

**Meeting Minutes  
May 6, 2020**

The City of Manassas Electoral Board held an online meeting Wednesday, May 6th, 2020.

In attendance were Chair John Snider; Vice Chair Pamela Kincheloe; Secretary Patricia Fields and General Registrar Susan Reed.

Chair Snider called the meeting to order at 1:00 PM to discuss running a Primary during a pandemic.

Directors Report:

Masks, gloves, hand sanitizers, special cleaner for machines, wipes, disposable folders and disposable pens will be required for each precinct and provided by the state. Two longtime Assistant Registrars will not work this election due to health concerns. Office will open for Absentee voting but will encourage applying for ballot by mail in place of voting in person. Plexiglass barrier was installed by the City along with providing some masks and gloves. Board has recommended Registrar Reed keep list of state provided PPE and assistance.

New Business:

Electoral Board has directed General Registrar Reed to get official guidance on voters dropping off ballots and asked to show ID. Curbside voting, number of Election Officials per precinct and poll books were discussed. Ruling concerning no witness signature has passed, waiting for guidance from ELECT on notifying voters.

Chair Snider moved to adjourn, all were in favor.

Meeting adjourned at 1:40 PM.



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**Patricia E. Fields, Secretary**