

**Meeting Minutes  
September 30, 2020**

The City of Manassas Electoral Board held an online meeting Wednesday, September 30th, 2020.

In attendance were Chair John Snider; Vice Chair Pamela Kincheloe; Secretary Patricia Fields and General Registrar Susan Reed.

Chair Snider called the meeting to order at 2:00 PM.

Public Comments

Chair Snider asked if there were any public comments, no public comments for the record.

Minutes

Chair Snider asked General Registrar Reed if there were any minutes to approve, no minutes for board's approval.

Directors Report:

Status of November 2020 Early voting: office has been averaging about 200 In Person voters a day with mail and drop box about 150 – 200 a day. Curing ballots is going well with a good response from voters to fix their ballots. Most ballot issues have to do with missing name or address on B envelope.

New Business:

Board discussion focused on which expenditures should go to Cares Act and CTCL grant. Board reviewed current budget and Chair Snider's expenditure spreadsheet. All agreed to proceed with expenditure spreadsheet with a request for Registrar Reed to contact CTCL about grant funds for poll books.

Old Business

No Old Business to discuss.

Vice Chair Kincheloe moved to adjourn, all were in favor. Meeting adjourned 3:05 PM.



---

**Patricia E. Fields, Secretary**