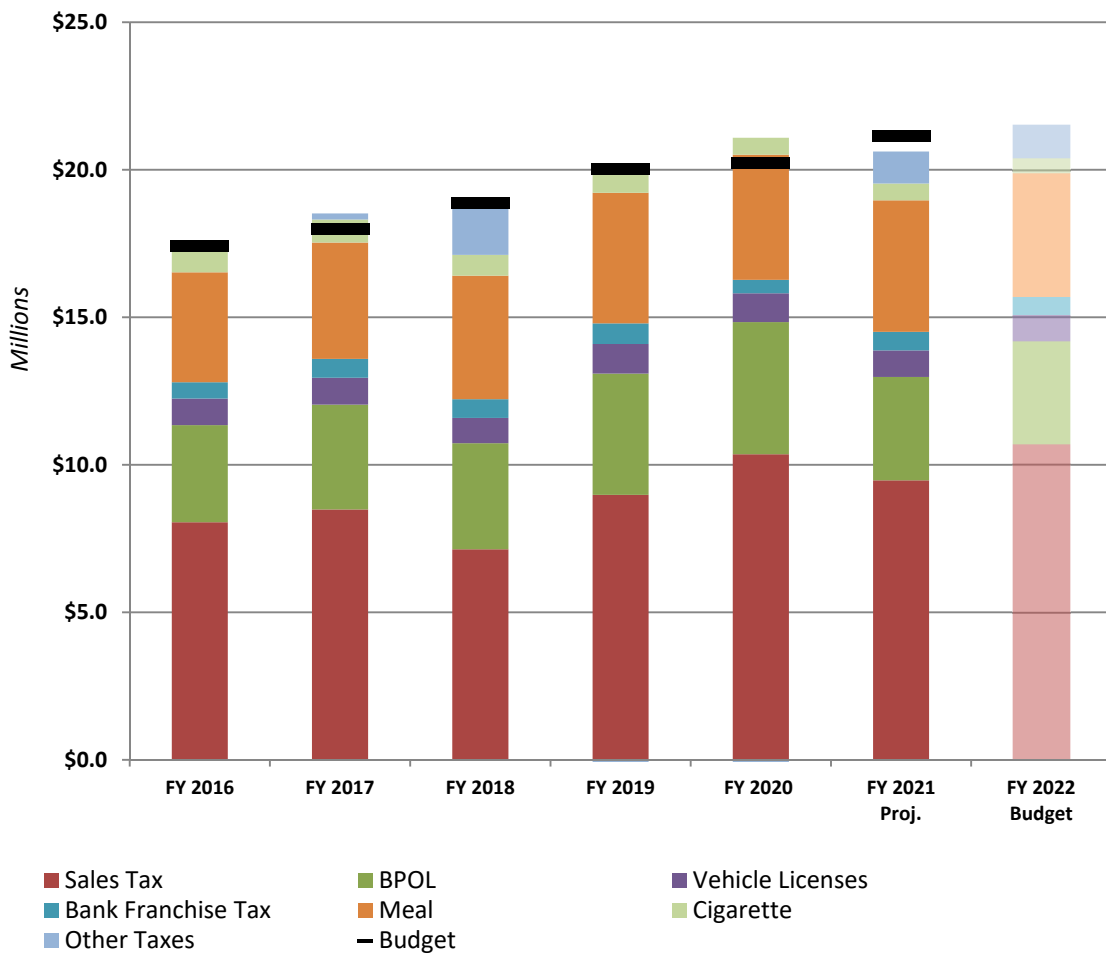
## Major Revenue Source Analysis

### OTHER LOCAL TAXES

Other Local Taxes are comprised of consumer and business-based taxes including Sales Tax, BPOL tax, Vehicle License Tax, Bank Franchise Tax, Meal Tax, and Cigarette Tax. Other local taxes make up \$22.025 million, or 6%, of the City's total Budget (all in the General Fund).

The chart below shows the trend in Other Local Tax revenue. A more in-depth analysis of some of the larger tax sources can be found on later pages in this analysis.

Other Local Taxes  
(General Fund)



# REVENUE OVERVIEW

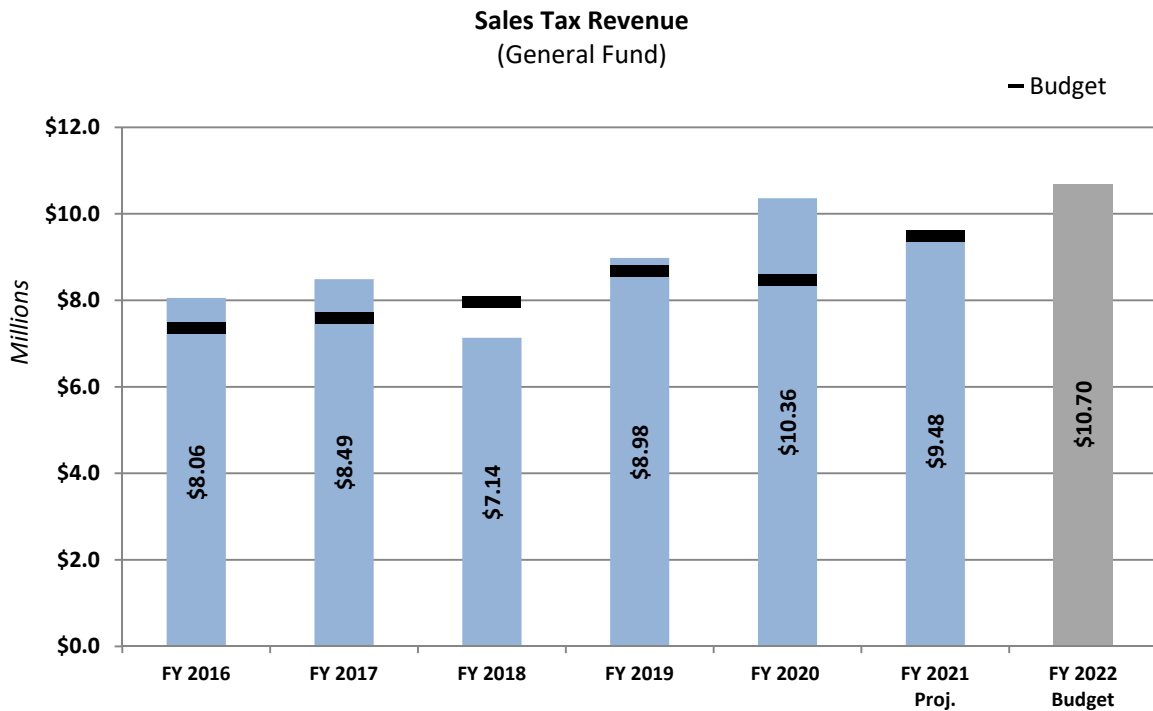
## Major Revenue Source Analysis

**Sales Tax**  
(§58.1-603)

Sales Tax is levied on the sale, distribution, use, or consumption of tangible personal property, the leasing or renting of tangible personal property, and the storage of personal property inside or outside Virginia that is for use in Virginia. The sales tax rate is 6.0%. This is comprised of a 4.3% tax for the State; a 0.70% tax for NVTA and 1.0% for the City. Sales tax revenue in the General Fund reflects the 1.0% sales tax the City receives. Of the NVTA share, the City is eligible to receive 30% back if the City meets the criteria set forth under HB 2313. This anticipated revenue is not part of the City’s operating budget, but rather a funding source in the Five-Year Capital Improvement Program (NVTA source).

Tax receipts are used to project this tax, but revenue is sensitive to underlying price level changes as it will increase with the price of goods sold. Current year estimates are used in projecting next year’s revenues after applying overall price assumptions. Changes in the local retail market (such as the opening of new stores, the performance of existing stores) can affect this revenue stream.

The decline in revenue for FY 2018 is due to a taxpayer filing error which resulted in the State reducing sales tax proceeds to the City by \$1,042,990 to account for four years of restated revenues due to this error. Despite this one-time payback, sales taxes trends show an increase of 2% annually.





# REVENUE OVERVIEW

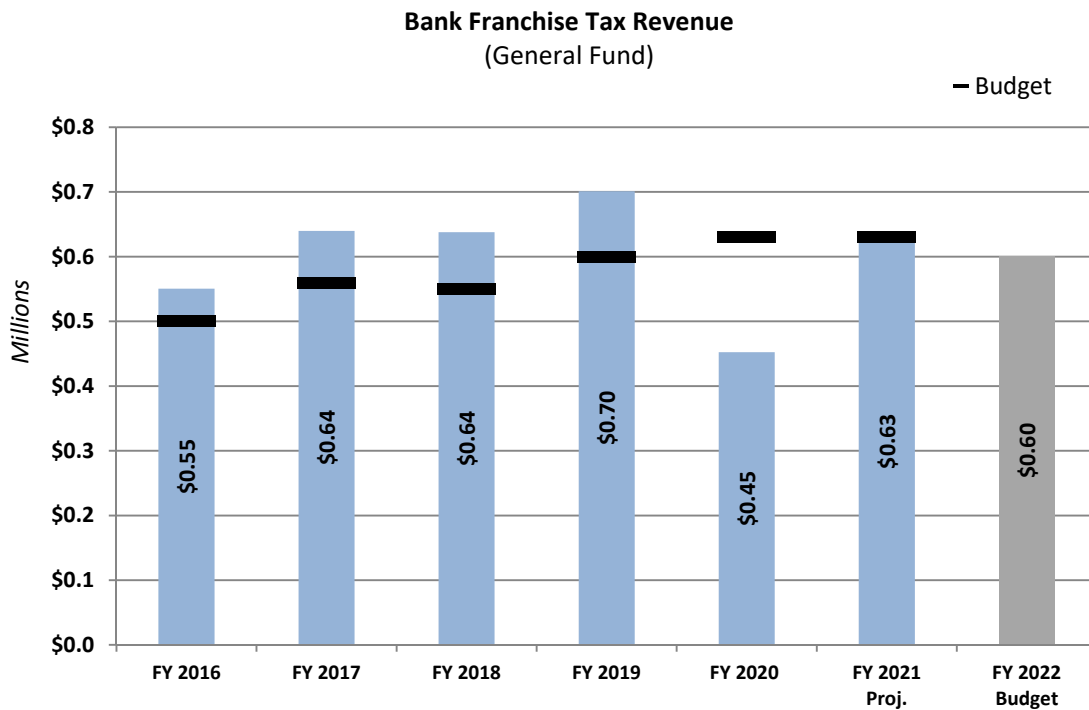
## Major Revenue Source Analysis

### Bank Franchise Tax

(§58.1-1204)

The City of Manassas imposes upon each bank located within the boundaries of the city a tax on net capital equaling 80% of the state rate of the franchise tax set forth in Section 58.1-1204 in the Code of Virginia. The State tax rate is currently \$1 on each \$100 of net capital. Returns are required to be submitted annually to the City no later than March 1<sup>st</sup> and payment is due June 1<sup>st</sup>.

The decline in revenue for FY 2020 is due to the refunding of an overpayment of bank franchise taxes in the amount of \$164,151 for FY 2012-2014 tax years. This refund was the result of a ruling by the State Tax Commissioner.



# REVENUE OVERVIEW

## Major Revenue Source Analysis

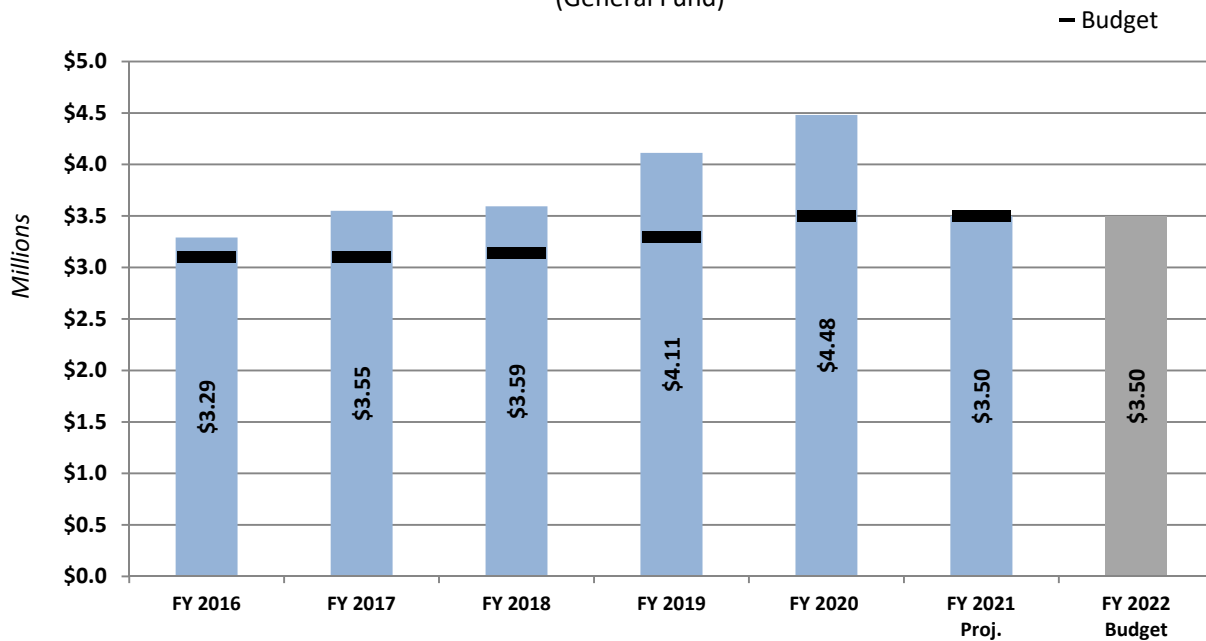
### Business, Professional, and Occupational License Tax (BPOL) (§58.1-3703)

Business, Professional, and Occupational License Tax is collected from any person who engages in a business, trade, profession, occupation, or other activity in the City. It is also applied to individuals that maintain a place of business, either permanent or temporary, or conduct a business-related activity. Rates vary depending on business classification and are generally imposed as a percentage of gross receipts.

- Wholesale Merchants (based on gross purchase): \$0.05 per \$100
- Contractors: \$0.10 per \$100
- Retail Merchants: \$0.12 per \$100
- Repair, Personal, and Business Service Operations: \$0.22 per \$100
- Hotels & Motels: \$0.22 per \$100
- Real Estate Services and Professional Services: \$0.33 per \$100
- Financial Services: \$0.35 per \$100

The chart below reflects the history of revenue (and budget) for BPOL Tax Revenue followed by a table indicating tax revenue by class (Source - Commissioner of the Revenue). Tax revenue by class is based on returns which are due annually by March 1<sup>st</sup>. Actual receipts may vary depending on timing of payments.

**Business, Professional, Occupational License (BPOL) Tax Revenue**  
(General Fund)



	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Retail Merchants	1,058,926	1,186,346	1,279,424	1,233,492	1,252,193
Pers. Services	935,640	1,091,432	1,156,510	1,170,375	1,427,606
Professional	726,688	751,688	758,422	763,943	822,555
Contractors	238,833	209,886	275,652	253,598	645,423
Wholesale Merchants	67,138	74,665	87,972	84,420	99,637
All Other	107,315	196,694	187,560	243,763	239,255
	<b>\$ 3,134,540</b>	<b>\$3,510,711</b>	<b>\$4,348,315</b>	<b>\$3,749,591</b>	<b>4,486,669</b>
<i>% Change from Prior</i>	2.8%	12.0%	23.85%	-13.61%	19.66%

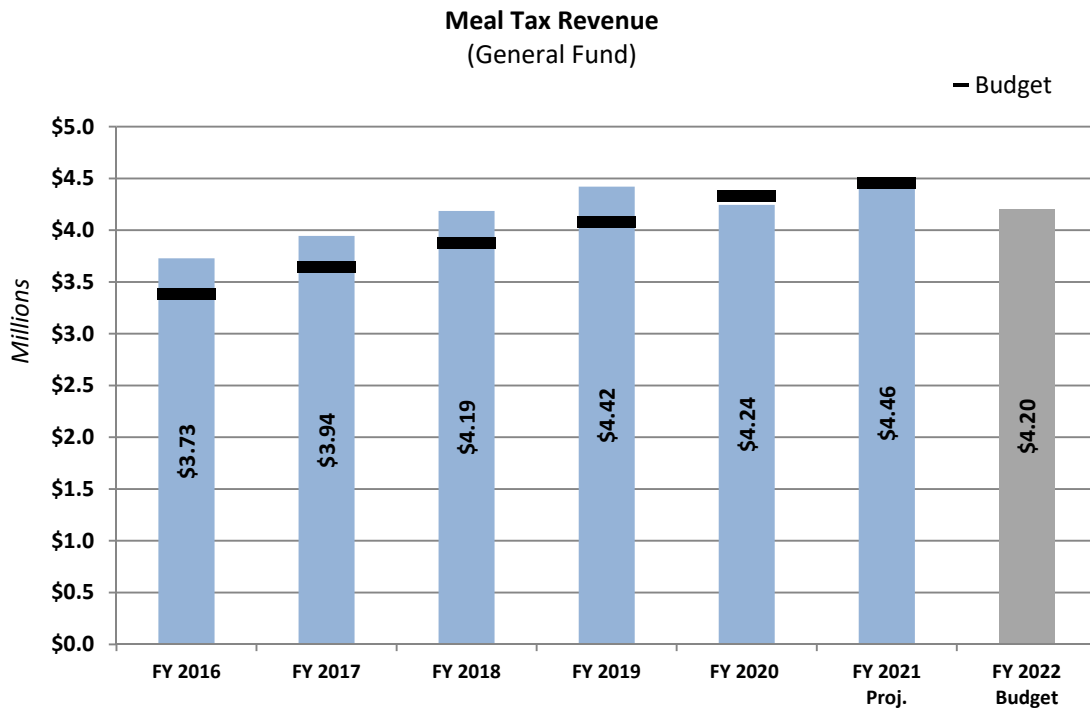
\*Source – Commissioner of the Revenue

# REVENUE OVERVIEW

## Major Revenue Source Analysis

### Meal Tax (§58.1-2652)

Restaurants and other sellers of prepared food and beverages are required to collect a 4% tax from the consumer at the time of the sale. These taxes are held in trust by the business until they are remitted to the City (by the 20<sup>th</sup> of the month following the month the taxes were collected.) Meal Tax is collected at a rate of 4% on the value of the meal. Revenues are budgeted with a 2% annual increase.



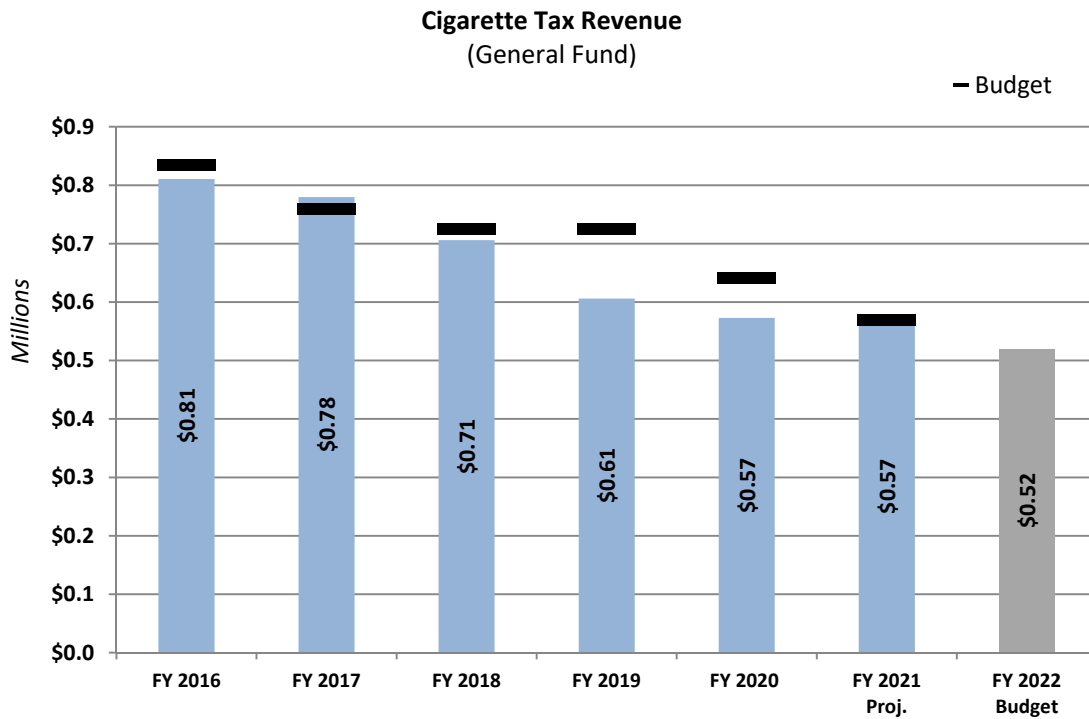
# REVENUE OVERVIEW

## Major Revenue Source Analysis

### Cigarette Tax (§58.1-3840)

A cigarette tax is levied at a rate of \$0.65 per pack of cigarettes sold within the City limits. This tax is administered by the NOVA Cigarette Tax Board.

As shown in the chart, this is a declining revenue stream for the City, due in part to a decrease in the number of active accounts as well as a decrease in overall cigarette purchases. Revenues are budgeted with a 5% annual decrease.

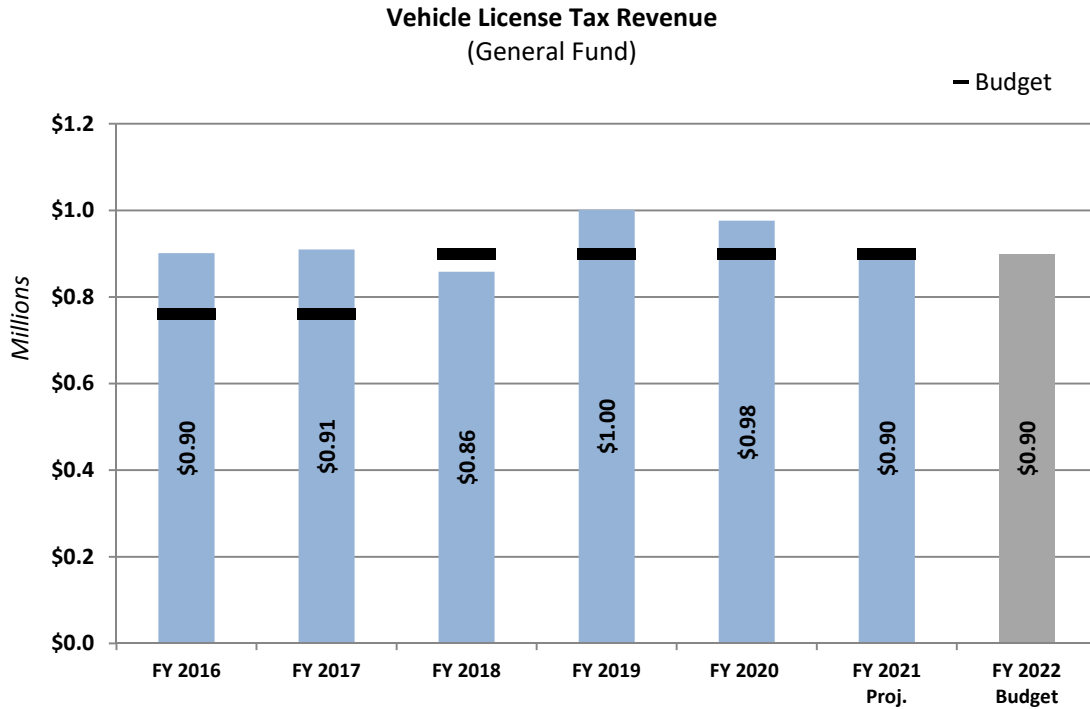


# REVENUE OVERVIEW

## Major Revenue Source Analysis

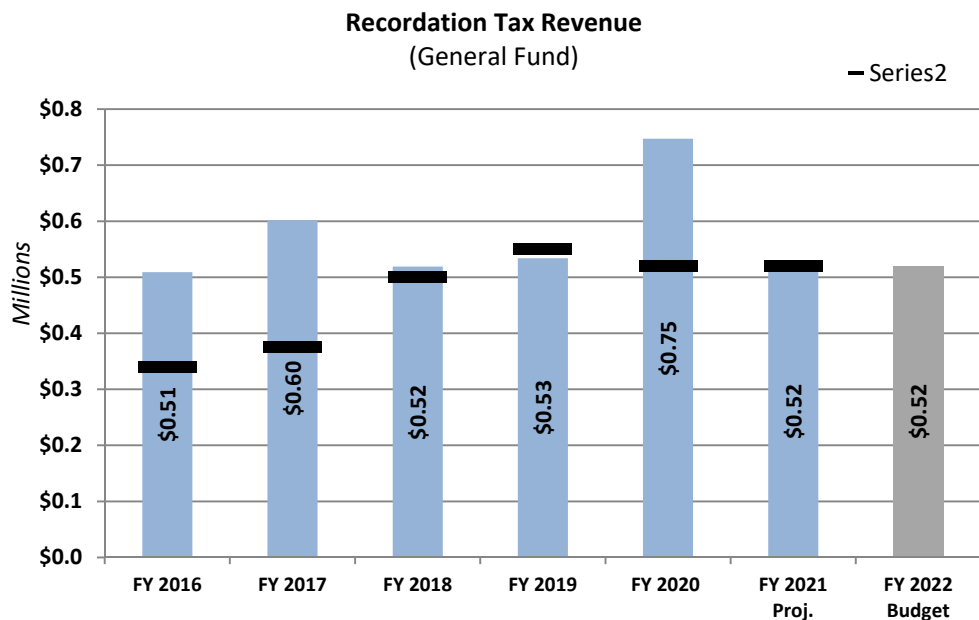
### Vehicle License Tax (§46.2-752)

Vehicle licenses are assessed along with personal property taxes and due October 5<sup>th</sup> of each year. The City's vehicle license rates are \$25 for vehicles and \$10 for motorcycles.



### Recordation Tax (§58.1-814)

State and local recordation (grantee) taxes are levied when real estate property in the County is sold, conveyed, or refinanced. The tax is paid by the purchaser of the property.

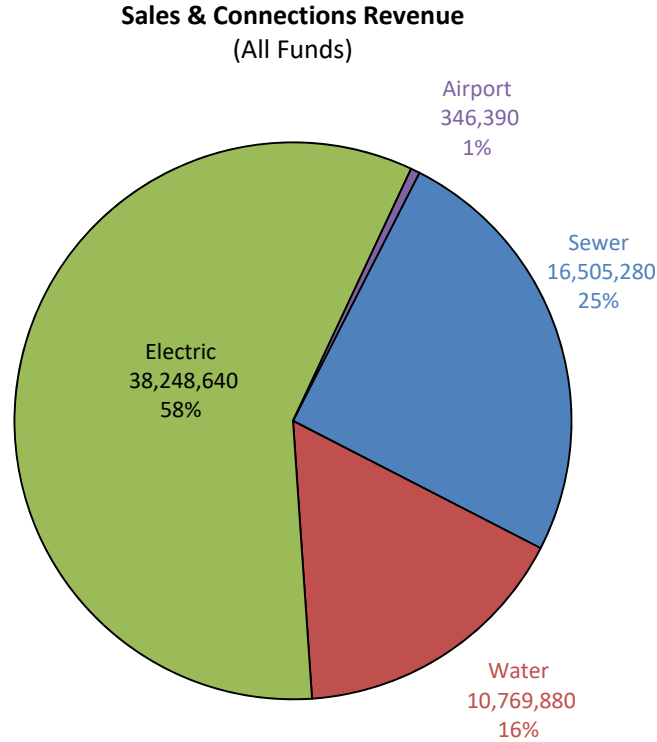


# REVENUE OVERVIEW

## Major Revenue Source Analysis

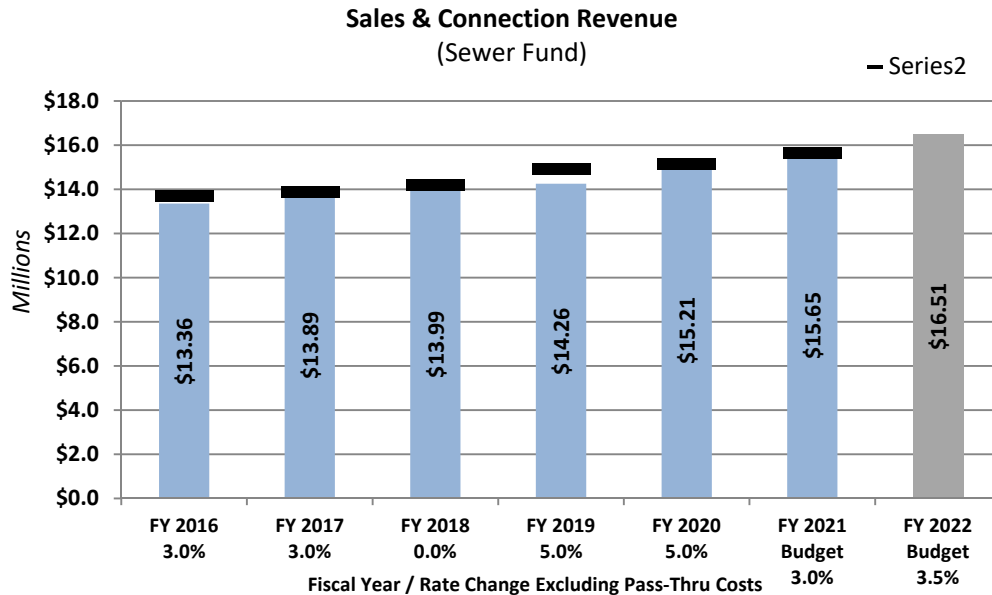
### SALES & CONNECTIONS

Sales & Connections revenue makes up 16% or \$65.8 million of the City's total budget. This revenue can be found in the Sewer, Water, Electric, and Airport funds.



### Sewer Fund

The chart below shows a history of revenue for Sales & Connections in the Sewer Fund. It also includes the rate change (percentage) for each fiscal year. Sales & Connections revenue includes the UOSA Cost Recovery related to the pass-thru cost of sewer treatment. In years where the actual revenue was less than budgeted, most of the difference can be attributed to lower UOSA Cost Recovery revenues. Since UOSA is a pass-thru cost, this is directly linked to lower than budgeted sewer treatment costs.

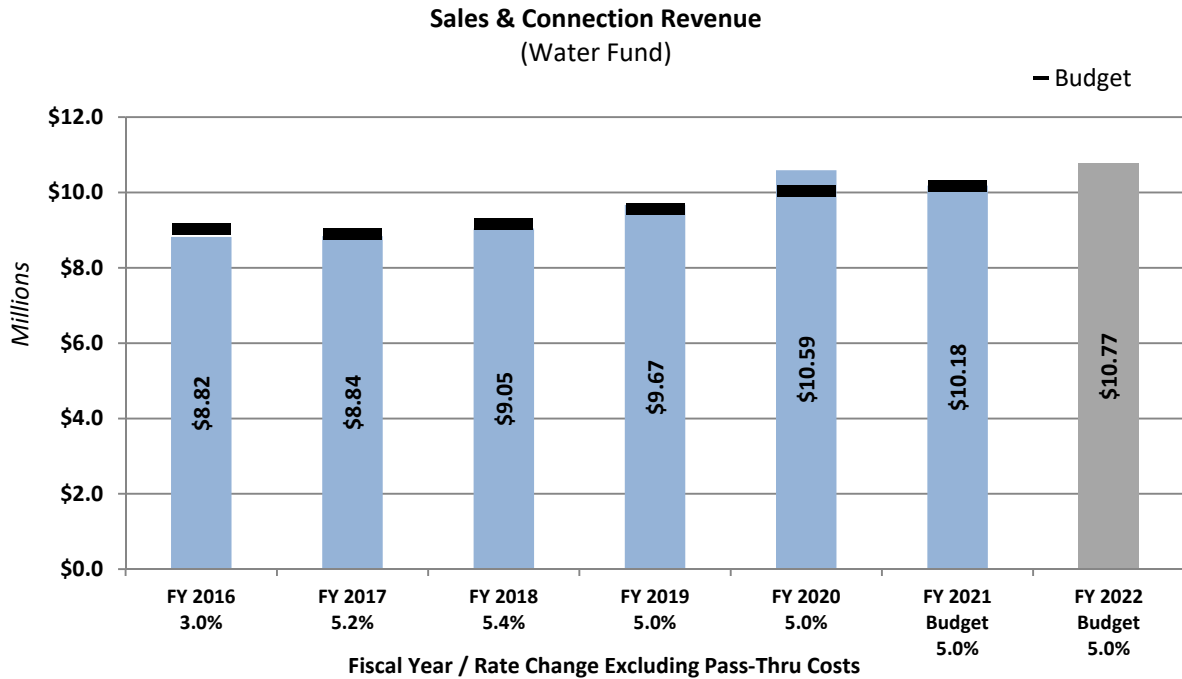


# REVENUE OVERVIEW

## Major Revenue Source Analysis

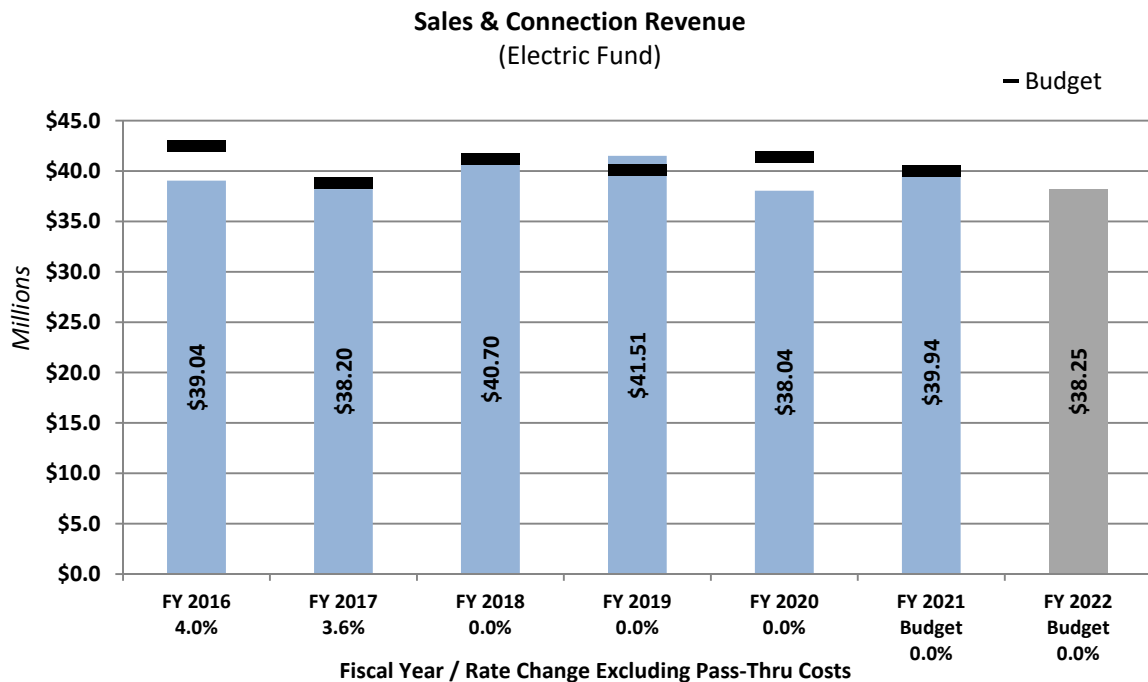
### Water Fund

The chart below shows a history of revenue for Sales & Connections in the Water Fund. It also includes the rate change (percentage) for each fiscal year.



### Electric Fund

The chart below shows a history of revenue for Sales & Connections in the Electric Fund. It also includes the rate change (percentage) for each fiscal year. The decrease and resulting gap between budget and actuals shown in FY 2016 is a result of losing Micron as an electric customer.

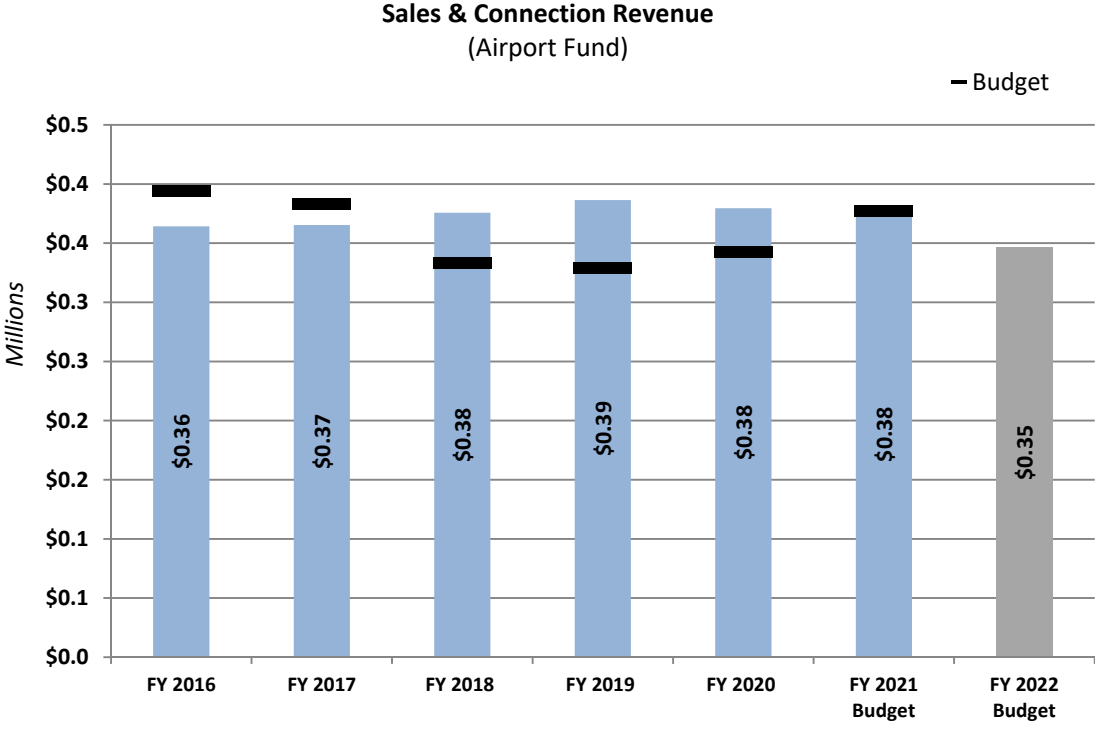


# REVENUE OVERVIEW

## Major Revenue Source Analysis

### Airport Fund

The chart below shows a history of Sales & Connections charges in the Airport Fund. This revenue is fairly stable and reliable. In FY 2016, actual revenues were less than budgeted due to lower revenues for Fuel Flowage Fees. While not a large amount compared to the sales and connections revenue in the utility funds, this is the second largest revenue source for the Airport. Revenues remain stable.





# REVENUE OVERVIEW

## Major Revenue Source Analysis

### REVENUE FROM THE STATE

The Commonwealth of Virginia supports the City through Non-Categorical Aid, Shared Expenses, and Categorical Aid. The State provides 6% of the revenue.

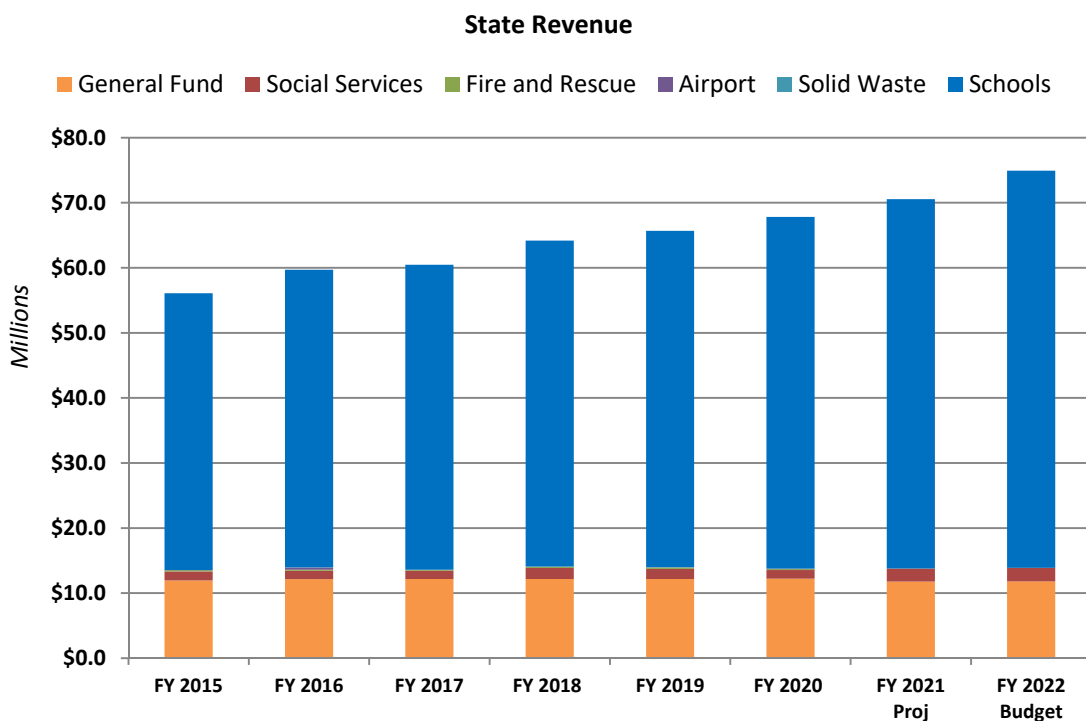
Non-Categorical Aid is revenue to the City without restriction as to use. This includes taxes on communications services, railroad equipment, car rentals, and deeds. Also included are HB 599 funds in accordance with House Bill 599 that was enacted in 1981 to provide aid to localities for law enforcement. This law was a companion to State legislation restricting annexation and thus impeding a city's ability to increase its boundaries and tax base. The annual amount is determined based on a formula including the average crime rate, population density, and certain population characteristics. A share of the total revenue growth Statewide is provided to localities.

Shared Expenses consist of recovered costs for a portion of the salaries and operating expenses of constitutional and other offices serving the Manassas community, including the City Treasurer, the Commissioner of Revenue, and the Voter Registrar.

Categorical Aid is revenue given to the City for a specific purpose such as education, public assistance grants, social service programs, street maintenance, and many police/public safety grants. State reimbursements for the cost of operating the Social Services Department include cost of personnel services, fringe benefits, non-personal services, and rent for buildings. The reimbursement rate varies by program from 50-70% of the overall costs incurred. Street construction and maintenance revenue is received from the Virginia Department of Transportation to maintain the City's arterial and collector roads and streets. The revenue is provided based on a statewide maintenance index of the unit costs used on roads and bridges. Changes in the index are used to calculate and implement annual per-land-mile rates. The revenue to the City fluctuates based on index changes and the number of road miles assessed. Funds offset qualifying operating costs recorded in the City's budget.

Although the School Funds receive the most State revenue in the City budget the General Fund receives 16% mostly for Personal Property Tax Relief (PPTRA), Highway Maintenance, and Communications Tax; the Social Services Fund receives 3% primarily for eligibility service and Children's Services Act (CSA). Together the other funds make up less than 1 % of State revenue. State revenue in these funds generally consists of grants.

The chart below shows collection of state revenue for the City as a whole.



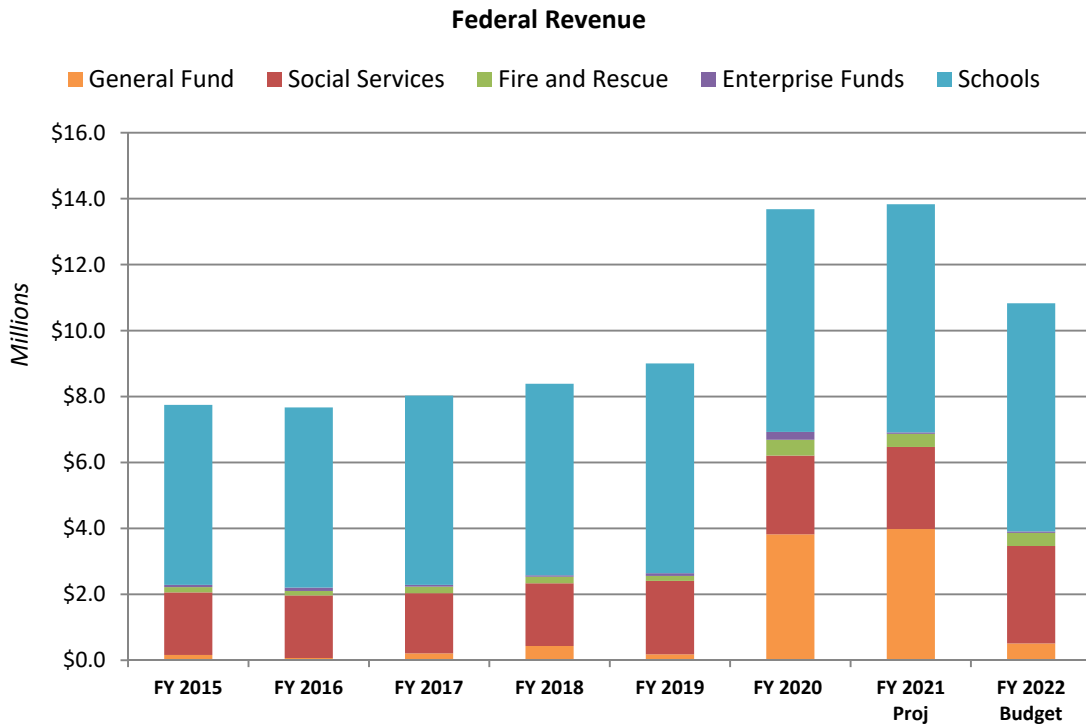
# REVENUE OVERVIEW

## Major Revenue Source Analysis

### REVENUE FROM FEDERAL GOVERNMENT

As with Revenue from the State, the funds the City receives from the Federal Government may be Categorical Aid or Non-Categorical Aid. The Federal Government provides 1% of the total budget. Majority of federal revenue in the City is for Education purposes. The Social Services Fund receives 27% of the City's federal revenue, the General Fund and Fire and Rescue Fund comprise a total of 9% (mostly in the form of grants), and the Airport receives less than 1% of the Federal Revenue.

The chart below shows collection of federal revenue for the City as a whole.



# REVENUE OVERVIEW

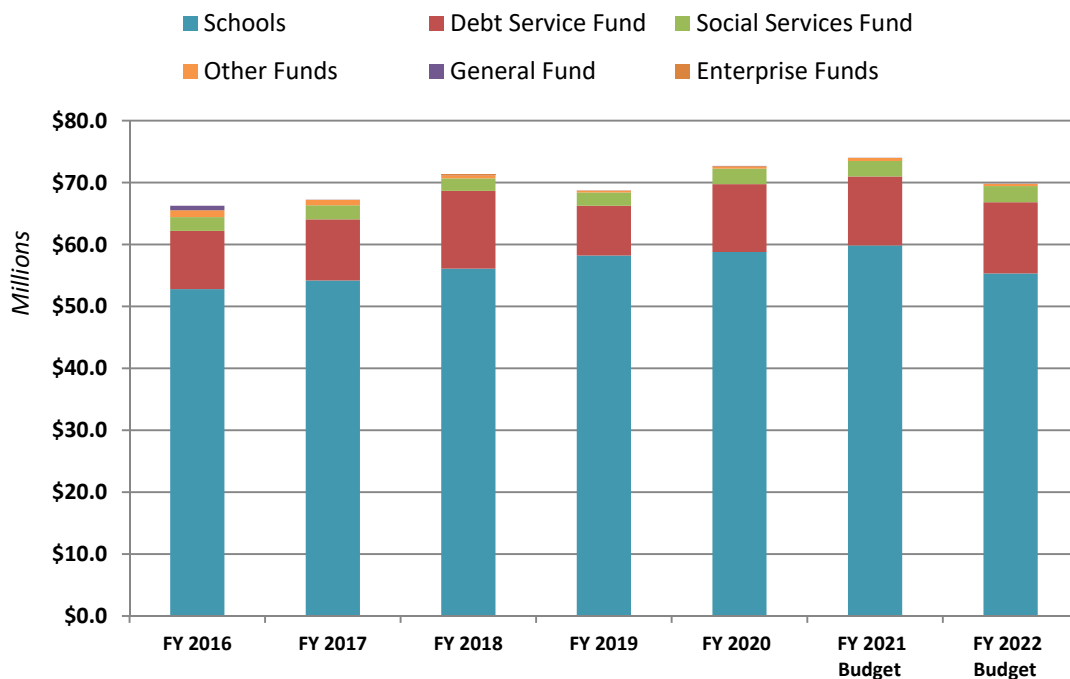
## Major Revenue Source Analysis

### TRANSFERS

There are several operating transfers between funds in the budget. Transfers make up 18% of the budget or \$69.7 million. The largest single transfer is in the School Funds and represents the transfer from the General Fund. The chart below shows transfer revenues by fund and purpose.

Transfer To	Transfer From	Purpose	Amount
General Fund	Cemetery Fund	Cemetery Maintenance	32,800
Social Services Fund	General Fund	Local Match for Social Services	2,602,000
Debt Service Fund	General Fund	Debt service & future capacity	4,701,710
	General Fund - Schools	Debt service & future capacity	6,020,000
	Fire and Rescue Fund	Current debt service	770,000
			<b>11,491,710</b>
Vehicle Maintenance	Sewer Fund	Vehicle Replacement	187,000
	Water Fund	Vehicle Replacement	60,000
	Electric Fund	Vehicle Replacement	80,000
			<b>327,000</b>
School Funds	General Fund		55,341,610
<b>Total Transfers</b>			<b>\$ 69,795,120</b>

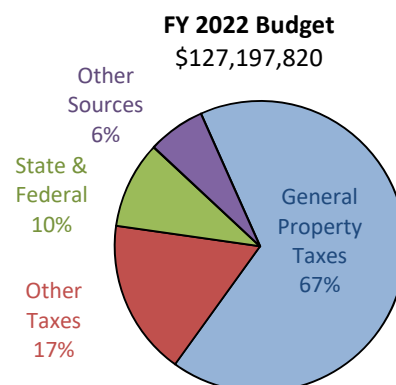
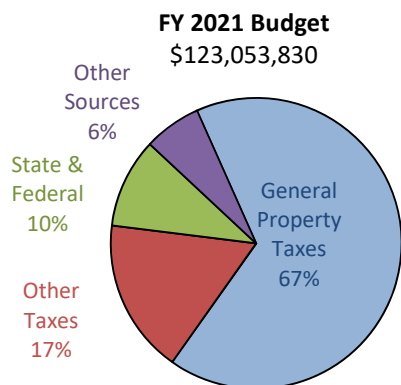
**Transfer Revenue**



# REVENUE OVERVIEW

## General Fund - by Source

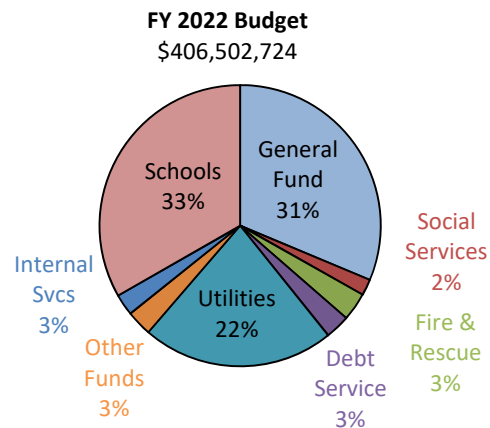
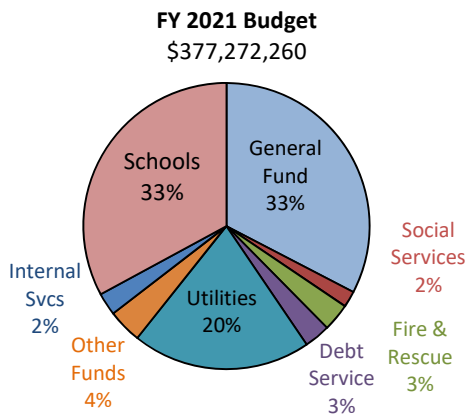
Source / Type	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget	Increase (Decrease)
<b>LOCAL SOURCES</b>					
General Property Taxes	81,633,714	81,787,000	83,787,000	84,737,000	2,950,000
Other Local Taxes	23,885,186	21,141,000	22,641,000	22,025,000	884,000
Permits, Fees, & Licenses	719,533	500,000	500,000	500,000	-
Fines & Forfeitures	783,836	810,000	810,000	810,000	-
Interest & Use of Property	3,654,731	473,000	473,000	577,000	104,000
Charges for Services	535,298	600,000	600,000	500,000	(100,000)
Other Local Revenue	4,560,242	3,436,390	3,682,025	3,432,450	(3,940)
<b>Source Total:</b>	<b>115,772,540</b>	<b>108,747,390</b>	<b>112,493,025</b>	<b>112,581,450</b>	<b>3,834,060</b>
<b>STATE OF VIRGINIA</b>					
Noncategorical	7,823,947	7,572,000	7,572,000	7,426,000	(146,000)
Shared Expenses	320,244	281,000	281,000	296,000	15,000
Categorical Aid	4,066,447	3,916,430	4,126,532	4,072,500	156,070
<b>Source Total:</b>	<b>12,210,638</b>	<b>11,769,430</b>	<b>11,979,532</b>	<b>11,794,500</b>	<b>25,070</b>
<b>FEDERAL GOVERNMENT</b>					
Noncategorical	11,500	10,000	10,000	10,000	-
Federal Pass Through	3,642,026	-	3,983,871	-	-
Categorical	168,518	500,000	428,114	500,000	-
<b>Source Total:</b>	<b>3,822,044</b>	<b>510,000</b>	<b>4,421,985</b>	<b>510,000</b>	<b>-</b>
<b>OTHER FINANCING SOURCES</b>					
Payment in Lieu of Taxes	1,909,290	1,994,210	1,994,210	2,104,070	109,860
Transfers from Other Funds	18,528	32,800	32,800	207,800	175,000
Use of Fund Balance	-	-	8,204,550	-	-
<b>Source Total:</b>	<b>1,927,818</b>	<b>2,027,010</b>	<b>10,231,560</b>	<b>2,311,870</b>	<b>284,860</b>
<b>ALL SOURCES TOTAL:</b>	<b>133,733,040</b>	<b>123,053,830</b>	<b>139,126,103</b>	<b>127,197,820</b>	<b>4,143,990</b>



# EXPENDITURE OVERVIEW

All Funds - by Fund

Fund	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget	Increase (Decrease)
General Fund	118,639,634	123,053,830	139,126,103	127,197,820	4,143,990
Social Services Fund	5,771,606	6,981,790	7,019,337	7,621,630	639,840
Fire and Rescue Fund	12,691,330	11,730,000	12,117,976	13,150,690	1,420,690
Owens Brooke Service District Fund	3,658	340,200	340,200	40,200	(300,000)
Merchant Trust Fund	-	-	1,000,000	-	-
PEG Fund	8,205	150,000	150,000	150,000	-
Speiden Carper House Fund	13,677	-	370,000	-	-
Debt Service Fund	8,738,428	11,132,360	11,132,360	11,491,710	359,350
Sewer Fund	24,478,993	17,712,240	19,795,588	21,017,280	3,305,040
Water Fund	10,540,263	14,961,620	15,762,777	26,859,530	11,897,910
Electric Fund	40,081,283	43,488,290	44,010,545	41,921,280	(1,567,010)
Stormwater Fund	1,011,677	6,798,000	6,860,146	3,071,000	(3,727,000)
Airport Fund	2,379,358	3,555,560	3,658,905	4,970,100	1,414,540
Solid Waste Fund	3,179,344	3,586,550	3,642,294	3,693,350	106,800
Building Maintenance Fund	1,224,517	1,591,120	1,963,282	1,641,120	50,000
Vehicle Maintenance Fund	3,663,247	4,137,550	4,710,362	4,227,320	89,770
Information Technology Fund	3,228,508	3,816,880	4,321,410	4,102,750	285,870
Cemetery Trust Fund	18,528	32,800	32,800	32,800	-
School Operating Fund	97,167,576	106,922,088	108,174,164	118,477,032	11,554,944
School Food Service Fund	3,608,684	4,147,095	4,335,045	4,186,043	38,948
School Capital Projects Fund	4,318,454	3,000,000	5,627,241	5,190,000	2,190,000
School Grants/Projects Fund	3,818,879	4,007,300	20,510,604	3,915,741	(91,559)
School Debt Service Fund	6,201,462	6,126,987	6,126,987	3,545,328	(2,581,659)
<b>ALL FUNDS TOTAL:</b>	<b>350,787,311</b>	<b>377,272,260</b>	<b>420,788,126</b>	<b>406,502,724</b>	<b>29,230,464</b>



# EXPENDITURE OVERVIEW

All Funds - by Fund Type

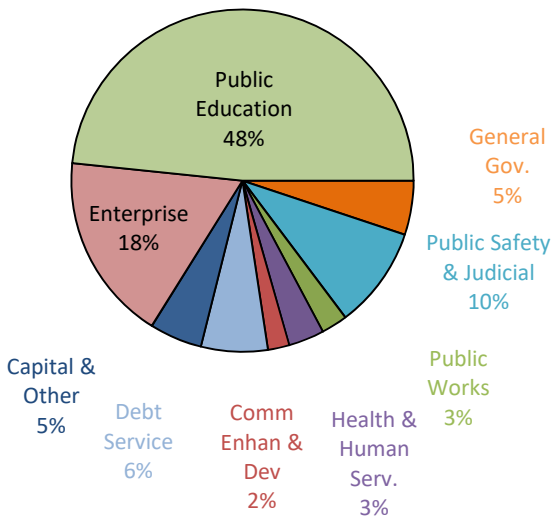
<b>FUND TYPE / Fund</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>	<b>Increase (Decrease)</b>
<b>GENERAL FUND</b>					
General Fund	118,639,634	123,053,830	139,126,103	127,197,820	4,143,990
<b>Fund Type Total:</b>	<b>118,639,634</b>	<b>123,053,830</b>	<b>139,126,103</b>	<b>127,197,820</b>	<b>4,143,990</b>
<b>SPECIAL REVENUE FUNDS</b>					
Social Services Fund	5,771,606	6,981,790	7,019,337	7,621,630	639,840
Fire and Rescue Fund	12,691,330	11,730,000	12,117,976	13,150,690	1,420,690
Owens Brooke Service District F	3,658	340,200	340,200	40,200	(300,000)
Merchant Trust Fund	-	-	1,000,000	-	-
PEG Fund	8,205	150,000	150,000	150,000	-
Speiden Carper House Fund	13,677	-	370,000	-	-
<b>Fund Type Total:</b>	<b>18,488,476</b>	<b>19,201,990</b>	<b>20,997,513</b>	<b>20,962,520</b>	<b>1,760,530</b>
<b>DEBT SERVICE FUND</b>					
Debt Service Fund	8,738,428	11,132,360	11,132,360	11,491,710	359,350
<b>Fund Type Total:</b>	<b>8,738,428</b>	<b>11,132,360</b>	<b>11,132,360</b>	<b>11,491,710</b>	<b>359,350</b>
<b>ENTERPRISE FUNDS</b>					
Sewer Fund	24,478,993	17,712,240	19,795,588	21,017,280	3,305,040
Water Fund	10,540,263	14,961,620	15,762,777	26,859,530	11,897,910
Electric Fund	40,081,283	43,488,290	44,010,545	41,921,280	(1,567,010)
Stormwater Fund	1,011,677	6,798,000	6,860,146	3,071,000	(3,727,000)
Airport Fund	2,379,358	3,555,560	3,658,905	4,970,100	1,414,540
Solid Waste Fund	3,179,344	3,586,550	3,642,294	3,693,350	106,800
<b>Fund Type Total:</b>	<b>81,670,918</b>	<b>90,102,260</b>	<b>93,730,255</b>	<b>101,532,540</b>	<b>11,430,280</b>
<b>INTERNAL SERVICE FUNDS</b>					
Building Maintenance Fund	1,224,517	1,591,120	1,963,282	1,641,120	50,000
Vehicle Maintenance Fund	3,663,247	4,137,550	4,710,362	4,227,320	89,770
Information Technology Fund	3,228,508	3,816,880	4,321,410	4,102,750	285,870
<b>Fund Type Total:</b>	<b>8,116,272</b>	<b>9,545,550</b>	<b>10,995,054</b>	<b>9,971,190</b>	<b>425,640</b>
<b>PERMANENT FUND</b>					
Cemetery Trust Fund	18,528	32,800	32,800	32,800	-
<b>Fund Type Total:</b>	<b>18,528</b>	<b>32,800</b>	<b>32,800</b>	<b>32,800</b>	<b>-</b>
<b>SCHOOL FUNDS</b>					
School Operating Fund	97,167,576	106,922,088	108,174,164	118,477,032	11,554,944
School Food Service Fund	3,608,684	4,147,095	4,335,045	4,186,043	38,948
School Capital Projects Fund	4,318,454	3,000,000	5,627,241	5,190,000	2,190,000
School Grants/Projects Fund	3,818,879	4,007,300	20,510,604	3,915,741	(91,559)
School Debt Service Fund	6,201,462	6,126,987	6,126,987	3,545,328	(2,581,659)
<b>Fund Type Total:</b>	<b>115,115,055</b>	<b>124,203,470</b>	<b>144,774,041</b>	<b>135,314,144</b>	<b>11,110,674</b>
<b>ALL FUNDS TOTAL:</b>	<b>350,787,311</b>	<b>377,272,260</b>	<b>420,788,126</b>	<b>406,502,724</b>	<b>29,230,464</b>

# EXPENDITURE OVERVIEW

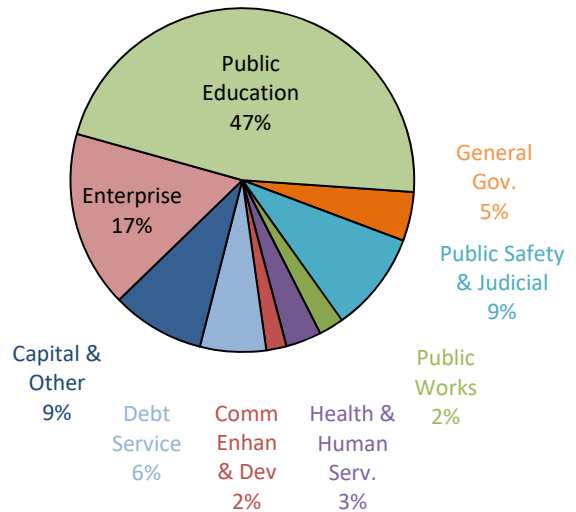
All Funds - by Function

Function	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget	Increase (Decrease)
General Government	14,679,543	19,309,150	28,573,662	18,737,150	(572,000)
Public Safety & Judicial	33,920,402	36,290,830	37,767,483	38,413,290	2,122,460
Public Works	8,265,535	9,308,440	10,192,865	9,487,060	178,620
Health & Human Services	10,968,660	12,767,400	12,804,947	13,659,020	891,620
Comm. Enhancement & Dev.	6,782,720	7,669,020	8,247,008	7,694,490	25,470
Debt Service	20,024,658	23,738,670	23,738,670	25,268,170	1,529,500
Capital & Other	21,550,326	18,736,916	26,167,576	35,621,128	16,884,212
Enterprise	60,345,700	66,931,470	70,204,977	67,511,990	580,520
Public Education	174,249,756	182,520,364	203,090,935	190,110,426	7,590,062
<b>ALL FUNDS TOTAL:</b>	<b>350,787,311</b>	<b>377,272,260</b>	<b>420,788,126</b>	<b>406,502,724</b>	<b>29,230,464</b>

**FY 2021 Budget**  
\$377,272,260



**FY 2022 Budget**  
\$406,502,724



# EXPENDITURE OVERVIEW

All Funds - by Fund and Department

<u>Fund / Department</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Adopted</u>	<u>FY 2021 Amended</u>	<u>FY 2022 Budget</u>	<u>Increase (Decrease)</u>
<b>GENERAL FUND</b>					
Non-Departmental	9,960,756	10,741,460	22,549,266	16,455,210	5,713,750
Shared Services	11,530,060	12,363,800	12,838,800	12,981,990	618,190
City Council	361,323	412,110	412,110	434,480	22,370
City Clerk	273,944	299,890	299,890	311,570	11,680
City Manager	1,033,969	1,187,910	1,187,910	1,213,570	25,660
City Attorney	350,516	475,730	475,730	493,550	17,820
Voter Registration & Elections	334,922	359,230	474,639	371,500	12,270
Treasurer	863,685	890,050	890,187	906,840	16,790
Commissioner of the Revenue	1,374,618	1,485,310	1,485,573	1,535,390	50,080
Finance	1,657,916	2,062,540	2,572,676	2,076,110	13,570
Human Resources	1,497,648	1,946,430	2,547,020	2,008,950	62,520
Police	16,381,134	17,110,330	18,040,849	17,465,900	355,570
Engineering	927,267	1,365,530	1,411,018	1,319,800	(45,730)
Public Works	7,332,890	7,565,410	8,444,346	8,089,760	524,350
Community Development	4,163,237	4,931,020	5,533,629	5,131,510	200,490
Economic Development	939,394	1,006,870	1,112,250	1,060,080	53,210
Schools Transfer (Operating)	59,656,355	58,850,210	58,850,210	55,341,610	(3,508,600)
<b>FUND TOTAL:</b>	<b>118,639,634</b>	<b>123,053,830</b>	<b>139,126,103</b>	<b>127,197,820</b>	<b>4,143,990</b>
<b>SOCIAL SERVICES FUND</b>					
Social Services	5,771,606	6,981,790	7,019,337	7,621,630	639,840
<b>FUND TOTAL:</b>	<b>5,771,606</b>	<b>6,981,790</b>	<b>7,019,337</b>	<b>7,621,630</b>	<b>639,840</b>
<b>FIRE AND RESCUE FUND</b>					
Fire and Rescue	12,691,330	11,730,000	12,117,976	13,150,690	1,420,690
<b>FUND TOTAL:</b>	<b>12,691,330</b>	<b>11,730,000</b>	<b>12,117,976</b>	<b>13,150,690</b>	<b>1,420,690</b>
<b>OWENS BROOKE SERVICE DISTRICT FUND</b>					
Public Works	3,658	340,200	340,200	40,200	(300,000)
<b>FUND TOTAL:</b>	<b>3,658</b>	<b>340,200</b>	<b>340,200</b>	<b>40,200</b>	<b>(300,000)</b>
<b>MERCHANT TRUST FUND</b>					
Non-Departmental	-	-	1,000,000	-	-
<b>FUND TOTAL:</b>	<b>-</b>	<b>-</b>	<b>1,000,000</b>	<b>-</b>	<b>-</b>
<b>PEG FUND</b>					
Finance	8,205	150,000	150,000	150,000	-
<b>FUND TOTAL:</b>	<b>8,205</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>
<b>SPEIDEN CARPER HOUSE FUND</b>					
Community Development	13,677	-	370,000	-	-
<b>FUND TOTAL:</b>	<b>13,677</b>	<b>-</b>	<b>370,000</b>	<b>-</b>	<b>-</b>



# EXPENDITURE OVERVIEW

All Funds - by Fund and Department

Fund / Department	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget	Increase (Decrease)
<b>DEBT SERVICE FUND</b>					
Non-Departmental	8,738,428	11,132,360	11,132,360	11,491,710	359,350
<b>FUND TOTAL:</b>	<b>8,738,428</b>	<b>11,132,360</b>	<b>11,132,360</b>	<b>11,491,710</b>	<b>359,350</b>
<b>SEWER FUND</b>					
Utilities	24,478,993	17,712,240	19,795,588	21,017,280	3,305,040
<b>FUND TOTAL:</b>	<b>24,478,993</b>	<b>17,712,240</b>	<b>19,795,588</b>	<b>21,017,280</b>	<b>3,305,040</b>
<b>WATER FUND</b>					
Utilities	10,540,263	14,961,620	15,762,777	26,859,530	11,897,910
<b>FUND TOTAL:</b>	<b>10,540,263</b>	<b>14,961,620</b>	<b>15,762,777</b>	<b>26,859,530</b>	<b>11,897,910</b>
<b>ELECTRIC FUND</b>					
Utilities	40,081,283	43,488,290	44,010,545	41,921,280	(1,567,010)
<b>FUND TOTAL:</b>	<b>40,081,283</b>	<b>43,488,290</b>	<b>44,010,545</b>	<b>41,921,280</b>	<b>(1,567,010)</b>
<b>STORMWATER FUND</b>					
Engineering	1,011,677	6,798,000	6,860,146	3,071,000	(3,727,000)
<b>FUND TOTAL:</b>	<b>1,011,677</b>	<b>6,798,000</b>	<b>6,860,146</b>	<b>3,071,000</b>	<b>(3,727,000)</b>
<b>AIRPORT FUND</b>					
Airport	2,379,358	3,555,560	3,658,905	4,970,100	1,414,540
<b>FUND TOTAL:</b>	<b>2,379,358</b>	<b>3,555,560</b>	<b>3,658,905</b>	<b>4,970,100</b>	<b>1,414,540</b>
<b>SOLID WASTE FUND</b>					
Public Works	3,179,344	3,586,550	3,642,294	3,693,350	106,800
<b>FUND TOTAL:</b>	<b>3,179,344</b>	<b>3,586,550</b>	<b>3,642,294</b>	<b>3,693,350</b>	<b>106,800</b>
<b>BUILDING MAINTENANCE FUND</b>					
Public Works	1,224,517	1,591,120	1,963,282	1,641,120	50,000
<b>FUND TOTAL:</b>	<b>1,224,517</b>	<b>1,591,120</b>	<b>1,963,282</b>	<b>1,641,120</b>	<b>50,000</b>
<b>VEHICLE MAINTENANCE FUND</b>					
Public Works	3,663,247	4,137,550	4,710,362	4,227,320	89,770
<b>FUND TOTAL:</b>	<b>3,663,247</b>	<b>4,137,550</b>	<b>4,710,362</b>	<b>4,227,320</b>	<b>89,770</b>
<b>INFORMATION TECHNOLOGY FUND</b>					
Finance	3,228,508	3,816,880	4,321,410	4,102,750	285,870
<b>FUND TOTAL:</b>	<b>3,228,508</b>	<b>3,816,880</b>	<b>4,321,410</b>	<b>4,102,750</b>	<b>285,870</b>
<b>CEMETERY TRUST FUND</b>					
Public Works	18,528	32,800	32,800	32,800	-
<b>FUND TOTAL:</b>	<b>18,528</b>	<b>32,800</b>	<b>32,800</b>	<b>32,800</b>	<b>-</b>

# EXPENDITURE OVERVIEW

All Funds - by Fund and Department

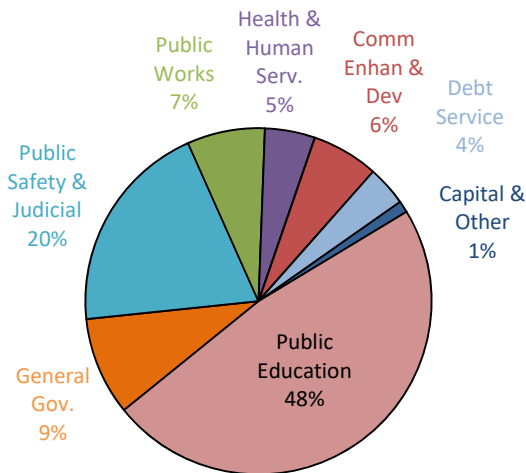
<u>Fund / Department</u>	<u>FY 2020 Actual</u>	<u>FY 2021 Adopted</u>	<u>FY 2021 Amended</u>	<u>FY 2022 Budget</u>	<u>Increase (Decrease)</u>
<b>SCHOOL OPERATING FUND</b>					
Manassas City Public Schools	97,167,576	106,922,088	108,174,164	118,477,032	11,554,944
<b>FUND TOTAL:</b>	<b>97,167,576</b>	<b>106,922,088</b>	<b>108,174,164</b>	<b>118,477,032</b>	<b>11,554,944</b>
<b>SCHOOL GRANTS/PROJECTS FUND</b>					
Manassas City Public Schools	3,818,879	4,007,300	20,510,604	3,915,741	(91,559)
<b>FUND TOTAL:</b>	<b>3,818,879</b>	<b>4,007,300</b>	<b>20,510,604</b>	<b>3,915,741</b>	<b>(91,559)</b>
<b>SCHOOL DEBT SERVICE FUND</b>					
Manassas City Public Schools	6,201,462	6,126,987	6,126,987	3,545,328	(2,581,659)
<b>FUND TOTAL:</b>	<b>6,201,462</b>	<b>6,126,987</b>	<b>6,126,987</b>	<b>3,545,328</b>	<b>(2,581,659)</b>
<b>SCHOOL FOOD SERVICE FUND</b>					
Manassas City Public Schools	3,608,684	4,147,095	4,335,045	4,186,043	38,948
<b>FUND TOTAL:</b>	<b>3,608,684</b>	<b>4,147,095</b>	<b>4,335,045</b>	<b>4,186,043</b>	<b>38,948</b>
<b>SCHOOL CAPITAL PROJECTS</b>					
Manassas City Public Schools	4,318,454	3,000,000	5,627,241	5,190,000	2,190,000
<b>FUND TOTAL:</b>	<b>4,318,454</b>	<b>3,000,000</b>	<b>5,627,241</b>	<b>5,190,000</b>	<b>2,190,000</b>
<b>ALL FUNDS TOTAL:</b>	<b>\$ 350,787,311</b>	<b>\$ 377,272,260</b>	<b>\$ 420,788,126</b>	<b>406,502,724</b>	<b>29,230,46</b>

# EXPENDITURE OVERVIEW

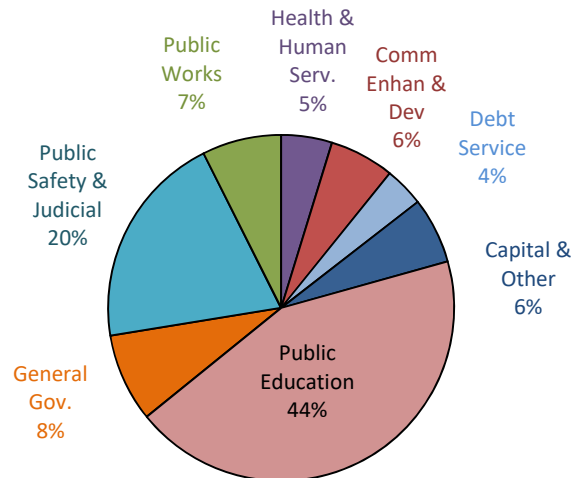
General Fund - by Function

Function	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget	Increase (Decrease)
General Government	8,074,044	11,293,200	19,851,540	10,525,960	(767,240)
Public Safety & Judicial	23,239,052	24,590,830	25,990,849	25,642,600	1,051,770
Public Works	8,260,154	8,935,440	9,819,865	9,414,060	478,620
Health & Human Services	5,197,055	5,785,610	5,785,610	6,037,390	251,780
Comm. Enhancement & Dev.	6,769,043	7,669,020	7,877,008	7,694,490	25,470
Debt Service	4,519,140	4,609,520	4,609,520	4,701,710	92,190
Capital & Other	2,924,777	1,320,000	6,341,500	7,840,000	6,520,000
Public Education	59,656,355	58,850,210	58,850,210	55,341,610	(3,508,600)
<b>ALL FUNDS TOTAL:</b>	<b>118,639,634</b>	<b>123,053,830</b>	<b>139,126,103</b>	<b>127,197,820</b>	<b>4,143,990</b>

**FY 2021 Budget**  
\$123,053,830



**FY 2022 Budget**  
\$127,197,820

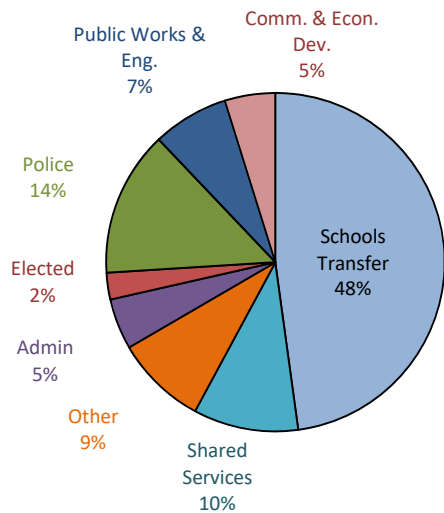


# EXPENDITURE OVERVIEW

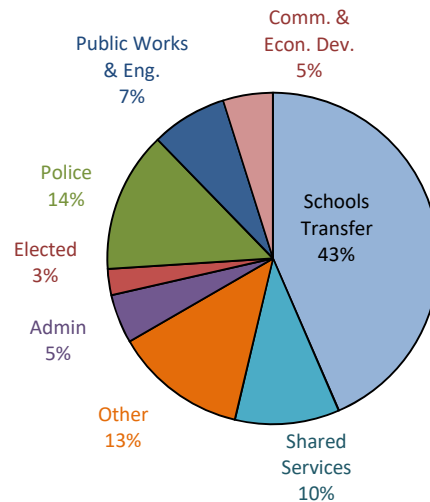
## General Fund - by Department

Department	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget	Increase (Decrease)
City Council	361,323	412,110	412,110	434,480	22,370
City Clerk	273,944	299,890	299,890	311,570	11,680
City Manager	1,033,969	1,187,910	1,187,910	1,213,570	25,660
City Attorney	350,516	475,730	475,730	493,550	17,820
Voter Registration & Elections	334,922	359,230	474,639	371,500	12,270
Treasurer	863,685	890,050	890,187	906,840	16,790
Commissioner of the Revenue	1,374,618	1,485,310	1,485,573	1,535,390	50,080
Finance	1,657,916	2,062,540	2,572,676	2,076,110	13,570
Human Resources	1,497,648	1,946,430	2,547,020	2,008,950	62,520
Shared Services	11,530,060	12,363,800	12,838,800	12,981,990	618,190
Police	16,381,134	17,110,330	18,040,849	17,465,900	355,570
Engineering	927,267	1,365,530	1,411,018	1,319,800	(45,730)
Public Works	7,332,890	7,565,410	8,444,346	8,089,760	524,350
Community Development	4,163,237	4,931,020	5,533,629	5,131,510	200,490
Economic Development	939,394	1,006,870	1,112,250	1,060,080	53,210
Schools Transfer (Operating)	59,656,355	58,850,210	58,850,210	55,341,610	(3,508,600)
Non-Departmental	9,960,756	10,741,460	22,549,266	16,455,210	5,713,750
<b>ALL FUNDS TOTAL:</b>	<b>118,639,634</b>	<b>123,053,830</b>	<b>139,126,103</b>	<b>127,197,820</b>	<b>4,143,990</b>

**FY 2021 Budget**  
\$123,053,830



**FY 2022 Budget**  
\$127,197,820



# FINANCIAL OVERVIEW

Five-Year Forecast

## GENERAL FUND

	FY 2022 Budget	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected	FY 2026 Projected
Property Taxes	84,737,000	87,073,760	89,477,623	91,950,541	94,494,527
Other Local Taxes	22,025,000	22,297,000	22,576,260	22,862,834	23,156,782
State and Federal	12,304,500	12,304,500	12,304,500	12,304,500	12,304,500
Fees, Fines, Interest, etc.	5,819,450	5,819,450	5,819,450	5,819,450	5,819,450
Transfers, Reserves, etc.	2,311,870	2,311,870	2,311,870	2,311,870	2,311,870
<b>TOTAL REVENUE:</b>	<b>127,197,820</b>	<b>129,806,580</b>	<b>132,489,703</b>	<b>135,249,195</b>	<b>138,087,129</b>
<i>Increase (Decrease)</i>		2,608,760 2.1%	2,683,123 2.1%	2,759,492 2.1%	2,837,934 2.1%
Shared Services	12,981,990	13,631,090	14,312,644	15,028,277	15,779,691
School Operating Transfer	55,341,610	56,282,418	57,239,219	58,212,285	59,201,894
School Debt Service	6,020,000	6,140,400	6,263,208	6,388,472	6,516,242
Stormwater	500,000	500,000	500,000	500,000	500,000
City Operating	47,652,509	48,462,602	49,286,466	50,124,336	50,976,450
City Debt Service	4,701,710	4,795,744	4,891,659	4,989,492	5,089,282
<b>TOTAL EXPENDITURES:</b>	<b>127,197,820</b>	<b>129,812,254</b>	<b>132,493,196</b>	<b>135,242,863</b>	<b>138,063,558</b>
<i>Increase (Decrease)</i>		2,614,434	2,680,943	2,749,666	2,820,696

## SUMMARY:

Revenue	127,197,820	129,806,580	132,489,703	135,249,195	138,087,129
Expenditures	127,197,820	129,812,254	132,493,196	135,242,863	138,063,558
<b>Excess (Deficit)</b>	<b>-</b>	<b>(5,674)</b>	<b>(3,493)</b>	<b>6,333</b>	<b>23,571</b>

## ESTIMATED UNASSIGNED FUND BALANCE:

Beginning of the Year	24,966,274	24,966,274	25,487,698	26,023,985	26,575,537
(Use of) Contribution To	-	521,424	536,287	551,552	567,228
<b>End of Year</b>	<b>24,966,274</b>	<b>25,487,698</b>	<b>26,023,985</b>	<b>26,575,537</b>	<b>27,142,765</b>
<i>As % of General Revenue</i>	20%	20%	20%	20%	20%

## Revenue Assumptions:

Property Taxes includes Real Estate which is projected with approximately a 3% annual increase and Business and Personal Property which is projected with approximately a 1.8% annual increase. Other Local Taxes are projected to increase approximately 1.2% annually. All other revenues are projected flat.

## Expenditure Assumptions:

Shared Services costs are estimated to increase 5% annually. City and School Debt Service contributions are estimated to increase 2% annually. City operating expenditures and the funding for School operations are estimated to increase 1.7% annually.

## Fund Balance Assumptions:

The City's General Fund Unassigned Fund Balance policy is to maintain a minimum of 15% of operating revenues. The current level is 20% and is anticipated to remain at 20%. If budgeted expenditures are fully spent it would fall below 20%. Sufficient savings are anticipated annually to prevent this from occurring. If savings are not sufficient in any year, Council can uncommit its Capital Reserves to cover this or can allow the fund balance to fall to 15% while still being within policy.

# FINANCIAL OVERVIEW

## Estimated Changes in Fund Balance / Net Position

	Estimated Beginning Fund Balance	Revenue & Other Financing Sources	Expenditure & Other Financing Uses	Estimated Ending Fund Balance	Change \$ Amount	%
General Fund	45,464,964	127,197,820	127,197,820	45,464,964	-	0%
<b>SPECIAL REVENUE FUNDS:</b>						
Social Services	-	7,621,630	7,621,630	-	-	0%
Fire and Rescue	2,213,574	-	-	2,213,574	-	0% *
Owens Brooke Dist.	(257,637)	40,200	40,200	(257,637)	-	0% *
PEG	903,796	150,000	150,000	903,796	-	0% *
Speiden Carper	(11,409)	-	-	(11,409)	-	0%
<b>ENTERPRISE FUNDS:</b>						
Sewer	26,131,367	17,217,280	20,870,350	22,478,297	(3,653,070)	-14%
Water	38,679,351	13,626,380	26,459,530	25,846,201	(12,833,150)	-33%
Electric	41,748,978	40,828,630	41,821,280	40,756,328	(992,650)	-2%
Stormwater	11,631,561	2,375,000	2,561,000	11,445,561	(186,000)	-2%
Airport	43,557,407	3,570,100	4,513,640	42,613,867	(943,540)	-2%
Solid Waste	1,939,593	3,561,350	3,685,350	1,815,593	(124,000)	-6%
<b>INTERNAL SERVICE FUNDS:</b>						
Building Maint.	716,223	1,641,120	1,628,490	728,853	12,630	2% *
Vehicle Maint.	5,221,108	4,227,320	4,223,900	5,224,528	3,420	0% *
Information Tech.	2,720,210	4,102,750	4,102,750	2,720,210	-	0% *
<b>OTHER FUNDS:</b>						
Debt Service	9,709,939	11,491,710	10,887,260	10,314,389	604,450	6% *
Cemetery Trust	247,630	-	32,800	214,830	(32,800)	-13% *
Schools (ALL)	13,987,302	124,607,621	135,314,144	3,280,779	(10,706,523)	-77%

*\*These funds are accumulating fund balances to be used for future needs, replacements, and/or improvements.*

**Notes:**

Debt Service Fund - Set aside to build debt capacity for future bond funded capital projects.

Cemetery Trust Fund - Use of reserves that were set aside to maintain the City's two cemeteries.

# FINANCIAL OVERVIEW

## Revenues & Expenditures - All Funds

	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget
<b>Revenue:</b>				
Local Sources	214,177,119	208,185,120	213,467,115	214,239,740
State	67,137,150	70,538,071	70,792,835	74,917,340
Federal Government	13,496,077	10,362,890	29,816,200	10,828,331
<b>Subtotal</b>	<b>294,810,346</b>	<b>289,086,081</b>	<b>314,076,150</b>	<b>299,985,411</b>
Other Financing Sources	76,507,176	75,937,020	76,479,695	75,124,190
<b>TOTAL REVENUES</b>	<b>371,317,522</b>	<b>365,023,101</b>	<b>390,555,845</b>	<b>375,109,601</b>
<b>Expenditure:</b>				
Personnel Services	36,237,726	39,501,350	40,747,378	40,714,870
Employee Benefits	13,692,187	15,943,910	16,046,311	16,791,160
Purchased Services	17,080,734	18,750,255	27,746,863	19,897,565
Internal Services	12,360,482	12,863,560	13,583,314	13,424,040
Other Services and Charges	18,727,425	20,915,715	22,895,245	21,755,245
Supplies	31,969,009	35,040,040	36,300,516	33,839,310
Capital	2,243,744	2,394,600	5,775,495	2,667,800
Debt Service, Depreciation, & Other	21,393,968	25,695,980	28,695,980	33,520,290
Manassas City Public Schools	174,771,409	183,053,680	203,624,251	190,655,754
<b>Subtotal</b>	<b>328,476,685</b>	<b>354,159,090</b>	<b>395,415,352</b>	<b>373,266,034</b>
Other Financing Uses	6,622,286	20,789,240	21,949,166	30,494,800
<b>TOTAL EXPENDITURES</b>	<b>335,098,971</b>	<b>374,948,330</b>	<b>417,364,518</b>	<b>403,760,834</b>
<b>Excess (Deficit)</b>	<b>36,218,552</b>	<b>(9,925,229)</b>	<b>(26,808,673)</b>	<b>(28,651,233)</b>
<b>Est. Beginning Fund Balance/Net Position</b>	245,118,125	281,336,675	271,411,446	244,603,958
Change in Fund Balance/Net Position	36,218,550	(9,925,229)	(26,807,488)	(28,651,233)
<b>Est. Ending Fund Balance/Net Position</b>	<b>281,336,675</b>	<b>271,411,446</b>	<b>244,603,958</b>	<b>215,952,725</b>

This schedule varies from the Adopted Budget Resolution for the adopted budget columns due to the use of and contribution to fund balance/net position. To balance the budget, the use of fund balance is considered a revenue and the contribution to fund balance is considered an expenditure. The net of the use of and contribution to fund balance can be seen in the row titled "Change in Fund Balance/Net Position".

# FINANCIAL OVERVIEW

## Revenues & Expenditures - General Fund

	<u>FY 2020 Actual</u>	<u>FY 2021 Adopted</u>	<u>FY 2021 Amended</u>	<u>FY 2022 Budget</u>
<b>Revenue:</b>				
Local Sources	115,772,540	108,747,390	112,493,025	112,581,450
State	12,210,638	11,769,430	11,979,532	11,794,500
Federal Government	3,822,044	510,000	4,421,985	510,000
<b>Subtotal</b>	<b>131,805,222</b>	<b>121,026,820</b>	<b>128,894,542</b>	<b>124,885,950</b>
Other Financing Sources	1,927,818	2,027,010	2,027,010	2,311,870
<b>TOTAL REVENUES</b>	<b>133,733,040</b>	<b>123,053,830</b>	<b>130,921,552</b>	<b>127,197,820</b>
<b>Expenditure:</b>				
Personnel Services	18,540,238	20,301,070	21,349,506	20,815,070
Employee Benefits	7,049,238	8,334,990	8,437,391	8,485,350
Purchased Services	2,742,242	3,078,515	8,416,792	3,275,785
Internal Services	5,967,559	6,024,130	6,740,784	6,349,900
Other Services and Charges	14,022,526	15,225,045	17,155,956	15,865,275
Supplies	1,105,907	1,508,910	2,839,056	1,621,120
Capital	16,806	-	1,979,735	-
Debt Service, Depreciation, & Other	4,519,140	4,609,520	7,609,520	10,721,710
Manassas City Public Schools	59,656,355	58,850,210	58,850,210	55,341,610
<b>Subtotal</b>	<b>113,620,010</b>	<b>117,932,390</b>	<b>133,378,950</b>	<b>122,475,820</b>
Other Financing Uses	5,019,611	5,121,440	6,247,152	4,722,000
<b>TOTAL EXPENDITURES</b>	<b>118,639,621</b>	<b>123,053,830</b>	<b>139,626,103</b>	<b>127,197,820</b>
<b>Excess (Deficit)</b>	<b>15,093,419</b>	<b>-</b>	<b>(8,704,551)</b>	<b>-</b>
<b>Estimated Beginning Fund Balance</b>	39,076,096	54,169,515	54,169,515	45,464,964
Change in Fund Balance	15,093,419	-	(8,704,551)	-
<b>Estimated Ending Fund Balance</b>	<b>54,169,515</b>	<b>54,169,515</b>	<b>45,464,964</b>	<b>45,464,964</b>



# FINANCIAL OVERVIEW

## Revenues & Expenditures - Social Services Fund

	<u>FY 2020 Actual</u>	<u>FY 2021 Adopted</u>	<u>FY 2021 Amended</u>	<u>FY 2022 Budget</u>
<b>Revenue:</b>				
Local Sources	-	-	36,360	-
State	1,331,732	1,991,040	1,991,040	2,063,320
Federal Government	2,385,041	2,489,310	2,489,310	2,956,310
<b>Subtotal</b>	<b>3,716,773</b>	<b>4,480,350</b>	<b>4,516,710</b>	<b>5,019,630</b>
Other Financing Sources	2,054,834	2,501,440	2,501,440	2,602,000
<b>TOTAL REVENUES</b>	<b>5,771,607</b>	<b>6,981,790</b>	<b>7,018,150</b>	<b>7,621,630</b>
<b>Expenditure:</b>				
Personnel Services	2,496,625	2,728,000	2,728,000	3,142,000
Employee Benefits	1,009,034	1,229,000	1,229,000	1,346,390
Purchased Services	106,964	169,240	169,240	179,000
Internal Services	121,860	128,280	128,280	118,530
Other Services and Charges	2,004,890	2,688,220	2,725,767	2,797,510
Supplies	32,232	39,050	39,050	38,200
Capital	-	-	-	-
Debt Service, Depreciation, & Other	-	-	-	-
Manassas City Public Schools	-	-	-	-
<b>Subtotal</b>	<b>5,771,605</b>	<b>6,981,790</b>	<b>7,019,337</b>	<b>7,621,630</b>
Other Financing Uses	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>5,771,605</b>	<b>6,981,790</b>	<b>7,019,337</b>	<b>7,621,630</b>
<b>Excess (Deficit)</b>	-	-	-	-
<b>Estimated Beginning Fund Balance</b>	-	-	-	-
Change in Fund Balance	-	-	-	-
<b>Estimated Ending Fund Balance</b>	-	-	-	-

# FINANCIAL OVERVIEW

## Revenues & Expenditures - Fire and Rescue Fund

	<b>FY 2020 Actual</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>
<b>Revenue:</b>				
Local Sources	11,000,671	11,330,000	11,330,000	12,450,690
State	149,789	-	44,662	-
Federal Government	481,864	400,000	431,972	400,000
<b>Subtotal</b>	<b>11,632,324</b>	<b>11,730,000</b>	<b>11,806,634</b>	<b>12,850,690</b>
Other Financing Sources	-	-	-	-
<b>TOTAL REVENUES</b>	<b>11,632,324</b>	<b>11,730,000</b>	<b>11,806,634</b>	<b>12,850,690</b>
<b>Expenditure:</b>				
Personnel Services	5,369,058	5,500,410	5,698,002	5,778,650
Employee Benefits	2,127,250	2,150,000	2,150,000	2,485,000
Purchased Services	431,525	390,900	442,204	395,900
Internal Services	1,069,502	1,235,120	1,238,220	1,372,570
Other Services and Charges	853,092	875,020	881,120	878,960
Supplies	236,112	573,550	392,088	589,610
Capital	2,009,980	30,000	341,342	380,000
Debt Service, Depreciation, & Other	594,813	770,000	770,000	770,000
Manassas City Public Schools	-	-	-	-
<b>Subtotal</b>	<b>12,691,329</b>	<b>11,525,000</b>	<b>11,912,976</b>	<b>12,650,690</b>
Other Financing Uses	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>12,691,329</b>	<b>11,525,000</b>	<b>11,912,976</b>	<b>12,650,690</b>
<b>Excess (Deficit)</b>	<b>(1,059,005)</b>	<b>205,000</b>	<b>(106,342)</b>	<b>200,000</b>
<b>Estimated Beginning Fund Balance</b>	3,173,922	2,114,917	2,319,917	2,213,574
Change in Fund Balance	(1,059,005)	205,000	(106,342)	200,000
<b>Estimated Ending Fund Balance</b>	<b>2,114,917</b>	<b>2,319,917</b>	<b>2,213,574</b>	<b>2,413,574</b>

The use of Fund Balance is for the replacement of equipment.

# FINANCIAL OVERVIEW

## Revenues & Expenditures - Owens Brooke Tax District Fund

	<b>FY 2020 Actual</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>
<b>Revenue:</b>				
Local Sources	42,259	40,200	40,200	40,200
State	-	-	-	-
Federal Government	-	-	-	-
<b>Subtotal</b>	<b>42,259</b>	<b>40,200</b>	<b>40,200</b>	<b>40,200</b>
Other Financing Sources	-	-	-	-
<b>TOTAL REVENUES</b>	<b>42,259</b>	<b>40,200</b>	<b>40,200</b>	<b>40,200</b>
<b>Expenditure:</b>				
Personnel Services	-	-	-	-
Employee Benefits	-	-	-	-
Purchased Services	500	336,700	336,700	36,700
Internal Services	-	-	-	-
Other Services and Charges	3,158	3,500	3,500	3,500
Supplies	-	-	-	-
Capital	-	-	-	-
Debt Service, Depreciation, & Other	-	-	-	-
Manassas City Public Schools	-	-	-	-
<b>Subtotal</b>	<b>3,658</b>	<b>340,200</b>	<b>340,200</b>	<b>40,200</b>
Other Financing Uses	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>3,658</b>	<b>340,200</b>	<b>340,200</b>	<b>40,200</b>
<b>Excess (Deficit)</b>	<b>38,601</b>	<b>(300,000)</b>	<b>(300,000)</b>	<b>-</b>
<b>Estimated Beginning Fund Balance</b>	303,762	342,363	42,363	(257,637)
Change in Fund Balance	38,601	(300,000)	(300,000)	-
<b>Estimated Ending Fund Balance</b>	<b>342,363</b>	<b>42,363</b>	<b>(257,637)</b>	<b>(257,637)</b>

# FINANCIAL OVERVIEW

## Revenues & Expenditures - PEG Fund

	<b>FY 2020 Actual</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>
<b>Revenue:</b>				
Local Sources	155,107	150,000	150,000	150,000
State	-	-	-	-
Federal Government	-	-	-	-
<b>Subtotal</b>	<b>155,107</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
Other Financing Sources	-	-	-	-
<b>TOTAL REVENUES</b>	<b>155,107</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
<b>Expenditure:</b>				
Personnel Services	-	-	-	-
Employee Benefits	-	-	-	-
Purchased Services	-	-	-	-
Internal Services	-	-	-	-
Other Services and Charges	-	-	-	-
Supplies	8,205	-	-	-
Capital	-	150,000	150,000	150,000
Debt Service, Depreciation, & Other	-	-	-	-
Manassas City Public Schools	-	-	-	-
<b>Subtotal</b>	<b>8,205</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
Other Financing Uses	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>8,205</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
<b>Excess (Deficit)</b>	<b>146,902</b>	-	-	-
<b>Estimated Beginning Fund Balance</b>	756,894	903,796	903,796	903,796
Change in Fund Balance	146,902	-	-	-
<b>Estimated Ending Fund Balance</b>	<b>903,796</b>	<b>903,796</b>	<b>903,796</b>	<b>903,796</b>

The use of Fund Balance is for equipment replacement.

# FINANCIAL OVERVIEW

## Revenues & Expenditures - Speiden Carper House Fund

	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget
<b>Revenue:</b>				
Local Sources	2,336	-	-	-
State	-	-	-	-
Federal Government	-	-	-	-
<b>Subtotal</b>	<b>2,336</b>	-	-	-
Other Financing Sources	-	-	-	-
<b>TOTAL REVENUES</b>	<b>2,336</b>	-	-	-
<b>Expenditure:</b>				
Personnel Services	-	-	-	-
Employee Benefits	-	-	-	-
Purchased Services	8,514	-	370,000	-
Internal Services	-	-	-	-
Other Services and Charges	5,163	-	-	-
Supplies	-	-	-	-
Capital	-	-	-	-
Debt Service, Depreciation, & Other	-	-	-	-
Manassas City Public Schools	-	-	-	-
<b>Subtotal</b>	<b>13,677</b>	-	<b>370,000</b>	-
Other Financing Uses	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>13,677</b>	-	<b>370,000</b>	-
<b>Excess (Deficit)</b>	<b>(11,341)</b>	-	<b>(370,000)</b>	-
<b>Estimated Beginning Fund Balance</b>	369,932	358,591	358,591	(11,409)
Change in Fund Balance	(11,341)	-	(370,000)	-
<b>Estimated Ending Fund Balance</b>	<b>358,591</b>	<b>358,591</b>	<b>(11,409)</b>	<b>(11,409)</b>

The use of Fund Balance is for maintenance of the property.

# FINANCIAL OVERVIEW

## Revenues & Expenditures - Sewer Fund

	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget
<b>Revenue:</b>				
Local Sources	16,795,041	15,837,240	17,337,240	16,667,280
State	-	-	-	-
Federal Government	-	-	-	-
<b>Subtotal</b>	<b>16,795,041</b>	<b>15,837,240</b>	<b>17,337,240</b>	<b>16,667,280</b>
Other Financing Sources	1,207,849	550,000	550,000	550,000
<b>TOTAL REVENUES</b>	<b>18,002,890</b>	<b>16,387,240</b>	<b>17,887,240</b>	<b>17,217,280</b>
<b>Expenditure:</b>				
Personnel Services	736,854	897,000	897,000	911,790
Employee Benefits	294,785	365,890	365,890	365,890
Purchased Services	7,401,532	7,339,800	8,735,385	7,639,000
Internal Services	960,556	993,010	993,010	1,037,080
Other Services and Charges	35,872	34,830	34,830	37,430
Supplies	136,469	118,670	118,757	123,760
Capital	-	496,000	641,000	-
Debt Service, Depreciation, & Other	4,238,938	5,592,040	5,592,040	6,218,400
Manassas City Public Schools	-	-	-	-
<b>Subtotal</b>	<b>13,805,006</b>	<b>15,837,240</b>	<b>17,377,913</b>	<b>16,333,350</b>
Other Financing Uses	1,296,688	1,875,000	1,875,000	4,537,000
<b>TOTAL EXPENDITURES</b>	<b>15,101,694</b>	<b>17,712,240</b>	<b>19,252,913</b>	<b>20,870,350</b>
<b>Excess (Deficit)</b>	<b>2,901,196</b>	<b>(1,325,000)</b>	<b>(1,365,673)</b>	<b>(3,653,070)</b>
<b>Estimated Beginning Net Position</b>	25,920,844	28,822,040	27,497,040	26,131,367
Change in Net Position	2,901,196	(1,325,000)	(1,365,673)	(3,653,070)
<b>Estimated Ending Net Position</b>	<b>28,822,040</b>	<b>27,497,040</b>	<b>26,131,367</b>	<b>22,478,297</b>

The use of Fund Balance is for capital projects.

# FINANCIAL OVERVIEW

## Revenues & Expenditures - Water Fund

	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget
<b>Revenue:</b>				
Local Sources	10,907,955	10,559,620	10,559,620	11,126,380
State	-	-	-	-
Federal Government	32,429	-	-	-
<b>Subtotal</b>	<b>10,940,384</b>	<b>10,559,620</b>	<b>10,559,620</b>	<b>11,126,380</b>
Other Financing Sources	542,413	400,000	400,000	2,500,000
<b>TOTAL REVENUES</b>	<b>11,482,797</b>	<b>10,959,620</b>	<b>10,959,620</b>	<b>13,626,380</b>
<b>Expenditure:</b>				
Personnel Services	1,867,926	2,130,750	2,130,750	2,134,150
Employee Benefits	695,026	870,000	870,000	943,500
Purchased Services	538,166	420,830	1,076,740	874,420
Internal Services	1,373,962	1,404,710	1,404,710	1,439,380
Other Services and Charges	506,197	551,080	551,080	572,200
Supplies	1,249,234	1,748,710	1,825,657	1,792,180
Capital	69,770	40,000	108,300	-
Debt Service, Depreciation, & Other	1,919,570	2,668,540	2,668,540	3,128,700
Manassas City Public Schools	-	-	-	-
<b>Subtotal</b>	<b>8,219,850</b>	<b>9,834,620</b>	<b>10,635,778</b>	<b>10,884,530</b>
Other Financing Uses	35,413	4,727,000	4,727,000	15,575,000
<b>TOTAL EXPENDITURES</b>	<b>8,255,264</b>	<b>14,561,620</b>	<b>15,362,778</b>	<b>26,459,530</b>
<b>Excess (Deficit)</b>	<b>3,227,533</b>	<b>(3,602,000)</b>	<b>(4,403,158)</b>	<b>(12,833,150)</b>
<b>Estimated Beginning Net Position</b>	43,456,976	46,684,509	43,082,509	38,679,351
Change in Net Position	3,227,533	(3,602,000)	(4,403,158)	(12,833,150)
<b>Estimated Ending Net Position</b>	<b>46,684,509</b>	<b>43,082,509</b>	<b>38,679,351</b>	<b>25,846,201</b>

The use of Fund Balance is for capital projects.

# FINANCIAL OVERVIEW

## Revenues & Expenditures - Electric Fund

	<u>FY 2020 Actual</u>	<u>FY 2021 Adopted</u>	<u>FY 2021 Amended</u>	<u>FY 2022 Budget</u>
<b>Revenue:</b>				
Local Sources	41,039,502	42,300,790	42,300,790	40,828,630
State	-	-	-	-
Federal Government	-	-	-	-
<b>Subtotal</b>	<b><u>41,039,502</u></b>	<b><u>42,300,790</u></b>	<b><u>42,300,790</u></b>	<b><u>40,828,630</u></b>
Other Financing Sources		-	-	-
<b>TOTAL REVENUES</b>	<b><u>41,039,502</u></b>	<b><u>42,300,790</u></b>	<b><u>42,300,790</u></b>	<b><u>40,828,630</u></b>
<b>Expenditure:</b>				
Personnel Services	4,145,598	4,495,120	4,495,120	4,620,910
Employee Benefits	1,515,970	1,672,000	1,672,000	1,837,500
Purchased Services	1,064,920	1,236,630	1,567,194	1,274,330
Internal Services	1,616,515	1,651,560	1,651,560	1,644,580
Other Services and Charges	381,121	493,860	497,225	469,760
Supplies	27,931,819	29,099,530	29,128,454	27,831,490
Capital	12,054	117,000	250,188	264,800
Debt Service, Depreciation, & Other	1,011,236	1,308,590	1,308,590	1,297,910
Manassas City Public Schools	-	-	-	-
<b>Subtotal</b>	<b><u>37,679,233</u></b>	<b><u>40,074,290</u></b>	<b><u>40,570,330</u></b>	<b><u>39,241,280</u></b>
Other Financing Uses	252,045	3,239,000	3,265,214	2,580,000
<b>TOTAL EXPENDITURES</b>	<b><u>37,931,277</u></b>	<b><u>43,313,290</u></b>	<b><u>43,835,544</u></b>	<b><u>41,821,280</u></b>
<b>Excess (Deficit)</b>	<b>3,108,225</b>	<b>(1,012,500)</b>	<b>(1,534,754)</b>	<b>(992,650)</b>
<b>Estimated Beginning Net Position</b>	41,188,008	44,296,233	43,283,733	41,748,978
Change in Net Position	3,108,225	(1,012,500)	(1,534,754)	(992,650)
<b>Estimated Ending Net Position</b>	<b><u>44,296,233</u></b>	<b><u>43,283,733</u></b>	<b><u>41,748,978</u></b>	<b><u>40,756,328</u></b>



# FINANCIAL OVERVIEW

## Revenues & Expenditures - Stormwater Fund

	<b>FY 2020 Actual</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>
<b>Revenue:</b>				
Local Sources	1,832,219	1,887,000	1,887,000	2,375,000
State	-	-	-	-
Federal Government	-	-	-	-
<b>Subtotal</b>	<b>1,832,219</b>	<b>1,887,000</b>	<b>1,887,000</b>	<b>2,375,000</b>
Other Financing Sources	-	-	-	-
<b>TOTAL REVENUES</b>	<b>1,832,219</b>	<b>1,887,000</b>	<b>1,887,000</b>	<b>2,375,000</b>
<b>Expenditure:</b>				
Personnel Services	113,568	353,000	353,000	191,500
Employee Benefits	27,153	140,000	140,000	80,000
Purchased Services	176,780	210,000	272,147	263,930
Internal Services	351,305	471,250	471,250	483,590
Other Services and Charges	26,377	20,090	20,090	33,870
Supplies	22,988	35,750	35,750	42,000
Capital	-	-	-	-
Debt Service, Depreciation, & Other	183,506	183,910	183,910	295,110
Manassas City Public Schools	-	-	-	-
<b>Subtotal</b>	<b>901,677</b>	<b>1,414,000</b>	<b>1,476,147</b>	<b>1,390,000</b>
Other Financing Uses	-	5,174,000	5,174,000	1,171,000
<b>TOTAL EXPENDITURES</b>	<b>901,677</b>	<b>6,588,000</b>	<b>6,650,147</b>	<b>2,561,000</b>
<b>Excess (Deficit)</b>	<b>930,542</b>	<b>(4,701,000)</b>	<b>(4,763,147)</b>	<b>(186,000)</b>
<b>Estimated Beginning Net Position</b>	20,165,165	21,095,707	16,394,707	11,631,561
Change in Net Position	930,542	(4,701,000)	(4,763,147)	(186,000)
<b>Estimated Ending Net Position</b>	<b>21,095,707</b>	<b>16,394,707</b>	<b>11,631,561</b>	<b>11,445,561</b>

# FINANCIAL OVERVIEW

## Revenues & Expenditures - Airport Fund

	<b>FY 2020 Actual</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>
<b>Revenue:</b>				
Local Sources	3,361,843	3,479,280	3,479,280	3,493,820
State	50,097	35,000	35,000	35,000
Federal Government	203,424	41,280	98,280	41,280
<b>Subtotal</b>	<b>3,615,364</b>	<b>3,555,560</b>	<b>3,612,560</b>	<b>3,570,100</b>
Other Financing Sources	-	-	-	-
<b>TOTAL REVENUES</b>	<b>3,615,364</b>	<b>3,555,560</b>	<b>3,612,560</b>	<b>3,570,100</b>
<b>Expenditure:</b>				
Personnel Services	539,979	657,000	657,000	669,800
Employee Benefits	180,406	246,030	246,030	272,530
Purchased Services	287,016	553,200	589,936	626,200
Internal Services	303,568	318,600	318,600	318,910
Other Services and Charges	220,474	231,650	233,257	288,500
Supplies	167,310	274,500	274,500	308,500
Capital	83,451	25,000	25,000	106,000
Debt Service, Depreciation, & Other	239,080	240,420	240,420	241,200
Manassas City Public Schools	-	-	-	-
<b>Subtotal</b>	<b>2,021,285</b>	<b>2,546,400</b>	<b>2,584,744</b>	<b>2,831,640</b>
Other Financing Uses	-	500,000	508,000	1,682,000
<b>TOTAL EXPENDITURES</b>	<b>2,021,285</b>	<b>3,046,400</b>	<b>3,092,744</b>	<b>4,513,640</b>
<b>Excess (Deficit)</b>	<b>1,594,079</b>	<b>509,160</b>	<b>519,816</b>	<b>(943,540)</b>
<b>Estimated Beginning Net Position</b>	40,934,352	42,528,431	43,037,591	43,557,407
Change in Net Position	1,594,079	509,160	519,816	(943,540)
<b>Estimated Ending Net Position</b>	<b>42,528,431</b>	<b>43,037,591</b>	<b>43,557,407</b>	<b>42,613,867</b>

# FINANCIAL OVERVIEW

## Revenues & Expenditures - Solid Waste Fund

	<b>FY 2020 Actual</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>
<b>Revenue:</b>				
Local Sources	3,588,796	3,472,050	3,472,050	3,554,350
State	15,004	7,500	7,500	7,000
Federal Government	-	-	-	-
<b>Subtotal</b>	<b>3,603,800</b>	<b>3,479,550</b>	<b>3,479,550</b>	<b>3,561,350</b>
Other Financing Sources	-	-	-	-
<b>TOTAL REVENUES</b>	<b>3,603,800</b>	<b>3,479,550</b>	<b>3,479,550</b>	<b>3,561,350</b>
<b>Expenditure:</b>				
Personnel Services	142,585	181,000	181,000	110,000
Employee Benefits	50,219	60,000	60,000	40,000
Purchased Services	2,805,578	3,065,910	3,121,655	3,174,450
Internal Services	186,250	246,240	246,240	260,700
Other Services and Charges	4,213	9,480	9,480	9,700
Supplies	3,985	8,920	8,920	8,500
Capital	-	7,000	7,000	7,000
Debt Service, Depreciation, & Other	-	-	-	-
Manassas City Public Schools	-	-	-	-
<b>Subtotal</b>	<b>3,192,830</b>	<b>3,578,550</b>	<b>3,634,295</b>	<b>3,610,350</b>
Other Financing Uses	-	-	-	75,000
<b>TOTAL EXPENDITURES</b>	<b>3,192,830</b>	<b>3,578,550</b>	<b>3,634,295</b>	<b>3,685,350</b>
<b>Excess (Deficit)</b>	<b>410,970</b>	<b>(99,000)</b>	<b>(154,745)</b>	<b>(124,000)</b>
<b>Estimated Beginning Net Position</b>	1,782,368	2,193,338	2,094,338	1,939,593
Change in Net Position	410,970	(99,000)	(154,745)	(124,000)
<b>Estimated Ending Net Position</b>	<b>2,193,338</b>	<b>2,094,338</b>	<b>1,939,593</b>	<b>1,815,593</b>

# FINANCIAL OVERVIEW

## Revenues & Expenditures - Building Maintenance Fund

	<u>FY 2020 Actual</u>	<u>FY 2021 Adopted</u>	<u>FY 2021 Amended</u>	<u>FY 2022 Budget</u>
<b>Revenue:</b>				
Local Sources	1,425,634	1,591,120	1,591,120	1,641,120
State	-	-	-	-
Federal Government	-	-	-	-
<b>Subtotal</b>	<b><u>1,425,634</u></b>	<b><u>1,591,120</u></b>	<b><u>1,591,120</u></b>	<b><u>1,641,120</u></b>
Other Financing Sources	-	-	-	-
<b>TOTAL REVENUES</b>	<b><u>1,425,634</u></b>	<b><u>1,591,120</u></b>	<b><u>1,591,120</u></b>	<b><u>1,641,120</u></b>
<b>Expenditure:</b>				
Personnel Services	283,369	348,000	348,000	337,000
Employee Benefits	95,304	150,000	150,000	150,000
Purchased Services	335,998	492,900	865,061	542,900
Internal Services	33,547	28,430	28,430	29,790
Other Services and Charges	357,766	387,300	387,300	387,300
Supplies	52,597	81,500	81,500	81,500
Capital	-	100,000	100,000	100,000
Debt Service, Depreciation, & Other	-	-	-	-
Manassas City Public Schools	-	-	-	-
<b>Subtotal</b>	<b><u>1,158,582</u></b>	<b><u>1,588,130</u></b>	<b><u>1,960,291</u></b>	<b><u>1,628,490</u></b>
Other Financing Uses	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b><u>1,158,582</u></b>	<b><u>1,588,130</u></b>	<b><u>1,960,291</u></b>	<b><u>1,628,490</u></b>
<b>Excess (Deficit)</b>	<b>267,052</b>	<b>2,990</b>	<b>(369,171)</b>	<b>12,630</b>
<b>Estimated Beginning Net Position</b>	815,352	1,082,404	1,085,394	716,223
Change in Net Position	267,052	2,990	(369,171)	12,630
<b>Estimated Ending Net Position</b>	<b><u>1,082,404</u></b>	<b><u>1,085,394</u></b>	<b><u>716,223</u></b>	<b><u>728,853</u></b>

# FINANCIAL OVERVIEW

## Revenues & Expenditures - Vehicle Maintenance Fund

	<b>FY 2020 Actual</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>
<b>Revenue:</b>				
Local Sources	3,372,474	3,661,550	3,661,550	3,900,320
State	-	-	-	-
Federal Government	-	-	-	-
<b>Subtotal</b>	<b>3,372,474</b>	<b>3,661,550</b>	<b>3,661,550</b>	<b>3,900,320</b>
Other Financing Sources	324,146	476,000	1,018,675	327,000
<b>TOTAL REVENUES</b>	<b>3,696,620</b>	<b>4,137,550</b>	<b>4,680,225</b>	<b>4,227,320</b>
<b>Expenditure:</b>				
Personnel Services	640,983	650,000	650,000	650,000
Employee Benefits	216,241	245,000	245,000	245,000
Purchased Services	195,072	195,000	195,324	195,000
Internal Services	277,050	269,220	269,220	272,050
Other Services and Charges	179,682	217,700	217,700	223,700
Supplies	736,694	1,206,650	1,206,650	1,058,150
Capital	51,684	1,309,600	1,882,088	1,580,000
Debt Service, Depreciation, & Other	(50,561)	-	-	-
Manassas City Public Schools	-	-	-	-
<b>Subtotal</b>	<b>2,246,844</b>	<b>4,093,170</b>	<b>4,665,982</b>	<b>4,223,900</b>
Other Financing Uses	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>2,246,844</b>	<b>4,093,170</b>	<b>4,665,982</b>	<b>4,223,900</b>
<b>Excess (Deficit)</b>	<b>1,449,776</b>	<b>44,380</b>	<b>14,243</b>	<b>3,420</b>
<b>Estimated Beginning Net Position</b>	<b>3,712,709</b>	<b>5,162,485</b>	<b>5,206,865</b>	<b>5,221,108</b>
<b>Change in Net Position</b>	<b>1,449,776</b>	<b>44,380</b>	<b>14,243</b>	<b>3,420</b>
<b>Estimated Ending Net Position</b>	<b>5,162,485</b>	<b>5,206,865</b>	<b>5,221,108</b>	<b>5,224,528</b>

# FINANCIAL OVERVIEW

## Revenues & Expenditures - Information Technology Fund

	<b>FY 2020 Actual</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>
<b>Revenue:</b>				
Local Sources	3,588,660	3,816,880	3,816,880	4,102,750
State	-	-	-	-
Federal Government	-	-	-	-
<b>Subtotal</b>	<b>3,588,660</b>	<b>3,816,880</b>	<b>3,816,880</b>	<b>4,102,750</b>
Other Financing Sources	-	-	-	-
<b>TOTAL REVENUES</b>	<b>3,588,660</b>	<b>3,816,880</b>	<b>3,816,880</b>	<b>4,102,750</b>
<b>Expenditure:</b>				
Personnel Services	1,360,941	1,260,000	1,260,000	1,354,000
Employee Benefits	431,562	481,000	481,000	540,000
Purchased Services	985,746	1,220,630	1,548,484	1,379,950
Internal Services	98,810	93,010	93,010	96,960
Other Services and Charges	126,895	177,940	177,940	187,540
Supplies	285,457	344,300	350,133	344,300
Capital	-	120,000	290,842	80,000
Debt Service, Depreciation, & Other	-	-	-	-
Manassas City Public Schools	-	-	-	-
<b>Subtotal</b>	<b>3,289,411</b>	<b>3,696,880</b>	<b>4,201,409</b>	<b>3,982,750</b>
Other Financing Uses	-	120,000	120,000	120,000
<b>TOTAL EXPENDITURES</b>	<b>3,289,411</b>	<b>3,816,880</b>	<b>4,321,409</b>	<b>4,102,750</b>
<b>Excess (Deficit)</b>	<b>299,249</b>	<b>-</b>	<b>(504,529)</b>	<b>-</b>
<b>Estimated Beginning Net Position</b>	<b>2,925,490</b>	<b>3,224,739</b>	<b>3,224,739</b>	<b>2,720,210</b>
Change in Net Position	299,249	-	(504,529)	-
<b>Estimated Ending Net Position</b>	<b>3,224,739</b>	<b>3,224,739</b>	<b>2,720,210</b>	<b>2,720,210</b>

The use of Fund Balance is for hardware and software replacement and upgrade.

# FINANCIAL OVERVIEW

## Revenues & Expenditures - Debt Service Fund

	<b>FY 2020 Actual</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>
<b>Revenue:</b>				
Local Sources	-	-	-	-
State	-	-	-	-
Federal Government	24,464	-	-	-
<b>Subtotal</b>	<b>24,464</b>	<b>-</b>	<b>-</b>	<b>-</b>
Other Financing Sources	10,793,761	11,132,360	11,132,360	11,491,710
<b>TOTAL REVENUES</b>	<b>10,818,226</b>	<b>11,132,360</b>	<b>11,132,360</b>	<b>11,491,710</b>
<b>Expenditure:</b>				
Personnel Services	-	-	-	-
Employee Benefits	-	-	-	-
Purchased Services	182	40,000	40,000	40,000
Internal Services	-	-	-	-
Other Services and Charges	-	-	-	-
Supplies	-	-	-	-
Capital	-	-	-	-
Debt Service, Depreciation, & Other	8,738,246	10,322,960	10,322,960	10,847,260
Manassas City Public Schools	-	-	-	-
<b>Subtotal</b>	<b>8,738,428</b>	<b>10,362,960</b>	<b>10,362,960</b>	<b>10,887,260</b>
Other Financing Uses	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>8,738,428</b>	<b>10,362,960</b>	<b>10,362,960</b>	<b>10,887,260</b>
<b>Excess (Deficit)</b>	<b>2,079,797</b>	<b>769,400</b>	<b>769,400</b>	<b>604,450</b>
<b>Estimated Beginning Fund Balance</b>	6,091,342	8,171,139	8,940,539	9,709,939
Change in Fund Balance	2,079,797	769,400	769,400	604,450
<b>Estimated Ending Fund Balance</b>	<b>8,171,139</b>	<b>8,940,539</b>	<b>9,709,939</b>	<b>10,314,389</b>

The contribution to Fund Balance is to build debt capacity for future projects.

# FINANCIAL OVERVIEW

## Revenues & Expenditures - Cemetery Trust Fund

	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget
<b>Revenue:</b>				
Local Sources	79,266	-	-	-
State	-	-	-	-
Federal Government	-	-	-	-
<b>Subtotal</b>	<b>79,266</b>	<b>-</b>	<b>-</b>	<b>-</b>
Other Financing Sources	-	-	-	-
<b>TOTAL REVENUES</b>	<b>79,266</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditure:</b>				
Personnel Services	-	-	-	-
Employee Benefits	-	-	-	-
Purchased Services	-	-	-	-
Internal Services	-	-	-	-
Other Services and Charges	-	-	-	-
Supplies	-	-	-	-
Capital	-	-	-	-
Debt Service, Depreciation, & Other	-	-	-	-
Manassas City Public Schools	-	-	-	-
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Other Financing Uses	18,528	32,800	32,800	32,800
<b>TOTAL EXPENDITURES</b>	<b>18,528</b>	<b>32,800</b>	<b>32,800</b>	<b>32,800</b>
<b>Excess (Deficit)</b>	<b>60,738</b>	<b>(32,800)</b>	<b>(32,800)</b>	<b>(32,800)</b>
<b>Estimated Beginning Fund Balance</b>	252,492	313,230	280,430	247,630
Change in Fund Balance	60,738	(32,800)	(32,800)	(32,800)
<b>Estimated Ending Fund Balance</b>	<b>313,230</b>	<b>280,430</b>	<b>247,630</b>	<b>214,830</b>

The use of Fund Balance is for maintenance of the City's two cemeteries.



# FINANCIAL OVERVIEW

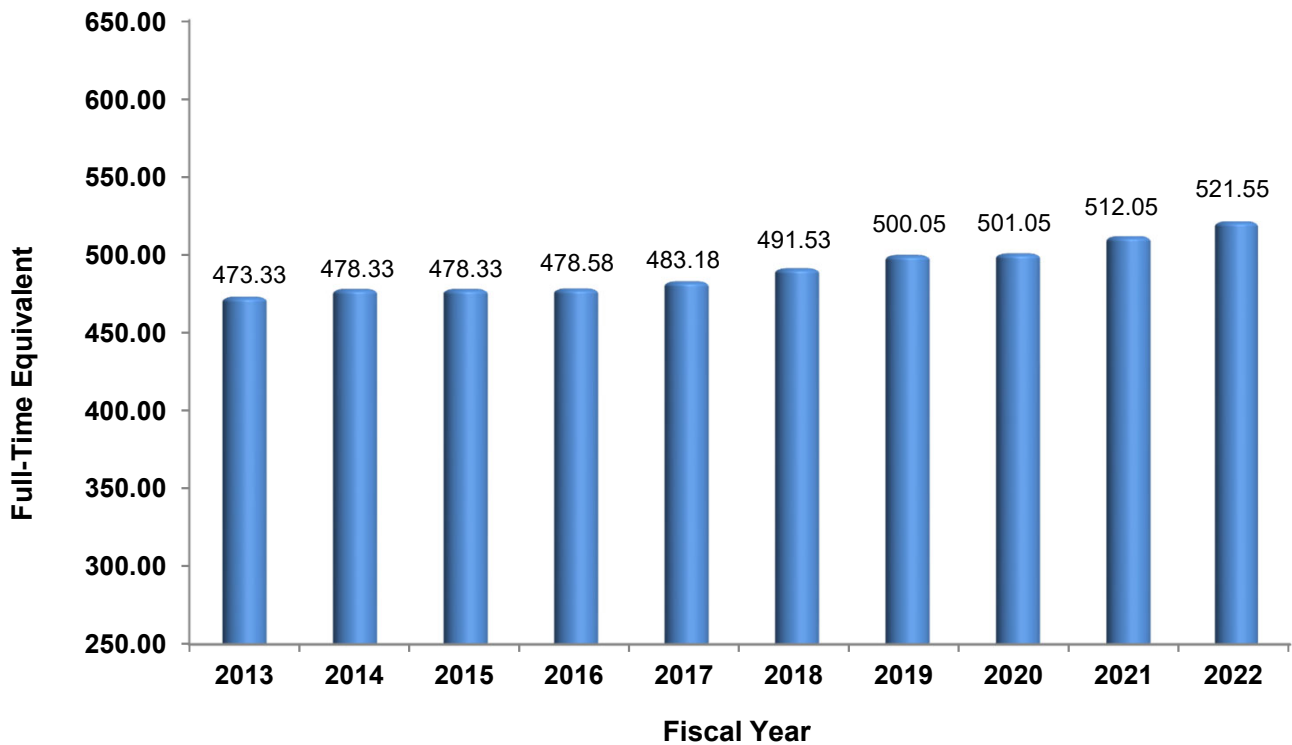
## Revenues & Expenditures - School Funds

	<u>FY 2020 Actual</u>	<u>FY 2021 Adopted</u>	<u>FY 2021 Amended</u>	<u>FY 2022 Budget</u>
<b>Revenue:</b>				
Local Sources	1,212,816	1,312,000	1,312,000	1,327,750
State	53,379,890	56,735,101	56,735,101	61,017,520
Federal Government	6,546,811	6,922,300	22,374,653	6,920,741
<b>Subtotal</b>	<b>61,139,517</b>	<b>64,969,401</b>	<b>80,421,754</b>	<b>69,266,011</b>
Other Financing Sources	59,656,355	58,850,210	58,850,210	55,341,610
<b>TOTAL REVENUES</b>	<b>120,795,872</b>	<b>123,819,611</b>	<b>139,271,964</b>	<b>124,607,621</b>
<b>Expenditure:</b>				
School Operating	97,167,575	106,922,088	108,174,164	118,477,032
School Food Service	3,608,684	4,147,095	4,335,045	4,186,043
School Capital Improvement	4,318,454	3,000,000	5,627,241	5,190,000
School Grants/Special Projects	3,818,879	4,007,300	20,510,604	3,915,741
School Debt Service	6,201,462	6,126,987	6,126,987	3,545,328
<b>Subtotal</b>	<b>115,115,054</b>	<b>124,203,470</b>	<b>144,774,041</b>	<b>135,314,144</b>
Other Financing Uses	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>115,115,054</b>	<b>124,203,470</b>	<b>144,774,041</b>	<b>135,314,144</b>
<b>Excess (Deficit)</b>	<b>5,680,817</b>	<b>(383,859)</b>	<b>(5,502,077)</b>	<b>(10,706,523)</b>
<b>Estimated Beginning Fund Balance</b>	14,192,421	19,873,238	19,489,379	13,987,302
Change in Fund Balance	5,680,817	(383,859)	(5,502,077)	(10,706,523)
<b>Estimated Ending Fund Balance</b>	<b>19,873,238</b>	<b>19,489,379</b>	<b>13,987,302</b>	<b>3,280,779</b>

The use of Fund Balance is for capital projects.

# STAFFING OVERVIEW

## Ten-Year Staffing History



### Explanation of Significant Staffing Level Changes:

FY14 - Created Economic Development Department

FY18 - Additional Staffing for Public Safety, Hired In House City Attorney

FY19 - Additional Staffing for Expanded Medicaid and Public Safety

FY21 - Additional Staffing for City Attorney, Public Works Building Maintenance and Solid Waste, Stormwater Program, Airport, Police Red Light Photo Program, Police COPS Grant and State Mandated Social Services

FY22 - Additional Staffing for Social Services, Fire and Rescue, State Mandated Election Cyber Security and State Mandated Police Mental Health/Domestic Response

# STAFFING OVERVIEW

## Ten-Year Staffing History

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
<b>Function</b>										
<b>General Government</b>										
City Clerk	3.00	3.00	3.00	3.00	3.00	3.00	2.00	2.00	2.00	2.00
City Manager	8.00	8.00	10.00	10.00	11.00	5.00	5.00	5.00	5.00	5.00
City Attorney	0.00	0.00	0.00	0.00	0.00	1.00	2.00	2.00	3.00	3.00
Voter Registration	2.05	2.05	2.05	2.05	2.15	2.75	3.00	3.00	3.00	3.00
Treasurer	6.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00
Commission of Revenue	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00
Finance	27.05	27.30	25.30	25.30	26.30	25.30	26.55	27.55	28.55	29.55
Human Resources	0.00	0.00	0.00	0.00	0.00	7.00	7.00	7.00	7.00	7.00
<b>Public Safety</b>										
Police	127.00	127.25	127.25	126.50	127.00	129.25	130.25	130.25	134.75	136.75
Fire & Rescue	60.00	60.00	60.00	60.00	62.00	64.00	66.00	66.00	66.00	69.00
<b>Public Works</b>										
Public Works	58.50	59.50	59.50	60.50	62.00	55.00	55.00	55.00	56.50	56.50
Engineering	0.00	0.00	0.00	0.00	0.00	14.00	10.00	9.00	8.00	8.00
<b>Community Enhancements &amp; Development</b>										
Community Development	33.75	33.75	33.75	33.75	33.75	33.75	35.25	35.25	35.25	35.25
Economic Development	0.00	2.50	2.50	2.50	2.50	2.50	3.00	3.00	3.00	3.00
<b>Health &amp; Human Services</b>										
	37.48	37.48	37.48	37.48	37.48	37.98	40.00	40.00	42.00	45.50
<b>Utilities (Wtr, Swr, Elc, Strm)</b>										
	92.50	92.50	92.50	92.50	91.00	86.00	90.00	91.00	92.00	92.00
<b>Airport</b>										
	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	8.00	8.00
<b>Total</b>	<b>473.33</b>	<b>478.33</b>	<b>478.33</b>	<b>478.58</b>	<b>483.18</b>	<b>491.53</b>	<b>500.05</b>	<b>501.05</b>	<b>512.05</b>	<b>521.55</b>

### Explanation of Significant Staffing Level Changes by Function:

FY14 - Creation of Economic Development Department

FY18 - Reorganization to create Engineering Department (staff moved from Public Works & Utilities), Human Resources

FY19 - Reorganization to move Stormwater Program and Electrical Engineers from Engineering to Utilities, Additional staffing for Medicaid Expansion, Additional staffing for Public Safety

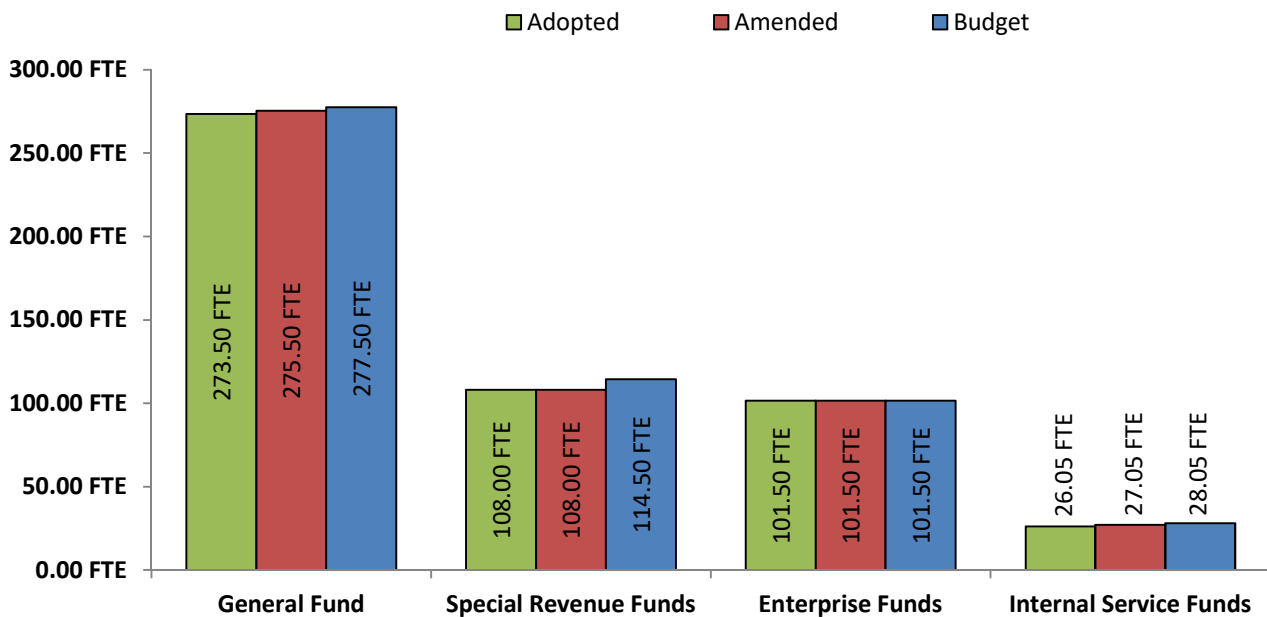
FY21 - Brought additional Legal Services in house, Staffing for Police Red Light Photo Program and COPS Grant, State Mandated Social Services staffing, Additional staffing for Public Works, Stormwater Program and Airport

FY22 - Additional staffing for Social Service and Fire Rescue, Cyber Security position for State Election Mandates, Police positions for State Mandated Mental Health/Domestic Response

# STAFFING OVERVIEW

## Staffing by Fund

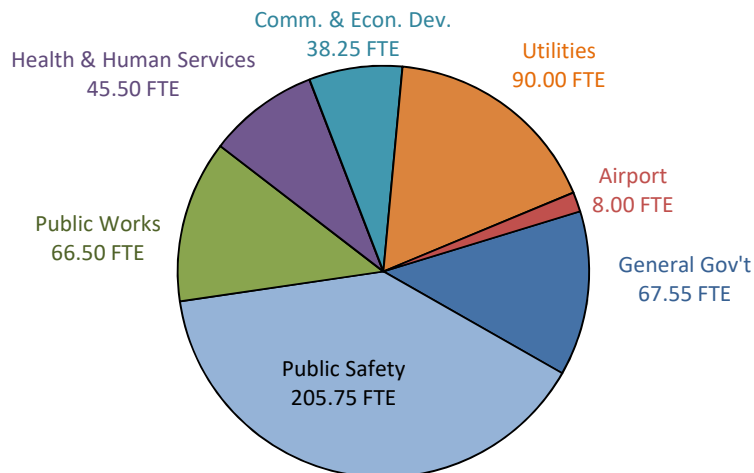
	FY 2021 Adopted		FY 2021 Amended		FY 2022 Budget		FY 2022 Budget Over (Under) FY 2021 Adopted	
	#	FTE	#	FTE	#	FTE	#	FTE
	General Fund	322	273.50	324	275.50	326	277.50	4
<b>Special Revenue Funds</b>								
Social Services Fund	43	42.00	43	42.00	46	45.50	3	3.50
Fire and Rescue Fund	66	66.00	66	66.00	69	69.00	3	3.00
<b>Enterprise Funds</b>								
Water & Sewer Funds	37	37.00	37	37.00	37	37.00	-	-
Electric Fund	53	53.00	53	53.00	53	53.00	-	-
Stormwater Fund	2	2.00	2	2.00	2	2.00	-	-
Airport Fund	8	8.00	8	8.00	8	8.00	-	-
Solid Waste Fund	2	1.50	2	1.50	2	1.50	-	-
<b>Internal Service Funds</b>								
Building Maintenance Fund	5	5.00	5	5.00	5	5.00	-	-
Vehicle Maintenance Fund	8	8.00	8	8.00	8	8.00	-	-
Information Technology Fund	14	13.05	15	14.05	16	15.05	2	2.00
<b>Total City of Manassas</b>	<b>560</b>	<b>509.05</b>	<b>563</b>	<b>512.05</b>	<b>572</b>	<b>521.55</b>	<b>12</b>	<b>12.50</b>



# STAFFING OVERVIEW

## Staffing by Function & Department

	FY 2021		FY 2021		FY 2021		FY 2022		FY 2022	
	Adopted		Amended		Over (Under)		Budget		Budget	
	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE
<b>General Government</b>										
City Clerk	2	2.00	2	2.00	-	-	2	2.00	-	-
City Manager	5	5.00	5	5.00	-	-	5	5.00	-	-
City Attorney	3	3.00	3	3.00	-	-	3	3.00	-	-
Voter Registration	7	3.00	7	3.00	-	-	7	3.00	-	-
Treasurer	7	7.00	7	7.00	-	-	7	7.00	-	-
Commissioner of Revenue	11	11.00	11	11.00	-	-	11	11.00	-	-
Finance	29	27.55	30	28.55	1	1.00	31	29.55	2	2.00
Human Resources	7	7.00	7	7.00	-	-	7	7.00	-	-
<b>Public Safety</b>										
Police	136	131.75	139	134.75	3	3.00	141	136.75	5	5.00
Fire and Rescue	66	66.00	66	66.00	-	-	69	69.00	3	3.00
<b>Health &amp; Human Services</b>										
Social Services	43	42.00	43	42.00	-	-	46	45.50	3	3.50
<b>Public Works</b>										
Engineering	11	11.00	10	10.00	(1)	(1.00)	10	10.00	(1)	(1.00)
Public Works	57	56.50	57	56.50	-	-	57	56.50	-	-
<b>Community Enhancements &amp; Development</b>										
Community Development	75	35.25	75	35.25	-	-	75	35.25	-	-
Economic Development	3	3.00	3	3.00	-	-	3	3.00	-	-
<b>Other</b>										
Utilities	90	90.00	90	90.00	-	-	90	90.00	-	-
Airport	8	8.00	8	8.00	-	-	8	8.00	-	-
<b>Total City of Manassas</b>	<b>560</b>	<b>509.05</b>	<b>563</b>	<b>512.05</b>	<b>3</b>	<b>3.00</b>	<b>572</b>	<b>521.55</b>	<b>12</b>	<b>12.50</b>



# STAFFING OVERVIEW

## Staffing Changes

<u>Position</u>	<u>Department</u>	<u>#</u>	<u>FTE</u>	<u>FTE</u>
<b>FY 2021 Adopted Staffing Plan</b>		<b>560</b>	<b>509.05</b>	
GIS Analyst	Finance - GIS	1	1.00	1.00
Police Officer - COPS Grant	Police	2	2.00	
Police Officer - School Resource Officer	Police	1	1.00	
Police Lieutenant	Police - Admin	1	1.00	
Police Lieutenant	Police - Patrol Services	(1)	(1.00)	3.00
Engineer, Senior	Engineering	1	1.00	
Environmental Engineer	Engineering	(1)	(1.00)	
Associate Engineer	Engineering	(1)	(1.00)	(1.00)
Traffic Control Technician	Public Works - Traffic Controls	1	1.00	
Public Works Maintenance Worker	Public Works - Streets	(1)	(1.00)	0.00
Benefit Programs Specialist	Social Services	1	1.00	
Benefit Programs Manager	Social Services	(1)	(1.00)	0.00
Administrative Coordinator	Community Development	1	1.00	
Administrative Assistant II	Community Development	(1)	(1.00)	0.00
<b>FY 2021 Amended Staffing Plan</b>		<b>563</b>	<b>512.05</b>	<b>3.00</b>
IT Security Administrator	Finance - IT	1	1.00	1.00
Police Officer - Mental Health/Domestic Response	Police	1	1.00	
Mental Health/Domestic Case Coordinator	Police	1	1.00	2.00
Firefighter/Technician	Fire and Rescue	3	3.00	3.00
Benefit Programs Specialist	Social Services	1	1.00	
Social Services Position	Social Services	1	1.00	
Self Sufficiency Specialist	Social Services	(1)	(0.50)	
Intensive Care Coordinator	Social Services	1	1.00	
Administrative Assistant II	Social Services	1	1.00	3.50
<b>FY 2022 Staffing Plan</b>		<b>572</b>	<b>521.55</b>	<b>12.50</b>

# STAFFING

## Staffing Plan

	FY 2021				FY 2021				FY 2022	
	Adopted		Amended		Amended		Over (Under)		Budget	
	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE
<b>CITY CLERK</b>										
City Clerk	1	1.00	1	1.00	-	-	1	1.00	-	-
Deputy City Clerk	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>DEPARTMENT TOTAL</b>	<b>2</b>	<b>2.00</b>	<b>2</b>	<b>2.00</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>2.00</b>	<b>-</b>	<b>-</b>
<b>CITY MANAGER</b>										
<b>Administration</b>										
City Manager	1	1.00	1	1.00	-	-	1	1.00	-	-
Deputy City Manager	1	1.00	1	1.00	-	-	1	1.00	-	-
Executive Assistant	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>Division Total</b>	<b>3</b>	<b>3.00</b>	<b>3</b>	<b>3.00</b>	<b>-</b>	<b>-</b>	<b>3</b>	<b>3.00</b>	<b>-</b>	<b>-</b>
<b>Communications</b>										
Communications Manager	1	1.00	1	1.00	-	-	1	1.00	-	-
Communications Coordinator	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>Division Total</b>	<b>2</b>	<b>2.00</b>	<b>2</b>	<b>2.00</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>2.00</b>	<b>-</b>	<b>-</b>
<b>DEPARTMENT TOTAL</b>	<b>5</b>	<b>5.00</b>	<b>5</b>	<b>5.00</b>	<b>-</b>	<b>-</b>	<b>5</b>	<b>5.00</b>	<b>-</b>	<b>-</b>
<b>CITY ATTORNEY</b>										
City Attorney	1	1.00	1	1.00	-	-	1	1.00	-	-
Assistant City Attorney	1	1.00	1	1.00	-	-	1	1.00	-	-
Paralegal	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>DEPARTMENT TOTAL</b>	<b>3</b>	<b>3.00</b>	<b>3</b>	<b>3.00</b>	<b>-</b>	<b>-</b>	<b>3</b>	<b>3.00</b>	<b>-</b>	<b>-</b>
<b>VOTER REGISTRATION &amp; ELECTIONS</b>										
General Registrar	1	1.00	1	1.00	-	-	1	1.00	-	-
Deputy Registrar	1	1.00	1	1.00	-	-	1	1.00	-	-
Assistant Registrar	5	1.00	5	1.00	-	-	5	1.00	-	-
<b>DEPARTMENT TOTAL</b>	<b>7</b>	<b>3.00</b>	<b>7</b>	<b>3.00</b>	<b>-</b>	<b>-</b>	<b>7</b>	<b>3.00</b>	<b>-</b>	<b>-</b>

# STAFFING

## Staffing Plan

	FY 2021		FY 2021		FY 2021		FY 2022		FY 2022	
	Adopted		Amended		Amended		Budget		Budget	
	Over (Under)		Over (Under)		Over (Under)		Over (Under)		Over (Under)	
	FY 2021		FY 2021		FY 2021		FY 2022		FY 2021	
	Adopted		Adopted		Adopted		Budget		Adopted	
	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE
<b>TREASURER</b>										
City Treasurer	1	1.00	1	1.00	-	-	1	1.00	-	-
Chief Deputy City Treasurer	1	1.00	1	1.00	-	-	1	1.00	-	-
Deputy Treasurer, Compliance	1	1.00	1	1.00	-	-	1	1.00	-	-
Deputy Treasurer, Finance	1	1.00	1	1.00	-	-	1	1.00	-	-
Revenue Specialist (I, II)	3	3.00	3	3.00	-	-	3	3.00	-	-
<b>DEPARTMENT TOTAL</b>	<b>7</b>	<b>7.00</b>	<b>7</b>	<b>7.00</b>	<b>-</b>	<b>-</b>	<b>7</b>	<b>7.00</b>	<b>-</b>	<b>-</b>
<b>COMMISSIONER OF THE REVENUE</b>										
<b>Administration</b>										
Commissioner of the Revenue	1	1.00	1	1.00	-	-	1	1.00	-	-
Chief Deputy Commissioner of the Revenue	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>Division Total</b>	<b>2</b>	<b>2.00</b>	<b>2</b>	<b>2.00</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>2.00</b>	<b>-</b>	<b>-</b>
<b>Real Estate</b>										
Real Estate Appraiser II	1	1.00	1	1.00	-	-	1	1.00	-	-
Real Estate Appraiser I	2	2.00	2	2.00	-	-	2	2.00	-	-
Real Estate Specialist	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>Division Total</b>	<b>4</b>	<b>4.00</b>	<b>4</b>	<b>4.00</b>	<b>-</b>	<b>-</b>	<b>4</b>	<b>4.00</b>	<b>-</b>	<b>-</b>
<b>Tax Services</b>										
Personal Property Tax Supervisor	1	1.00	1	1.00	-	-	1	1.00	-	-
Tax Specialist	2	2.00	2	2.00	-	-	2	2.00	-	-
<b>Division Total</b>	<b>3</b>	<b>3.00</b>	<b>3</b>	<b>3.00</b>	<b>-</b>	<b>-</b>	<b>3</b>	<b>3.00</b>	<b>-</b>	<b>-</b>
<b>Compliance</b>										
Business Tax Supervisor	1	1.00	1	1.00	-	-	1	1.00	-	-
Business Tax Auditor	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>Division Total</b>	<b>2</b>	<b>2.00</b>	<b>2</b>	<b>2.00</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>2.00</b>	<b>-</b>	<b>-</b>
<b>DEPARTMENT TOTAL</b>	<b>11</b>	<b>11.00</b>	<b>11</b>	<b>11.00</b>	<b>-</b>	<b>-</b>	<b>11</b>	<b>11.00</b>	<b>-</b>	<b>-</b>



# STAFFING

## Staffing Plan

	FY 2021		FY 2021		FY 2021		FY 2022		FY 2022	
	Adopted		Amended		Amended		Budget		Budget	
	Over (Under)		Over (Under)		Over (Under)		Over (Under)		Over (Under)	
	FY 2021		FY 2021		FY 2021		FY 2022		FY 2021	
	Adopted		Adopted		Adopted		Budget		Adopted	
	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE
<b>FINANCE</b>										
<b>Administration</b>										
Finance Director	1	1.00	1	1.00	-	-	1	1.00	-	-
Administrative Coordinator	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>Division Total</b>	<b>2</b>	<b>2.00</b>	<b>2</b>	<b>2.00</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>2.00</b>	<b>-</b>	<b>-</b>
<b>Budget</b>										
Budget Manager	1	1.00	1	1.00	-	-	1	1.00	-	-
Budget Analyst	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>Division Total</b>	<b>2</b>	<b>2.00</b>	<b>2</b>	<b>2.00</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>2.00</b>	<b>-</b>	<b>-</b>
<b>Accounting</b>										
Accounting Manager	1	1.00	1	1.00	-	-	1	1.00	-	-
Accountant (I, II, Senior)	4	3.50	4	3.50	-	-	4	3.50	-	-
Accounting Technician (I, II)	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>Division Total</b>	<b>6</b>	<b>5.50</b>	<b>6</b>	<b>5.50</b>	<b>-</b>	<b>-</b>	<b>6</b>	<b>5.50</b>	<b>-</b>	<b>-</b>
<b>Purchasing</b>										
Procurement Manager	1	1.00	1	1.00	-	-	1	1.00	-	-
Buyer, Senior	1	1.00	1	1.00	-	-	1	1.00	-	-
Buyer	1	1.00	1	1.00	-	-	1	1.00	-	-
Warehouse Technician II	1	1.00	1	1.00	-	-	1	1.00	-	-
Warehouse Technician I	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>Division Total</b>	<b>5</b>	<b>5.00</b>	<b>5</b>	<b>5.00</b>	<b>-</b>	<b>-</b>	<b>5</b>	<b>5.00</b>	<b>-</b>	<b>-</b>

# STAFFING

## Staffing Plan

	FY 2021		FY 2021		FY 2021		FY 2022		FY 2022	
	Adopted		Amended		Amended		Budget		Budget	
	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE
<b>Information Technology (IT)</b>										
IT Manager	1	1.00	1	1.00	-	-	1	1.00	-	-
IT Telecommunications Administrator	1	1.00	1	1.00	-	-	1	1.00	-	-
IT Network Administrator	1	1.00	1	1.00	-	-	1	1.00	-	-
IT Security Administrator	-	-	-	-	-	-	1	1.00	1	1.00
IT Specialist	1	1.00	1	1.00	-	-	1	1.00	-	-
IT Technician	1	1.00	1	1.00	-	-	1	1.00	-	-
IT ERP Administrator	1	1.00	1	1.00	-	-	1	1.00	-	-
ERP Analyst	1	1.00	1	1.00	-	-	1	1.00	-	-
IT Public Safety System Analyst	1	1.00	1	1.00	-	-	1	1.00	-	-
IT Public Safety Specialist	1	1.00	1	1.00	-	-	1	1.00	-	-
Videographer (PEG)	1	0.05	1	0.05	-	-	1	0.05	-	-
<b>Division Total</b>	<b>10</b>	<b>9.05</b>	<b>10</b>	<b>9.05</b>	<b>-</b>	<b>-</b>	<b>11</b>	<b>10.05</b>	<b>1</b>	<b>1.00</b>
<b>Geographic Information Systems (GIS)</b>										
GIS Manager	1	1.00	1	1.00	-	-	1	1.00	-	-
GIS Database Administrator	1	1.00	1	1.00	-	-	1	1.00	-	-
GIS Enterprise Application Specialist	1	1.00	1	1.00	-	-	1	1.00	-	-
GIS Analyst (I, II, Senior)	1	1.00	2	2.00	1	1.00	2	2.00	1	1.00
<b>Division Total</b>	<b>4</b>	<b>4.00</b>	<b>5</b>	<b>5.00</b>	<b>1</b>	<b>1.00</b>	<b>5</b>	<b>5.00</b>	<b>1</b>	<b>1.00</b>
<b>DEPARTMENT TOTAL</b>	<b>29</b>	<b>27.55</b>	<b>30</b>	<b>28.55</b>	<b>1</b>	<b>1.00</b>	<b>31</b>	<b>29.55</b>	<b>2</b>	<b>2.00</b>
<b>HUMAN RESOURCES</b>										
Human Resources Director	1	1.00	1	1.00	-	-	1	1.00	-	-
Risk and Safety Analyst, Senior	1	1.00	1	1.00	-	-	1	1.00	-	-
Risk and Safety Analyst	1	1.00	1	1.00	-	-	1	1.00	-	-
Human Resources Analyst, Senior	1	1.00	1	1.00	-	-	1	1.00	-	-
Human Resources Analyst	2	2.00	2	2.00	-	-	2	2.00	-	-
Administrative Coordinator	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>DEPARTMENT TOTAL</b>	<b>7</b>	<b>7.00</b>	<b>7</b>	<b>7.00</b>	<b>-</b>	<b>-</b>	<b>7</b>	<b>7.00</b>	<b>-</b>	<b>-</b>

# STAFFING

## Staffing Plan

	FY 2021		FY 2021		FY 2021		FY 2022		FY 2022	
	Adopted		Amended		Amended		Budget		Budget	
	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE
<b>POLICE</b>										
<b>Administration</b>										
Police Chief	1	1.00	1	1.00	-	-	1	1.00	-	-
Police Captain	1	1.00	1	1.00	-	-	1	1.00	-	-
Police Lieutenant	1	1.00	2	2.00	1	1.00	2	2.00	1	1.00
Police Sergeant	3	3.00	3	3.00	-	-	3	3.00	-	-
Police Officer (recruit, I, II, III)	4	4.00	4	4.00	-	-	4	4.00	-	-
Police Officer (recruit, I, II, III) School Resource Officer	3	2.50	4	3.50	1	1.00	4	3.50	1	1.00
Police Officer (recruit, I, II, III) COPS Grant	-	-	2	2.00	2	2.00	2	2.00	2	2.00
Police Officer (recruit, I, II, III) Mental Health/Domestic	-	-	-	-	-	-	1	1.00	1	1.00
Mental Health/Domestic Case Coordinator	-	-	-	-	-	-	1	1.00	1	1.00
Crime Prevention Specialist	1	1.00	1	1.00	-	-	1	1.00	-	-
Police Accreditation Coordinator	1	1.00	1	1.00	-	-	1	1.00	-	-
Property & Evidence Technician	2	1.50	2	1.50	-	-	2	1.50	-	-
Police Records Specialist	2	2.00	2	2.00	-	-	2	2.00	-	-
Gang Task Force Executive Coordinator <b>Restricted/Grant</b>	1	0.75	1	0.75	-	-	1	0.75	-	-
Administrative Coordinator	1	1.00	1	1.00	-	-	1	1.00	-	-
Administrative Assistant I	1	0.75	1	0.75	-	-	1	0.75	-	-
Fiscal Specialist, Public Safety	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>Division Total</b>	<b>23</b>	<b>21.50</b>	<b>27</b>	<b>25.50</b>	<b>4</b>	<b>4.00</b>	<b>29</b>	<b>27.50</b>	<b>6</b>	<b>6.00</b>
<b>Patrol Services</b>										
Police Captain	1	1.00	1	1.00	-	-	1	1.00	-	-
Police Lieutenant	8	8.00	7	7.00	(1)	(1.00)	7	7.00	(1)	(1.00)
Police Sergeant	7	7.00	7	7.00	-	-	7	7.00	-	-
Police Officer (recruit, I, II, III)	50	50.00	50	50.00	-	-	50	50.00	-	-
Police Officer (recruit, I, II, III) Red Light Photo Enforcement	2	1.50	2	1.50	-	-	2	1.50	-	-
Parking Enforcement Officer	6	5.25	6	5.25	-	-	6	5.25	-	-
<b>Division Total</b>	<b>74</b>	<b>72.75</b>	<b>73</b>	<b>71.75</b>	<b>(1)</b>	<b>(1.00)</b>	<b>73</b>	<b>71.75</b>	<b>(1)</b>	<b>(1.00)</b>

# STAFFING

## Staffing Plan

	FY 2021				FY 2021				FY 2022	
	Adopted		Amended		Amended		Budget		Over (Under)	
	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE
<b>Investigative Services</b>										
Police Captain	1	1.00	1	1.00	-	-	1	1.00	-	-
Police Lieutenant	1	1.00	1	1.00	-	-	1	1.00	-	-
Police Sergeant	2	2.00	2	2.00	-	-	2	2.00	-	-
Police Officer (recruit, I, II, III)	9	9.00	9	9.00	-	-	9	9.00	-	-
Police Officer (recruit, I, II, III) Internet Crimes Against Children	1	1.00	1	1.00	-	-	1	1.00	-	-
Police Officer (recruit, I, II, III) Gang Task Force	1	1.00	1	1.00	-	-	1	1.00	-	-
Crime Analyst	1	1.00	1	1.00	-	-	1	1.00	-	-
Administrative Assistant II	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>Division Total</b>	<b>17</b>	<b>17.00</b>	<b>17</b>	<b>17.00</b>	<b>-</b>	<b>-</b>	<b>17</b>	<b>17.00</b>	<b>-</b>	<b>-</b>
<b>Communications Center</b>										
Public Safety Communications Manager	1	1.00	1	1.00	-	-	1	1.00	-	-
Public Safety Communications Supervisor	4	4.00	4	4.00	-	-	4	4.00	-	-
Public Safety Communications Specialist (I, II)	10	9.50	10	9.50	-	-	10	9.50	-	-
<b>Division Total</b>	<b>15</b>	<b>14.50</b>	<b>15</b>	<b>14.50</b>	<b>-</b>	<b>-</b>	<b>15</b>	<b>14.50</b>	<b>-</b>	<b>-</b>
<b>Animal Control</b>										
Police Sergeant	1	1.00	1	1.00	-	-	1	1.00	-	-
Police Officer (recruit, I, II, III)	1	1.00	1	1.00	-	-	1	1.00	-	-
Animal Control Officer	1	1.00	1	1.00	-	-	1	1.00	-	-
Animal Shelter Supervisor	1	1.00	1	1.00	-	-	1	1.00	-	-
Animal Caretaker	3	2.00	3	2.00	-	-	3	2.00	-	-
<b>Division Total</b>	<b>7</b>	<b>6.00</b>	<b>7</b>	<b>6.00</b>	<b>-</b>	<b>-</b>	<b>7</b>	<b>6.00</b>	<b>-</b>	<b>-</b>
<b>DEPARTMENT TOTAL</b>	<b>136</b>	<b>131.75</b>	<b>139</b>	<b>134.75</b>	<b>3</b>	<b>3.00</b>	<b>141</b>	<b>136.75</b>	<b>5</b>	<b>5.00</b>

# STAFFING

## Staffing Plan

	FY 2021		FY 2021		FY 2021		FY 2022		FY 2022	
	Adopted		Amended		Amended		Budget		Budget	
	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE
<b>FIRE AND RESCUE</b>										
<b>Administration</b>										
Fire & Rescue Chief	1	1.00	1	1.00	-	-	1	1.00	-	-
Fire & Rescue Deputy Chief	1	1.00	1	1.00	-	-	1	1.00	-	-
Administrative Coordinator	1	1.00	1	1.00	-	-	1	1.00	-	-
Fiscal Specialist, Public Safety	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>Division Total</b>	<b>4</b>	<b>4.00</b>	<b>4</b>	<b>4.00</b>	<b>-</b>	<b>-</b>	<b>4</b>	<b>4.00</b>	<b>-</b>	<b>-</b>
<b>Operations</b>										
Fire & Rescue Battalion Chief	3	3.00	3	3.00	-	-	3	3.00	-	-
Fire & Rescue Captain	5	5.00	5	5.00	-	-	5	5.00	-	-
Fire & Rescue Lieutenant	6	6.00	6	6.00	-	-	6	6.00	-	-
Firefighter/Technician	45	45.00	45	45.00	-	-	48	48.00	3	3.00
<b>Division Total</b>	<b>59</b>	<b>59.00</b>	<b>59</b>	<b>59.00</b>	<b>-</b>	<b>-</b>	<b>62</b>	<b>62.00</b>	<b>3</b>	<b>3.00</b>
<b>Prevention &amp; Preparedness</b>										
Fire Marshal	1	1.00	1	1.00	-	-	1	1.00	-	-
Deputy Fire Marshal	1	1.00	1	1.00	-	-	1	1.00	-	-
Emergency Management Planner Restricted/Grant	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>Division Total</b>	<b>3</b>	<b>3.00</b>	<b>3</b>	<b>3.00</b>	<b>-</b>	<b>-</b>	<b>3</b>	<b>3.00</b>	<b>-</b>	<b>-</b>
<b>DEPARTMENT TOTAL</b>	<b>66</b>	<b>66.00</b>	<b>66</b>	<b>66.00</b>	<b>-</b>	<b>-</b>	<b>69</b>	<b>69.00</b>	<b>3</b>	<b>3.00</b>

### ENGINEERING

#### Administration

City Engineer	1	1.00	1	1.00	-	-	1	1.00	-	-
Engineer, Senior	1	1.00	2	2.00	1	1.00	2	2.00	1	1.00
Engineer, Senior (PW)	1	1.00	1	1.00	-	-	1	1.00	-	-
Engineer	1	1.00	1	1.00	-	-	1	1.00	-	-
Environmental Engineer	1	1.00	-	-	(1)	(1.00)	-	-	(1)	(1.00)
Associate Engineer	1	1.00	-	-	(1)	(1.00)	-	-	(1)	(1.00)
Site Inspector, Senior	1	1.00	1	1.00	-	-	1	1.00	-	-
Site Inspector	1	1.00	1	1.00	-	-	1	1.00	-	-

# STAFFING

## Staffing Plan

	FY 2021		FY 2021		FY 2021		FY 2022		FY 2022	
	Adopted		Amended		Amended		Budget		Budget	
	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE
Engineering Technician	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>Division Total</b>	<b>9</b>	<b>9.00</b>	<b>8</b>	<b>8.00</b>	<b>(1)</b>	<b>(1.00)</b>	<b>8</b>	<b>8.00</b>	<b>(1)</b>	<b>(1.00)</b>
<b>Stormwater Fund</b>										
Stormwater Program Manager	1	1.00	1	1.00	-	-	1	1.00	-	-
Environmental Planner	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>Division Total</b>	<b>2</b>	<b>2.00</b>	<b>2</b>	<b>2.00</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>2.00</b>	<b>-</b>	<b>-</b>
<b>DEPARTMENT TOTAL</b>	<b>11</b>	<b>11.00</b>	<b>10</b>	<b>10.00</b>	<b>(1)</b>	<b>(1.00)</b>	<b>10</b>	<b>10.00</b>	<b>(1)</b>	<b>(1.00)</b>
<b>PUBLIC WORKS</b>										
<b>Public Works Administration</b>										
Public Works Director	1	1.00	1	1.00	-	-	1	1.00	-	-
Assistant Director, Public Works	1	1.00	1	1.00	-	-	1	1.00	-	-
Administrative Coordinator	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>Division Total</b>	<b>3</b>	<b>3.00</b>	<b>3</b>	<b>3.00</b>	<b>-</b>	<b>-</b>	<b>3</b>	<b>3.00</b>	<b>-</b>	<b>-</b>
<b>Streets</b>										
Street Maintenance Superintendent	1	1.00	1	1.00	-	-	1	1.00	-	-
Crew Leader, Streets	1	1.00	1	1.00	-	-	1	1.00	-	-
Equipment Operator (I, II, III)	15	15.00	15	15.00	-	-	15	15.00	-	-
Public Works Maintenance Worker	4	4.00	3	3.00	(1)	(1.00)	3	3.00	(1)	(1.00)
<b>Division Total</b>	<b>21</b>	<b>21.00</b>	<b>20</b>	<b>20.00</b>	<b>(1)</b>	<b>(1.00)</b>	<b>20</b>	<b>20.00</b>	<b>(1)</b>	<b>(1.00)</b>
<b>Traffic Control</b>										
Traffic Control Supervisor	1	1.00	1	1.00	-	-	1	1.00	-	-
Traffic Control Technician (apprentice, II)	3	3.00	4	4.00	1	1.00	4	4.00	1	1.00
<b>Division Total</b>	<b>4</b>	<b>4.00</b>	<b>5</b>	<b>5.00</b>	<b>1</b>	<b>1.00</b>	<b>5</b>	<b>5.00</b>	<b>1</b>	<b>1.00</b>
<b>Buildings &amp; Grounds</b>										
<u>    GROUND</u>										
Buildings & Grounds Manager	1	1.00	1	1.00	-	-	1	1.00	-	-
Grounds Maintenance Supervisor	1	1.00	1	1.00	-	-	1	1.00	-	-
Grounds Technician	1	1.00	1	1.00	-	-	1	1.00	-	-

# STAFFING

## Staffing Plan

	FY 2021		FY 2021		FY 2021		FY 2022		FY 2022	
	Adopted		Amended		Amended		Budget		Budget	
	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE
Public Works Maintenance Worke	6	6.00	6	6.00	-	-	6	6.00	-	-
<u>BEAUTIFICATION</u>					-	-				
Arborist	1	1.00	1	1.00	-	-	1	1.00	-	-
Horticultural Technician	1	1.00	1	1.00	-	-	1	1.00	-	-
Public Works Maintenance Worke	3	3.00	3	3.00	-	-	3	3.00	-	-
<u>BUILDING MAINTENANCE FUND</u>					-	-				
Building Maintenance Supervisor	1	1.00	1	1.00	-	-	1	1.00	-	-
Building Maintenance Technician, Senior	1	1.00	1	1.00	-	-	1	1.00	-	-
Building Maintenance Technician	2	2.00	2	2.00	-	-	2	2.00	-	-
Building Maintenance Worker	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>Division Total</b>	<b>19</b>	<b>19.00</b>	<b>19</b>	<b>19.00</b>	<b>-</b>	<b>-</b>	<b>19</b>	<b>19.00</b>	<b>-</b>	<b>-</b>
<b>Vehicle Maintenance</b>										
Fleet Services Manager	1	1.00	1	1.00	-	-	1	1.00	-	-
Automotive/Equipment Technician (I, II, III, senior)	6	6.00	6	6.00	-	-	6	6.00	-	-
Administrative Assistant II	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>Division Total</b>	<b>8</b>	<b>8.00</b>	<b>8</b>	<b>8.00</b>	<b>-</b>	<b>-</b>	<b>8</b>	<b>8.00</b>	<b>-</b>	<b>-</b>
<b>Refuse &amp; Recycling</b>										
Refuse-Recycling Coordinator	1	1.00	1	1.00	-	-	1	1.00	-	-
Administrative Assistant I	1	0.50	1	0.50	-	-	1	0.50	-	-
<b>Division Total</b>	<b>2</b>	<b>1.50</b>	<b>2</b>	<b>1.50</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>1.50</b>	<b>-</b>	<b>-</b>
<b>DEPARTMENT TOTAL</b>	<b>57</b>	<b>56.50</b>	<b>57</b>	<b>56.50</b>	<b>-</b>	<b>-</b>	<b>57</b>	<b>56.50</b>	<b>-</b>	<b>-</b>

# STAFFING

## Staffing Plan

	FY 2021		FY 2021		FY 2021		FY 2022		FY 2022	
	Adopted		Amended		Amended		Budget		Budget	
	Over (Under)		Over (Under)		Over (Under)		Over (Under)		Over (Under)	
	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE
<b>SOCIAL SERVICES</b>										
<b>Joint Program</b>										
Social Services Director	1	1.00	1	1.00	-	-	1	1.00	-	-
Social Services Finance Manager	1	1.00	1	1.00	-	-	1	1.00	-	-
Administrative Coordinator	1	1.00	1	1.00	-	-	1	1.00	-	-
Fiscal Specialist	1	1.00	1	1.00	-	-	1	1.00	-	-
Administrative Assistant II	-	-	-	-	-	-	1	1.00	1	1.00
Family Services Manager	1	1.00	1	1.00	-	-	1	1.00	-	-
Family Services Specialist (I, II, III, IV)	9	9.00	9	9.00	-	-	9	9.00	-	-
Benefit Programs Manager	2	2.00	1	1.00	(1)	(1.00)	1	1.00	(1)	(1.00)
Benefit Programs Specialist (I, II, III)	14	14.00	15	15.00	1	1.00	16	16.00	2	2.00
Human Services Supervisor	1	1.00	1	1.00	-	-	1	1.00	-	-
Human Services Assistant	4	4.00	4	4.00	-	-	4	4.00	-	-
Self Sufficiency Specialist	3	2.50	3	2.50	-	-	2	2.00	(1)	(0.50)
CSA Coordinator	1	1.00	1	1.00	-	-	1	1.00	-	-
Intensive Care Coordinator	-	-	-	-	-	-	1	1.00	1	1.00
Social Services Position	-	-	-	-	-	-	1	1.00	1	1.00
<b>Division Total</b>	<b>39</b>	<b>38.50</b>	<b>39</b>	<b>38.50</b>	<b>-</b>	<b>-</b>	<b>42</b>	<b>42.00</b>	<b>3</b>	<b>3.50</b>
<b>VHDA Housing Program</b>										
Housing Program Supervisor	1	1.00	1	1.00	-	-	1	1.00	-	-
Housing Program Agent (I, II)	2	1.50	2	1.50	-	-	2	1.50	-	-
<b>Division Total</b>	<b>3</b>	<b>2.50</b>	<b>3</b>	<b>2.50</b>	<b>-</b>	<b>-</b>	<b>3</b>	<b>2.50</b>	<b>-</b>	<b>-</b>
<b>VJCCCA</b>										
Family Services Specialist (I, II, III, IV)	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>Division Total</b>	<b>1</b>	<b>1.00</b>	<b>1</b>	<b>1.00</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>1.00</b>	<b>-</b>	<b>-</b>
<b>DEPARTMENT TOTAL</b>	<b>43</b>	<b>42.00</b>	<b>43</b>	<b>42.00</b>	<b>-</b>	<b>-</b>	<b>46</b>	<b>45.50</b>	<b>3</b>	<b>3.50</b>



# STAFFING

## Staffing Plan

	FY 2021		FY 2021		FY 2021		FY 2022		FY 2022	
	Adopted		Amended		Amended		Budget		Budget	
	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE
<b>COMMUNITY DEVELOPMENT</b>										
<b>Administration</b>										
Planning & Community Development Director	1	1.00	1	1.00	-	-	1	1.00	-	-
Communications Coordinator	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>Division Total</b>	<b>2</b>	<b>2.00</b>	<b>2</b>	<b>2.00</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>2.00</b>	<b>-</b>	<b>-</b>
<b>Planning &amp; Zoning</b>										
Deputy Director / Director of Planning & Development	1	1.00	1	1.00	-	-	1	1.00	-	-
Planner, Senior	2	2.00	2	2.00	-	-	2	2.00	-	-
Administrative Assistant II	1	1.00	-	-	(1)	(1.00)	-	-	(1)	(1.00)
Administrative Coordinator	-	-	1	1.00	1	1.00	1	1.00	1	1.00
<b>Division Total</b>	<b>4</b>	<b>4.00</b>	<b>4</b>	<b>4.00</b>	<b>-</b>	<b>-</b>	<b>4</b>	<b>4.00</b>	<b>-</b>	<b>-</b>
<b>Development Services</b>										
Building Development Manager	1	1.00	1	1.00	-	-	1	1.00	-	-
Land Development Manager	1	1.00	1	1.00	-	-	1	1.00	-	-
Construction Plans Examiner	1	1.00	1	1.00	-	-	1	1.00	-	-
Combination Plan Reviewer / Inspector	1	1.00	1	1.00	-	-	1	1.00	-	-
Planner I	1	1.00	1	1.00	-	-	1	1.00	-	-
Combination Inspector III	1	1.00	1	1.00	-	-	1	1.00	-	-
Permit Technician	2	2.00	2	2.00	-	-	2	2.00	-	-
<b>Division Total</b>	<b>8</b>	<b>8.00</b>	<b>8</b>	<b>8.00</b>	<b>-</b>	<b>-</b>	<b>8</b>	<b>8.00</b>	<b>-</b>	<b>-</b>
<b>Property Code Enforcement</b>										
Property Code Inspection Supervisor	1	1.00	1	1.00	-	-	1	1.00	-	-
Property Code Inspector	3	3.00	3	3.00	-	-	3	3.00	-	-
<b>Division Total</b>	<b>4</b>	<b>4.00</b>	<b>4</b>	<b>4.00</b>	<b>-</b>	<b>-</b>	<b>4</b>	<b>4.00</b>	<b>-</b>	<b>-</b>

# STAFFING

## Staffing Plan

	FY 2021		FY 2021		FY 2021		FY 2022		FY 2022	
	Adopted		Amended		Amended		Budget		Budget	
	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE
<b>Parks, Culture, &amp; Recreation</b>										
Culture and Recreation Services Manager	1	1.00	1	1.00	-	-	1	1.00	-	-
Operations and Maintenance Recreation Supervisor	1	1.00	1	1.00	-	-	1	1.00	-	-
Recreation Supervisor	1	1.00	1	1.00	-	-	1	1.00	-	-
Programs and Events Coordinator	1	1.00	1	1.00	-	-	1	1.00	-	-
Museum Curator	1	1.00	1	1.00	-	-	1	1.00	-	-
Business Services Manager	1	1.00	1	1.00	-	-	1	1.00	-	-
Visitor Services Aide	4	2.00	4	2.00	-	-	4	2.00	-	-
Administrative Assistant II	1	1.00	1	1.00	-	-	1	1.00	-	-
Historic Living Interpreter (Seasonal)	4	1.00	4	1.00	-	-	4	1.00	-	-
Pool Staff (Seasonal)	42	7.25	42	7.25	-	-	42	7.25	-	-
<b>Division Total</b>	<b>57</b>	<b>17.25</b>	<b>57</b>	<b>17.25</b>	<b>-</b>	<b>-</b>	<b>57</b>	<b>17.25</b>	<b>-</b>	<b>-</b>
<b>DEPARTMENT TOTAL</b>	<b>75</b>	<b>35.25</b>	<b>75</b>	<b>35.25</b>	<b>-</b>	<b>-</b>	<b>75</b>	<b>35.25</b>	<b>-</b>	<b>-</b>
<b>ECONOMIC DEVELOPMENT</b>										
Economic Development Director	1	1.00	1	1.00	-	-	1	1.00	-	-
Assistant Director, Economic Development	1	1.00	1	1.00	-	-	1	1.00	-	-
Administrative Assistant I	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>DEPARTMENT TOTAL</b>	<b>3</b>	<b>3.00</b>	<b>3</b>	<b>3.00</b>	<b>-</b>	<b>-</b>	<b>3</b>	<b>3.00</b>	<b>-</b>	<b>-</b>



# STAFFING

## Staffing Plan

	FY 2021		FY 2021		FY 2021		FY 2022		FY 2022	
	Adopted		Amended		Amended		Budget		Budget	
	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE
<b>OPERATIONS CENTER</b>										
Systems Operations & Generation Manager	1	1.00	1	1.00	-	-	1	1.00	-	-
Systems Operator, Senior	1	1.00	1	1.00	-	-	1	1.00	-	-
Systems Operator (I, II)	4	4.00	4	4.00	-	-	4	4.00	-	-
Utilities Locator	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>DISTRIBUTION</b>										
Electric Distribution Supervisor	1	1.00	1	1.00	-	-	1	1.00	-	-
Electric Line Technician, Senior	2	2.00	2	2.00	-	-	2	2.00	-	-
Electric Line Technician (apprentice, 1, 2, 3 class)	8	8.00	8	8.00	-	-	8	8.00	-	-
<b>SUBSTATIONS</b>										
Electric Substation Supervisor	1	1.00	1	1.00	-	-	1	1.00	-	-
Electric Substation Electrician (apprentice, senior)	2	2.00	2	2.00	-	-	2	2.00	-	-
<b>GENERATION</b>										
Electric Generation Maintenance Supervisor	1	1.00	1	1.00	-	-	1	1.00	-	-
Electric Generation Mechanic	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>COMMUNICATIONS &amp; CONTROLS</b>										
Electronics Systems Supervisor	1	1.00	1	1.00	-	-	1	1.00	-	-
Electronics Systems Technician (I, II, senior)	6	6.00	6	6.00	-	-	6	6.00	-	-
<b>Division Total</b>	<b>35</b>	<b>35.00</b>	<b>35</b>	<b>35.00</b>	<b>-</b>	<b>-</b>	<b>35</b>	<b>35.00</b>	<b>-</b>	<b>-</b>

### Water & Sewer Utility

<b>WATER/SEWER ADMINISTRATION</b>										
Assistant Director, Water & Sewer	1	1.00	1	1.00	-	-	1	1.00	-	-
Distribution & Collection Manager	1	1.00	1	1.00	-	-	1	1.00	-	-
Administrative Assistant II	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>SEWER - COLLECTION, TRANSMISSION &amp; TREATMENT</b>										
Inflow & Infiltration Coordinator	1	1.00	1	1.00	-	-	1	1.00	-	-
Crew Leader, Water & Sewer	2	2.00	2	2.00	-	-	2	2.00	-	-
Water & Sewer Utility Tech (worker, I, II, III)	7	7.00	7	7.00	-	-	7	7.00	-	-

# STAFFING

## Staffing Plan

	FY 2021		FY 2021		FY 2021		FY 2022		FY 2022	
	Adopted		Amended		Amended		Budget		Budget	
	Over (Under)		Over (Under)		Over (Under)		Over (Under)		Over (Under)	
	#	FTE	#	FTE	#	FTE	#	FTE	#	FTE
<b>WATER - TRANSMISSION &amp; DISTRIBUTION</b>										
Distribution & Collection Supervisor	1	1.00	1	1.00	-	-	1	1.00	-	-
Utility Project Coordinator	1	1.00	1	1.00	-	-	1	1.00	-	-
Crew Leader, Water & Sewer	-	-	-	-	-	-	-	-	-	-
Backflow/Cross Connection Program Inspector	1	1.00	1	1.00	-	-	1	1.00	-	-
Water & Sewer Utility Tech (worker, I, II, III)	6	6.00	6	6.00	-	-	6	6.00	-	-
<b>WATER PLANT</b>										
Water Plant Manager	1	1.00	1	1.00	-	-	1	1.00	-	-
Environmental Program Manager	1	1.00	1	1.00	-	-	1	1.00	-	-
Water Plant Lead Operator	4	4.00	4	4.00	-	-	4	4.00	-	-
Water Plant Maintenance Supervisor	1	1.00	1	1.00	-	-	1	1.00	-	-
Water Plant Operator (trainee, I, II, III)	5	5.00	5	5.00	-	-	5	5.00	-	-
Plant Maintenance Mechanic	1	1.00	1	1.00	-	-	1	1.00	-	-
Laboratory Analyst	2	2.00	2	2.00	-	-	2	2.00	-	-
<b>Division Total</b>	<b>37</b>	<b>37.00</b>	<b>37</b>	<b>37.00</b>	<b>-</b>	<b>-</b>	<b>37</b>	<b>37.00</b>	<b>-</b>	<b>-</b>
<b>DEPARTMENT TOTAL</b>	<b>90</b>	<b>90.00</b>	<b>90</b>	<b>90.00</b>	<b>-</b>	<b>-</b>	<b>90</b>	<b>90.00</b>	<b>-</b>	<b>-</b>
<b>AIRPORT</b>										
Airport Director	1	1.00	1	1.00	-	-	1	1.00	-	-
Airport Operations Officer, Senior	1	1.00	1	1.00	-	-	1	1.00	-	-
Airport Operations Officer	1	1.00	1	1.00	-	-	1	1.00	-	-
Airport Maintenance Supervisor	1	1.00	1	1.00	-	-	1	1.00	-	-
Airport Maintenance Worker	3	3.00	3	3.00	-	-	3	3.00	-	-
Administrative Coordinator	1	1.00	1	1.00	-	-	1	1.00	-	-
<b>DEPARTMENT TOTAL</b>	<b>8</b>	<b>8.00</b>	<b>8</b>	<b>8.00</b>	<b>-</b>	<b>-</b>	<b>8</b>	<b>8.00</b>	<b>-</b>	<b>-</b>
<b>TOTAL CITY OF MANASSAS</b>	<b>560</b>	<b>509.05</b>	<b>563</b>	<b>512.05</b>	<b>3</b>	<b>3.00</b>	<b>572</b>	<b>521.55</b>	<b>12</b>	<b>12.50</b>